

RENTAL AGREEMENT

WILLOW STREET LIONS CLUB COMMUNITY CENTER 1730 Hans Herr Drive, Willow Street, PA

Rental Agreement (the "Agreement") made this _____ day of _____, 20____,

By and between WILLOW STREET LIONS CLUB hereinafter referred to as "WSLC"

P.O. Box 26, Willow Street, PA 17584 and Name: _____,

Address: _____, hereinafter referred to as "Party".

1. **GENERAL PURPOSE:** The WSLC Community Center has been built to accommodate the community and as such it shall be made available to ALL citizens and groups, including but not limited to WSLC and Lancaster Career and Technology Center. The building shall be available for rental between the hours of 8:00 a.m. to 9:00 p.m.
2. **AGREEMENT:** WSLC agrees to provide for the use of the facility by the Party and the Party agrees to give monetary consideration to WSLC according to the rates and terms herein provided.
3. **PARTY INFORMATION:** Party shall provide the following information:

a. Name of Organization: _____

Contact Person _____ (if applicable)

Name: _____

Address: _____

Telephone # _____

b. Date of Rental: _____, _____, 20____

c. Time _____ am/pm until _____ am/pm

d. Your rental hours include time for you to set up and clean up your event.

e. The facility must be vacated at the latest by 10 pm on Friday and Saturday and 9 pm Sunday through Thursday evenings.

f. Purpose for use: _____

4. **RENTAL:** Payments shall be made in full 30 days prior to the use of the facility. Rental payments shall be as follows:

ROOM	TIME PERIOD	RENTAL RATE
Gathering Area & Kitchen	_____	_____

5. **CANCELLATION NOTICE:**

- a. Notices received more than 30 days prior to the event will receive a full refund (100%) of their security deposit and rental payment if paid in full.
- b. Notice received between 14-30 days prior to the event will receive a full refund (100%) of their rental fee if paid in full. WSLC will retain the security deposit.
- c. Notices received less than 14 days prior to the event will receive a partial refund (50%) of their rental fee. WSLC will retain the security deposit.

Initial: _____

6. **USE OF PREMISES:** Party shall use the facility solely for the purpose described above. Party shall not use, permit, or suffer the use of the facility for any other purpose. WSLC is **not** responsible for lost or stolen items in conjunction with the use of the facility.
7. **RULES AND REGULATIONS INCLUDING CLOSING CHECKLIST:** Party agrees to abide by the rules and regulations, including the closing checklist, for the use of the facility as attached hereto: 1. _____ (the party listed above) have read, understand, and shall abide by the Rules and Regulations and Closing Check List of the Willow Street Lions Club Community Center. **Initial:** _____
8. **DESTRUCTION:** Shall the facility be damaged in whole or in part, by the recklessness or negligence of Party or his employees, agents, or guests, then Party shall pay for the repair of the damages to at least a condition equal to that existing prior to its destruction or casualty.
9. **UTILITY CHARGES:** WSLC shall be responsible for and shall pay all charges for reasonable use and consumption of sewer, water, and electric, and shall pay for necessary repairs to heat, sewer, water, gas, and electrical systems not occasioned by the negligence of the Party, their agents, employees, and guests.
10. **NOTICES:** Any notice, demand, request, or other instruments which may be or are required to be given under this Agreement shall be delivered in person or sent by the United States Certified or Registered Mail, postage prepaid, and shall be addressed to WSLC, at P.O. Box 26, Willow Street, PA 17584. Either party may designate such other address as shall be given.
11. **PARTIAL INVALIDITY:** If any provision of this Agreement or application thereof to any person or circumstances shall to any extent be invalid, the remainder of this Agreement or the application of such provision to persons or circumstances other than those as to which it is held invalid shall not be affected thereby and each provision of this Agreement shall be valid and enforced to the fullest extent permitted by law.
12. **WAIVER OF LIABILITY:** Party agrees that it shall look solely to the estate and property of the WSLC in the land and building comprising the facility, and subject

to prior rights of any mortgage of the premises, for the collection of any judgment (or other judicial processes) requiring the payment of money by WSLC in the event any default or breach by WSLC with respect to, and of the terms, covenants, and conditions of this Agreement to be observed and/or performed by WSLC, and no other assets of the WSLC shall be subject to levy, execution or other procedures for the satisfaction of Party's remedies.

- a. Party agrees that it shall not sue the Lancaster County Career and Technology Center and/or the Willow Street Lions Club for any claim arising out of the use of this facility.
- b. Party agrees that it shall indemnify and hold harmless the Lancaster County Career and Technology Center and the Willow Street Lions Club for any lawsuit, claim, or action arising from the use of this facility.
- c. Upon request of the Willow Street Lions Club, the party shall provide certificates of personal injury, liability, and property damage insurance at an amount acceptable to the Willow Street Lions Club and the Lancaster County Career and Technology Center.

13. **ENTIRE AGREEMENT:** This Agreement sets forth the entire agreement between the parties. Any prior conversations or writings are merged herein and extinguished. No subsequent amendment to this Agreement shall be binding upon WSLC or Party unless reduced to writing and signed.

Security Deposit Payment \$ _____ Due Date: _____

Rental Payment \$ _____ Due Date: _____

Payments can be made with a check, money order, credit card or with Venmo. There is a 5% fee if paying with a credit card and 2% fee if paying with Venmo.

Make payments to Willow Street Lions Club and mail to our PO Box 26, Willow Street, PA 17584. Do not mail to Hans Herr Drive- it goes to the school

IN WITNESS WHEREOF, the parties have respectively signed and sealed this Agreement the day and year first written above.

WILLOW STREET LIONS CLUB:

PARTY:

By: _____
Signature

By: _____
Signature

Print Name

Print Name

**Lions Copy- please return with Deposit Payment
Willow Street Lions Club, PO Box 26, Willow Street, PA 17584**

Renter Copy