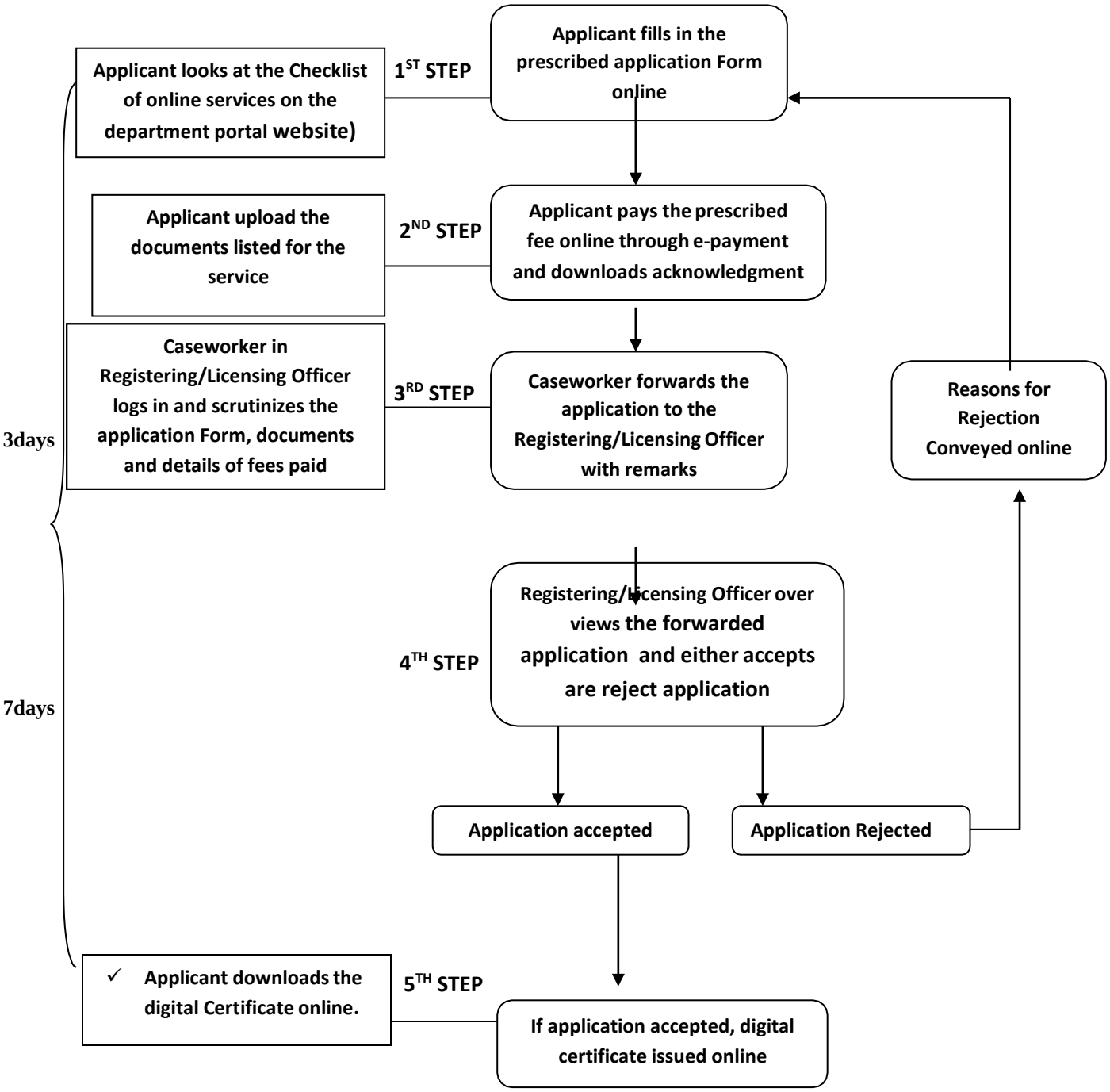
GOVERNMENT OF KARNATAKA :: DEPARTMENT OF LABOUR

ONLINE SERVICES PROCEDURE

Service	Registration Certificate, Licensing, Licence Renewal and Amendment of Registration and Licence Amendment. Filing of Annual Returns Filing of Half yearly Returns under Inter State Migrant Workmen Act, 1979
Registering / Licensing Officer to be contacted for availing service	Asst. Labour Commissioner
Process flow involved in the service	For details ***Page No 1***
Eligibility for availing the service	Any establishment employing 5 or more contract employees.
Documents to be submitted along with the application	For details ***Page No 3-4***
Fee prescribed for the service	For details ***Page No 2***
Maximum time limit for the service	10 days for Registration and License and Auto Approval for Renewal
General instructions	For details ***Page No 4-5***

Process flow for the Service



The process flow consists of five (5) steps viz-

Step 1:- The applicant sees the check list on the online services portal.

Step 2:- Applicant fills up Form-I in case of application for Registration Certificate, Form-IV in case of application for licence, Form-VII in case of application for Licence Renewal, Form-IA in case of application for amendment of Registration and Form-IVA in case of application for amendment of Licence.

Step 3:- The documents listed in the check list for the service sought shall be uploaded along with duly filled in online application Form.

Step 4:- Once the online application is duly filled in and all relevant documents are uploaded, the same shall be saved and prescribed fees for the service shall be paid through the e-payment gateway.

Step 5:- Once the payment is made through the payment gateway, the applicant download acknowledgement for his/her application and fee payment.

Fee prescribed : – The fee prescribed for various services under the Act are as shown in the following table:-

Registration under Inter State Migrant Workmen act 1979

1	Employee Count	Fees Structure (Rs.)
	Is 5 but does not exceed 20	500
	Exceeds 20 but does not exceed 50	1000
	Exceeds 50 but does not exceed 100	1500
	Exceeds 100 but does not exceed 200	3000
	Exceeds 200 but does not exceeds 400	6000
	Exceeds 400	7500

Licence under Inter State Migrant Workmen act 1979

1	Employee Count	Fees Structure (Rs.)
	Is 5 but does not exceed 20	250
	Exceeds 20 but does not exceed 50	500
	Exceeds 50 but does not exceed 100	1000
	Exceeds 100 but does not exceed 200	2000
	Exceeds 200 but does not exceeds 400	3000
	Exceeds 400	5000

* **Security Deposit :-** Apart from the prescribed fee, a security deposit not exceeding 40% of the amount estimated by the licensing officer in accordance with sub rule (1) of Rule 10 The Inter State Migrant Workmen [Regulation Employment & Conditions of Service] Central Rules 1980.

*** Amendment Fee :-** The fee for every application for amendment of Registration/Licence shall be Rs. 100/- payable through e-payment only.

Documents to be uploaded :-

The following document shall be uploaded along with the application Form

1. The Registration Certificate :-

a. List with full address, age, gender, telephone number (if any) of the Migrant workers along with ID Proof / domicile Certificate.
b. Agreement Copy between Principal Employer and the Contractor Form-V
c. List with full address and identity card of Partners / Directors / Owners / Occupiers/ Proprietors of the Organization.
d. PF / ESI / ST / PAN / VAT/ TIN Copies

e. Authorization / Power of Attorney Letter (if applicable

f. Declaration regarding non-employment of child labour

2. New Licence/Renewal :-

a. List with full address, age, gender, telephone number (if any) of the Migrant workers alongwith ID proof / Domicile Certificate.
b. Agreement Copy between Principal Employer and Contractor.
c. Form-V preferably on Letter Head of the Prinicipal Employer

d. List with full address and identity card of Partners /Directors/ Owners / Occupiers/ Proprietors of the Organistion.
e. PF / ESI / ST / PAN / VAT/ TIN Copies
f. Declaration regarding non-employment of child labour
g. Licence from the Source State
h. Authorisation / Power of Attorney Letter (if applicable) Memoranduam of Association (MOA) / ROC in case of Private/ Public Companies

3. Registration Certificate and Licence Amendment :-

a. Authentic Identity Card of the Applicant [Like EPIC, Driving Licence, Pan Card, Aadhar Card, Passport, Bank Or Post Office Passbook, Ration Card, Railway Identity Card, Identity Card for the disable)
b. Certified copy off Agreement/Contract between Principal employer and the Contractor.
c. List with full address and identity Card of Partners/Directors/Owners/ Occupiers/ Proprietor of the Organization.
d. Copy of Memorandum of Association [MOA]/ROC in case of Private/Public Companies.

** ** **

General Instructions for obtaining Online Services under Various Acts and Rules provided by the Labour Department, Government of Karnataka, Karnataka State

1	The applicant should select the service for which he/she wishes to apply.
2	Select the concerned Online Application Form and fill all the data as per the application Form.
3	The applicant has to select the proper Division / District-Sub-division /Taluk /Hobli / Ward for which he/she is applying for the online service
4	The applicant has to provide proper Mobile Numbers and E-mail Id's while entering the information .
5	Applicants are requested to keep all the necessary documents as per check list ready in the prescribed format and the scanned documents must be uploaded .
3	The Applicant shall scan his/her latest documents with max. Size of 250kb for each document in pdf format & 50kb of signature file in jpg format and upload the same while submitting the Online applications. . The applicants shall not upload any other documents (except the specified documents) at the stage of submitting the online application
4	Upon submitting application the applicant can verify the details and also temporarily save the data and once all the information is keyed in the applicant can finally save and continue for payment.
5	The applicant can reset the data at any point of time if he wants to re-enter the data.
6	The applicant can print the application form after the successful completion of data entry.
7	The applicants are requested to make the online payment of the required fees and

	security deposits wherever applicable through e-payment .
8	CASH/DEMAND DRAFTS/CHEQUES will not be accepted for payment of fees and security deposits by the department.
9	The department is using the services of KHAJANE-II for all its online payments and hence applicants must do payment through online mode only.
10	The applicants who are not having Net Banking facility are requested to obtain the same by contacting their banks before applying online for the various services of the labour department.
11	The labour department is not responsible for any delay or interruption in the Internet services while applying for online services by the applicants.
12	The applicants can view the certificates on the home page of the website by entering the required certificate numbers.
13	The applicants can check the payment status of the failure transaction and re-print the receipt of successful transaction.
14	The applicant has to create his own e-mail Id in case if he/she is not having the same
15	The applicant has to note down the Application number for future reference. In case of any problems, Applicants should contact the jurisdictional Office.
16	The applicant will pay the License fee and Security deposit fee separately, one after another with same procedure. The Applicant should note down the application number (Dept Reference Number) for both transactions.
17	The applicant can know the Payment status through "**verify payment"** link by using application number (Dept Reference Number).
18	In case of security deposit payment failure, applicant should enter the application number (Dept Reference Number) in security deposit payment (in case of failure) under "payment details" link to continue for the security deposit payment.
19	The applicant can take the successful transaction receipts at "receipt reprint" link by using their application number and mobile number.
20	In case of payment failure, wait for 10-15 minutes and then do double verification at "verify payment " link. Because khajane-II server takes some time to synchronize.
21	Payment Gateway takes some time to process your request. So wait patiently until the request is processed. Do not click repeatedly or refresh.

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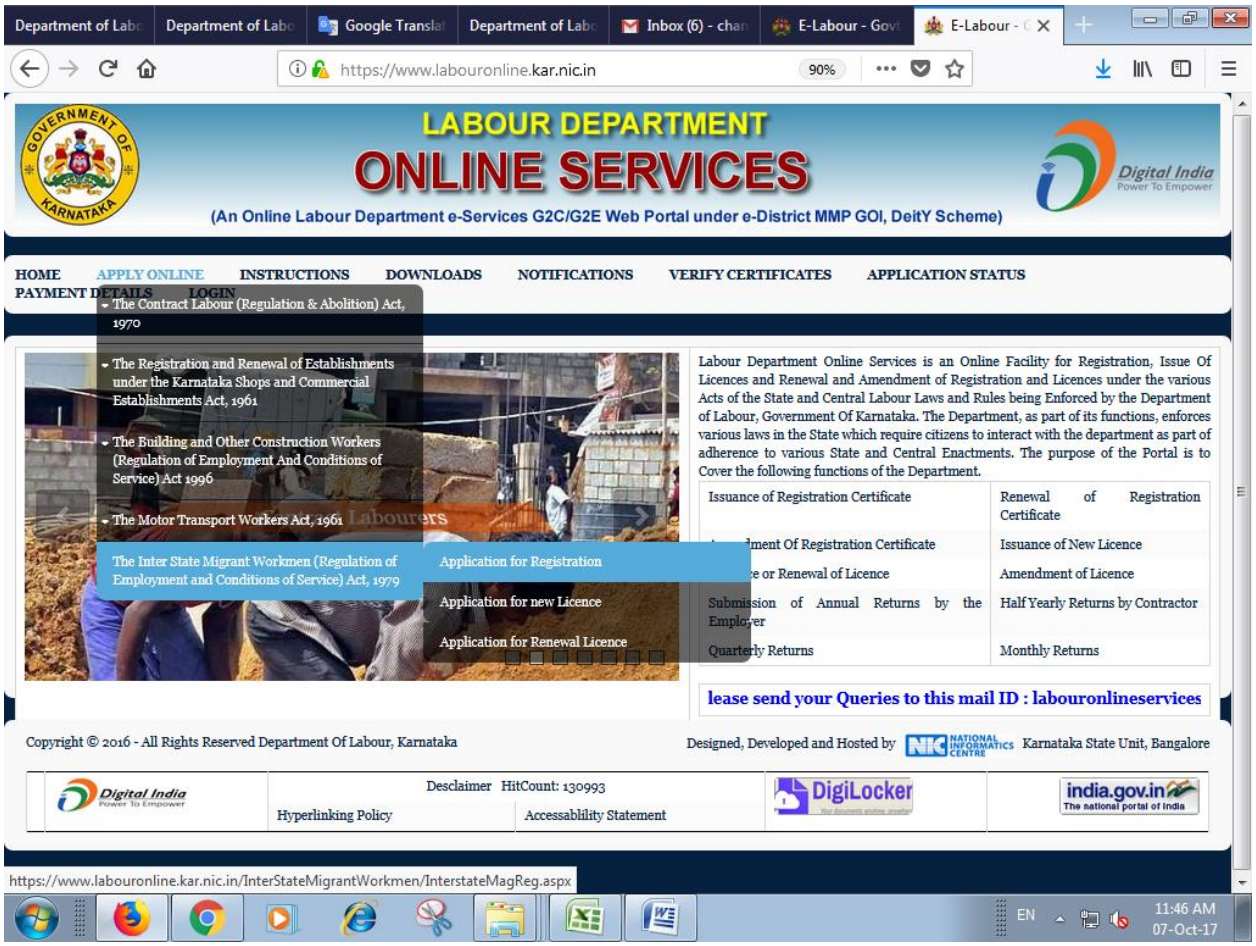
Government of Karnataka

Department of Labour

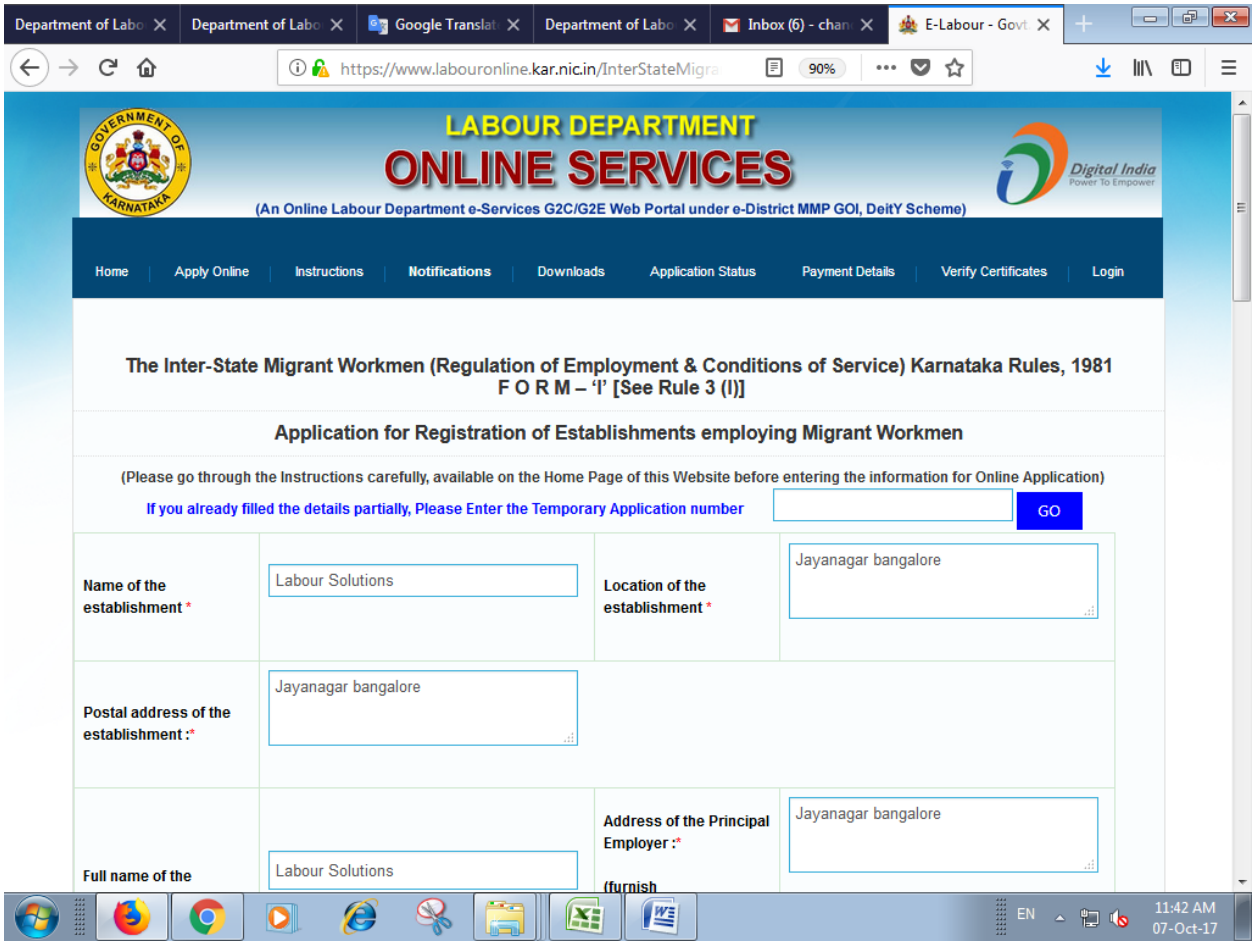
User Manual for submission of Registration application under the Inter State Migrant Workmen Act:

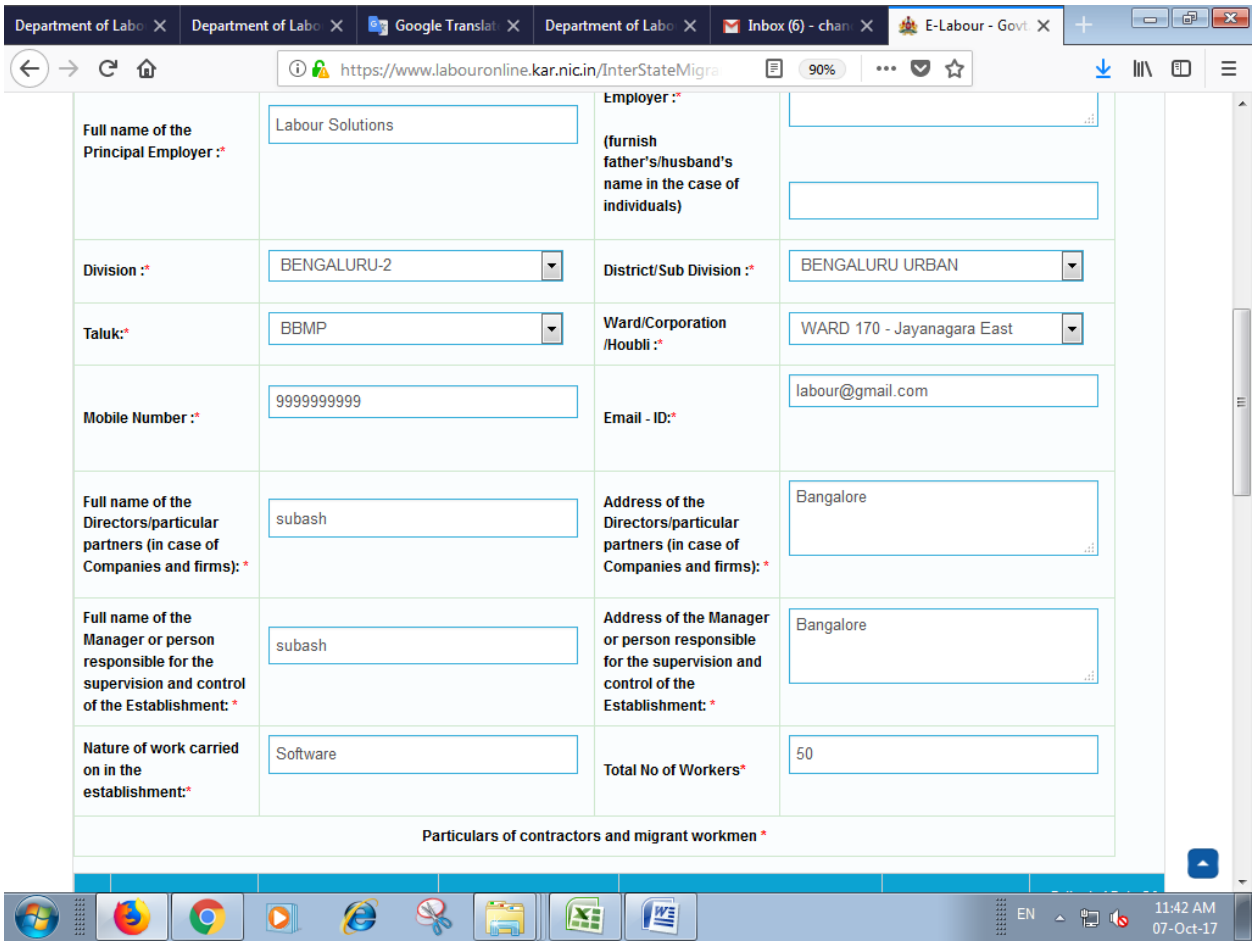
Step: 1 User Has to Select the karmika mitra portal show in below https://labouronline.kar.nic.in in the browser and the home page of the url is displayed and the user will select the The Interstate Migrant women workers act and under that application for application for new license as below:-



Step-2 :- The user will select the The Interstate Migrant women workers act and Application for New Registration and the enter the details

Step-3 :- Data Entry screen is continued and the user will enter all the necessary details and will upload the documents as per the list displayed on the data entry screen and he will also upload his signature file and here the user has got the option to print the data whatever he has entered and provision is also made to temporary save the data and one ID will be displayed. Later on the user can enter this ID and the data will be populated on the screen, he can complete the data entry and finally he has to save the data and continue for payment. He can also complete the data entry in a single stretch and can continue for save and continue of payment. If he wants he can reset the data and do fresh data entry.

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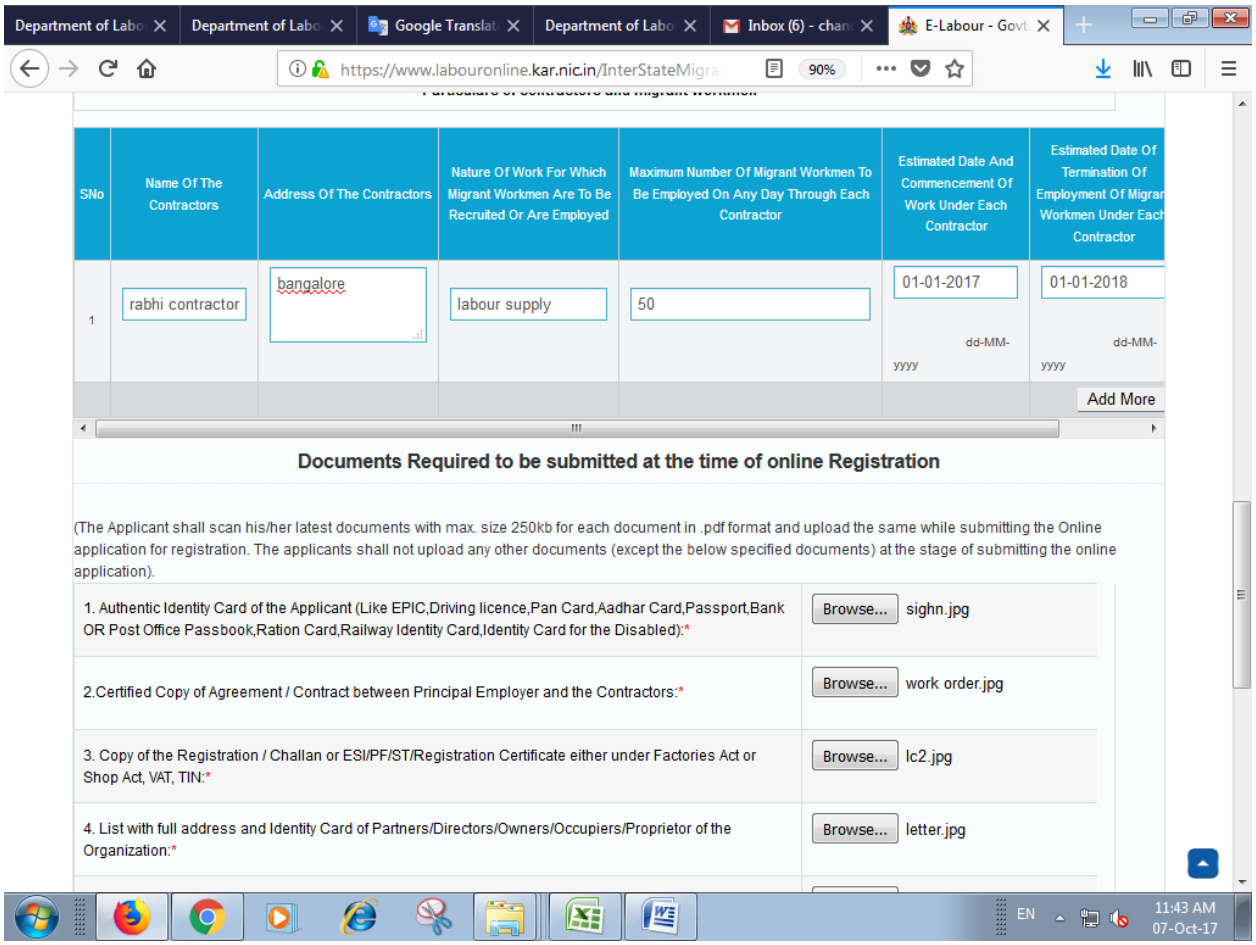
E-Labour - Govt
https://www.labouronline.kar.nic.in/InterStateMigra
90%
Full name of the Principal Employer :*
Labour Solutions
Employer :*
(furnish father's/husband's name in the case of individuals)
Division :*
BENGALURU-2
District/Sub Division :*
BENGALURU URBAN
Taluk:*
BBMP
Ward/Corporation /Houbli :*
WARD 170 - Jayanagara East
Mobile Number :*
9999999999
Email - ID:*
labour@gmail.com
Full name of the Directors/particular partners (in case of Companies and firms): *
subash
Address of the Directors/particular partners (in case of Companies and firms): *
Bangalore
Full name of the Manager or person responsible for the supervision and control of the Establishment: *
subash
Address of the Manager or person responsible for the supervision and control of the Establishment: *
Bangalore
Nature of work carried on in the establishment:*
Software
Total No of Workers*
50
Particulars of contractors and migrant workmen *
EN
11:42 AM
07-Oct-17



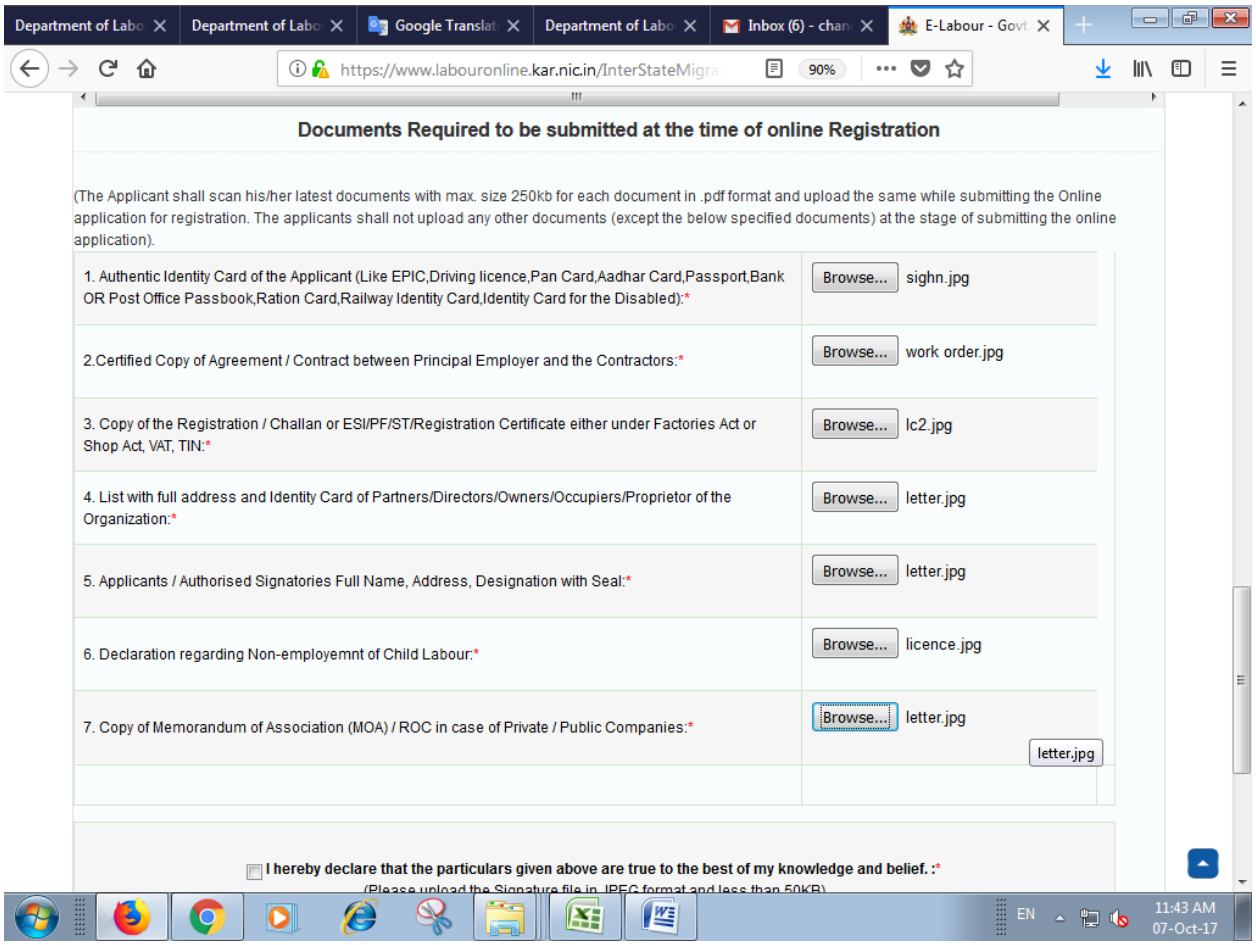
SNo	Name Of The Contractors	Address Of The Contractors	Nature Of Work For Which Migrant Workmen Are To Be Recruited Or Are Employed	Maximum Number Of Migrant Workmen To Be Employed On Any Day Through Each Contractor	Estimated Date And Commencement Of Work Under Each Contractor	Estimated Date Of Termination Of Employment Of Migrant Workmen Under Each Contractor
1	rabhi contractor	bangalore	labour supply	50	01-01-2017 dd-MM-yyyy	01-01-2018 dd-MM-yyyy

Add More

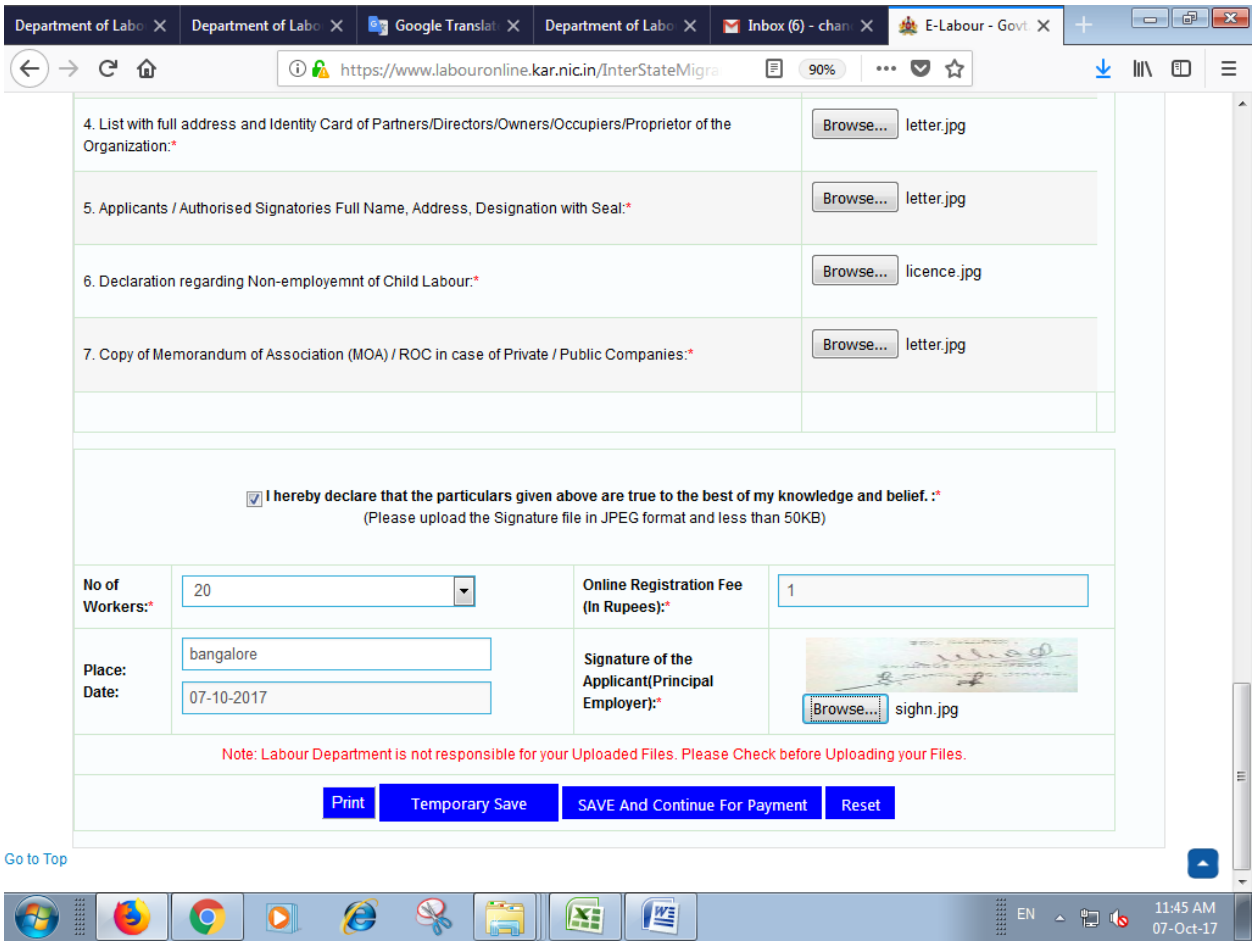
Documents Required to be submitted at the time of online Registration

(The Applicant shall scan his/her latest documents with max. size 250kb for each document in .pdf format and upload the same while submitting the Online application for registration. The applicants shall not upload any other documents (except the below specified documents) at the stage of submitting the online application).

1. Authentic Identity Card of the Applicant (Like EPIC,Driving licence,Pan Card,Aadhar Card,Passport,Bank OR Post Office Passbook,Ration Card,Railway Identity Card,Identity Card for the Disabled):*	Browse... sighn.jpg
2.Certified Copy of Agreement / Contract between Principal Employer and the Contractors:*	Browse... work order.jpg
3. Copy of the Registration / Challan or ESI/PF/ST/Registration Certificate either under Factories Act or Shop Act, VAT, TIN:*	Browse... lc2.jpg
4. List with full address and Identity Card of Partners/Directors/Owners/Occupiers/Proprietor of the Organization:*	Browse... letter.jpg



Step-4 :- After saving the data, the next screen will be displayed with the information and it will ask the user to confirm the entries made at the time of doing data entry. Once the user clicks on the Confirm button the next screen will appear and one unique ID for example LD1311000001017 will be generated for the application and it will redirect to the Khajane-II portal for payment purpose.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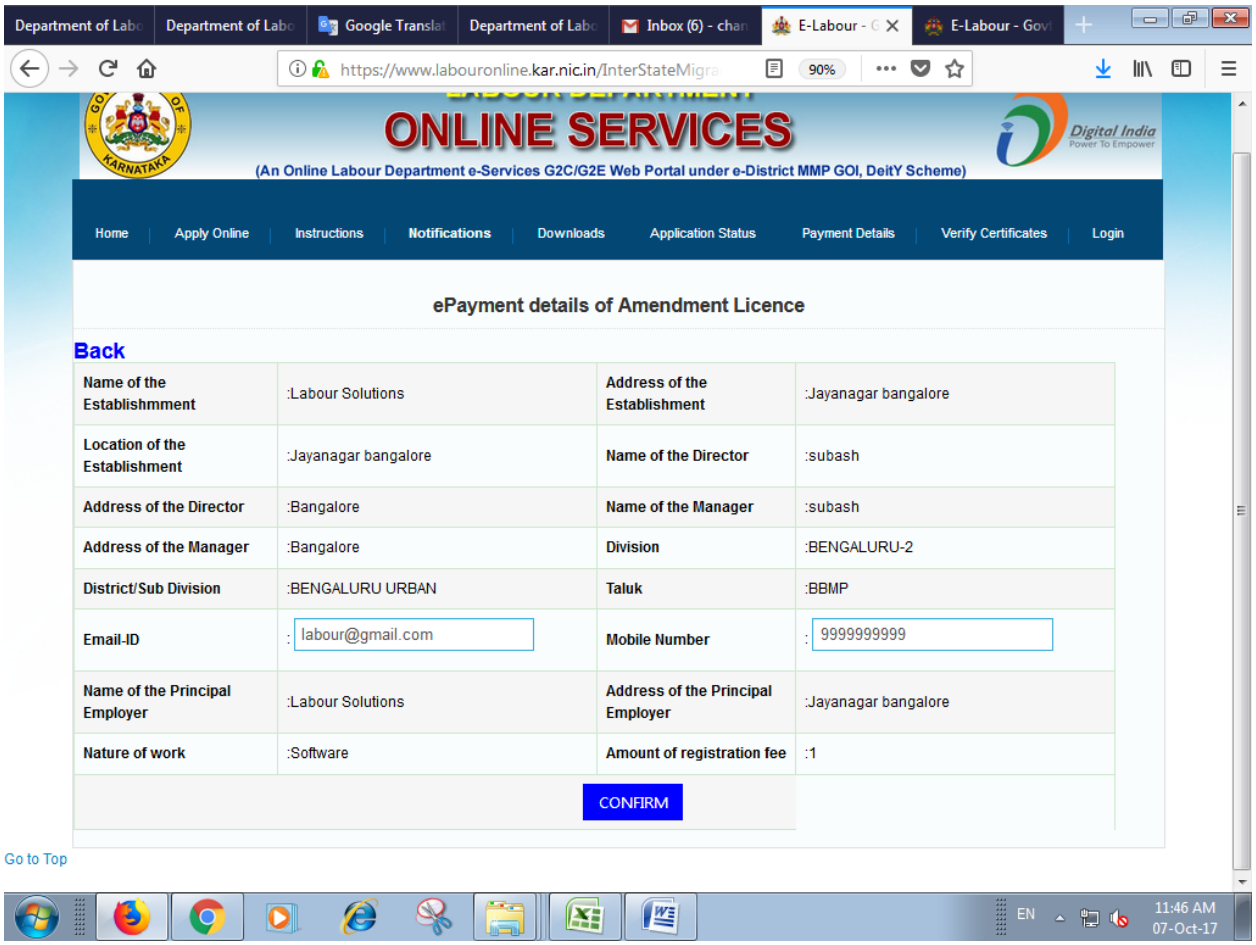
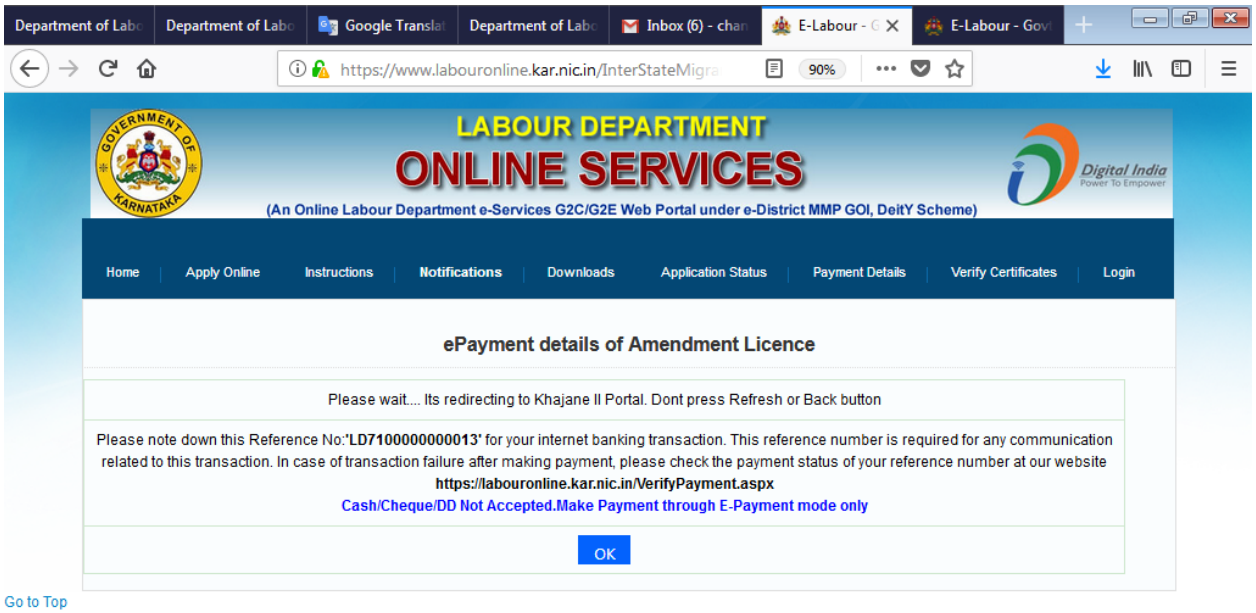
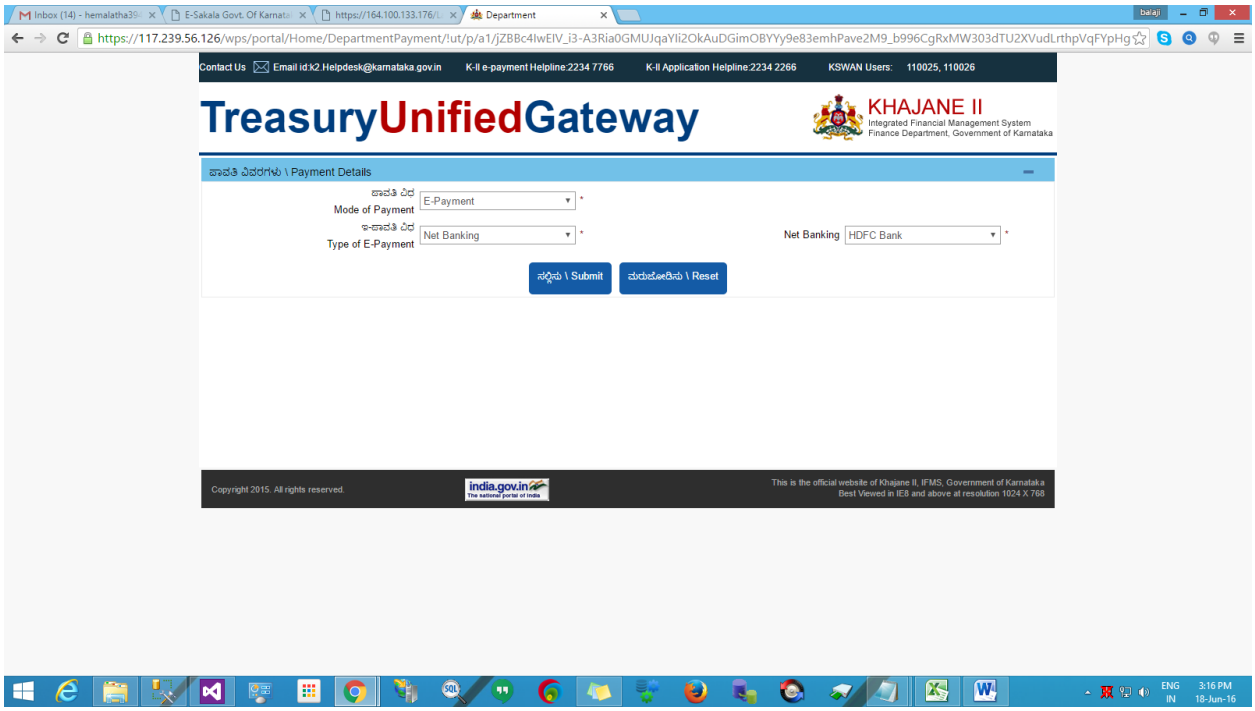
Department of Labo
Google Translat
Department of Labo
Inbox (6) - chan
E-Labour - Govt
https://www.labouronline.kar.nic.in/InterStateMigra
90%
4. List with full address and Identity Card of Partners/Directors/Owners/Occupiers/Proprietor of the Organization:*
Browse... letter.jpg
5. Applicants / Authorised Signatories Full Name, Address, Designation with Seal:*
Browse... letter.jpg
6. Declaration regarding Non-employemnt of Child Labour:*
Browse... licence.jpg
7. Copy of Memorandum of Association (MOA) / ROC in case of Private / Public Companies:*
Browse... letter.jpg
I hereby declare that the particulars given above are true to the best of my knowledge and belief. :*
(Please upload the Signature file in JPEG format and less than 50KB)
No of Workers:*
20
Online Registration Fee (In Rupees):*
1
Place:
bangalore
Date:
07-10-2017
Signature of the Applicant(Principal Employer):*
Browse... sighn.jpg
Note: Labour Department is not responsible for your Uploaded Files. Please Check before Uploading your Files.
Print
Temporary Save
SAVE And Continue For Payment
Reset
Go to Top
EN
11:45 AM
07-Oct-17

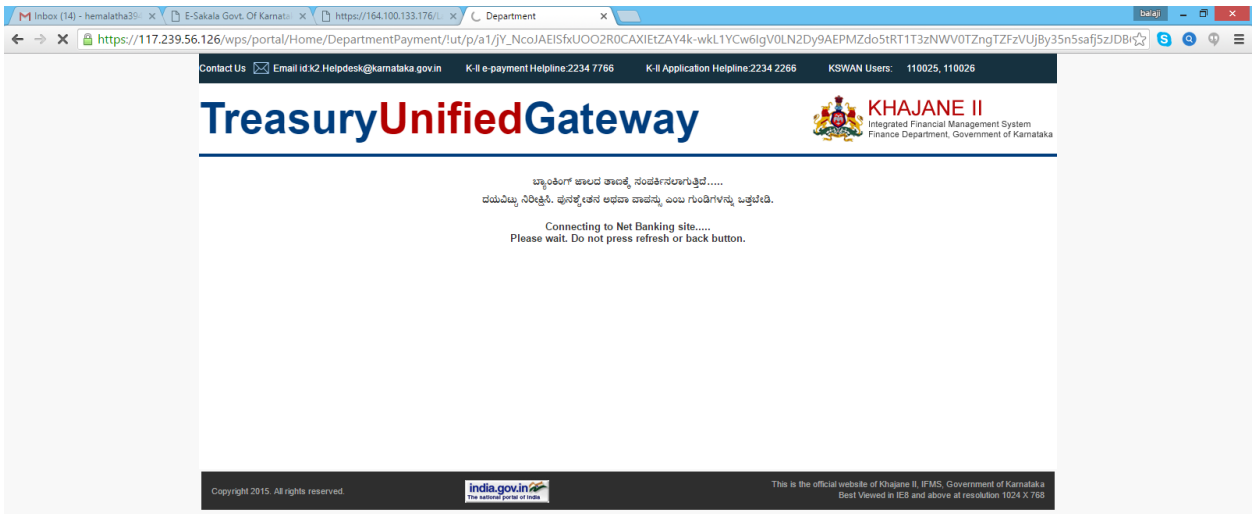

ONLINE SERVICES
(An Online Labour Department e-Services G2C/G2E Web Portal under e-District MMP GOI, DeitY Scheme)
Digital India
Power To Empower
Home
Apply Online
Instructions
Notifications
Downloads
Application Status
Payment Details
Verify Certificates
Login
ePayment details of Amendment Licence
Back
Name of the Establishmment
:Labour Solutions
Address of the Establishment
:Jayanagar bangalore
Location of the Establishment
:Jayanagar bangalore
Name of the Director
:subash
Address of the Director
:Bangalore
Name of the Manager
:subash
Address of the Manager
:Bangalore
Division
:BENGALURU-2
District/Sub Division
:BENGALURU URBAN
Taluk
:BBMP
Email-ID
: labour@gmail.com
Mobile Number
: 9999999999
Name of the Principal Employer
:Labour Solutions
Address of the Principal Employer
:Jayanagar bangalore
Nature of work
:Software
Amount of registration fee
:1
CONFIRM
Go to Top



Step-5 :- The user will get the Treasury Unified Gateway for payment and here the user has to select the Mode of Payment as E-Payment and Type of E-Payment as Net Banking and he has to select his bank where he has the Net Banking facility under Net Banking and proceed further and the user will get the bank's payment page and he has continue further by entering his net banking user-id and password

The Bank's page will display his account number and other details, the user has to confirm whether it is correct and can continue further for making the online payment


Contact Us Email id:k2.Helpdesk@karnataka.gov.in K-II e-payment Helpline:2234 7766 K-II Application Helpline:2234 2266 KSWAN Users: 110025, 110026
TreasuryUnifiedGateway
KHAJANE II
Integrated Financial Management System
Finance Department, Government of Karnataka
ಪಾವತಿ ವಿವರಗಳು \ Payment Details
ಪಾವತಿ ವಿಧ Mode of Payment
E-Payment
ಇ-ಪಾವತಿ ವಿಧ Type of E-Payment
Net Banking
Net Banking
HDFC Bank
ಸಲ್ಲಿಸು \ Submit
ಮರುಹೊಂದಿಸು \ Reset
Copyright 2015. All rights reserved.
india.gov.in
This is the official website of Khajane II, IFMS, Government of Karnataka
Best Viewed in IE8 and above at resolution 1024 X 768


Contact Us Email id:k2.Helpdesk@karnataka.gov.in K-II e-payment Helpline:2234 7766 K-II Application Helpline:2234 2266 KSWAN Users: 110025, 110026
TreasuryUnifiedGateway
KHAJANE II
Integrated Financial Management System
Finance Department, Government of Karnataka
ಬ್ಯಾಂಕಿಂಗ್ ಜಾಲದ ತಾಣಕ್ಕೆ ಸಂಪರ್ಕಿಸಲಾಗುತ್ತಿದೆ.....
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Connecting to Net Banking site.....
Please wait. Do not press refresh or back button.
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india.gov.in
This is the official website of Khajane II, IFMS, Government of Karnataka
Best Viewed in IE8 and above at resolution 1024 X 768

Bank - Authorization Page
TechProcess Payment Services Limited [IN]
https://www.tekprocess.co.in/PGToProxy/RequestProcessor?mid=T3335
TreasuryUnifiedGateway
KHAJANE II
Integrated Financial Management System
Challan Reference Number
LD1111000000266
Challan Amount
1
Transaction Date
18-06-2016
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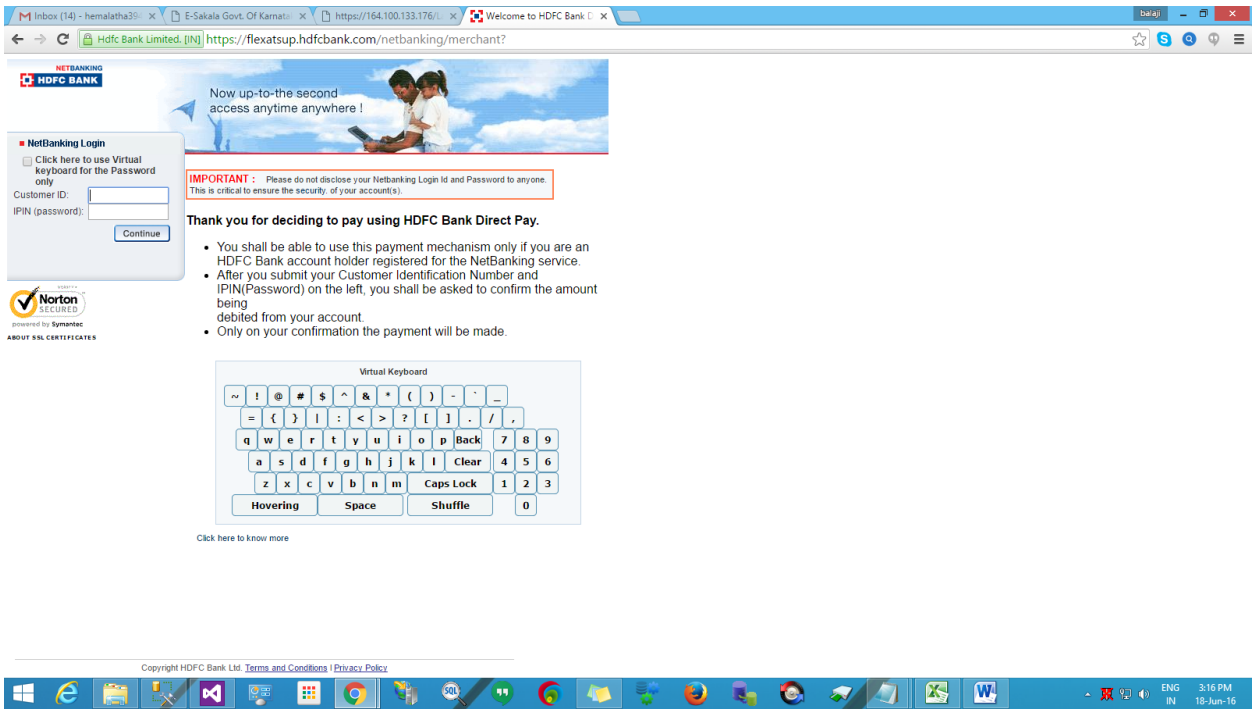
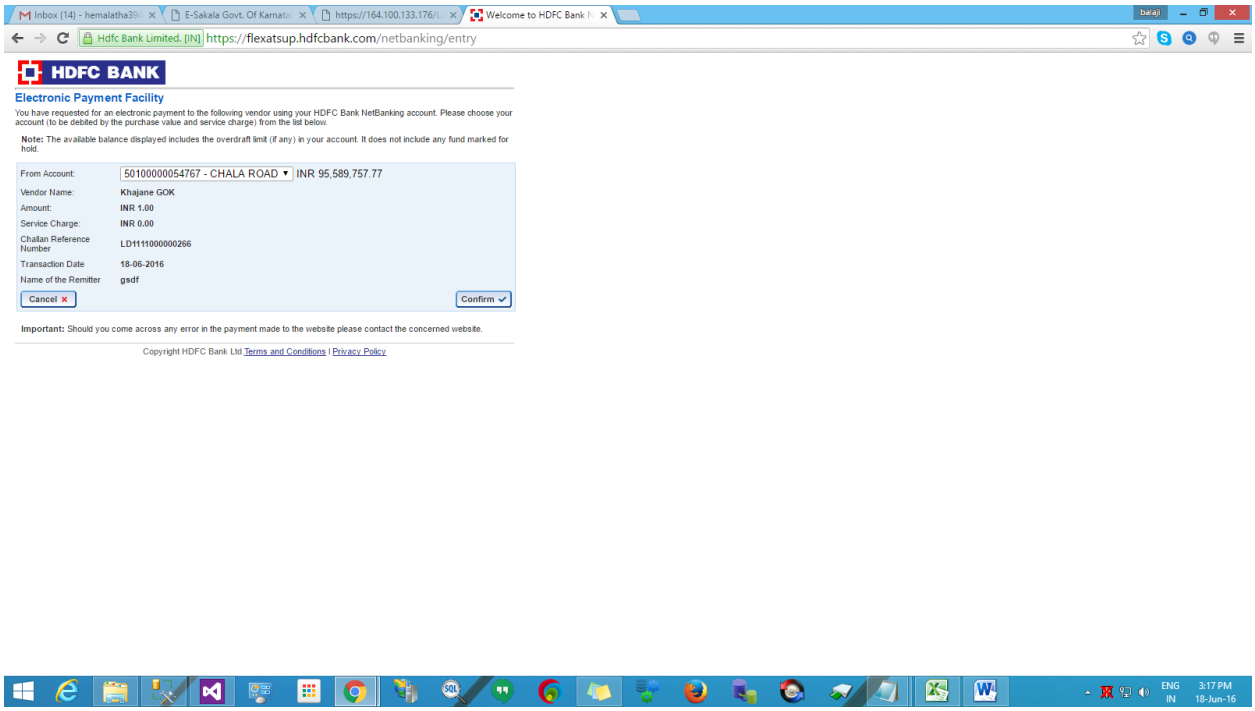
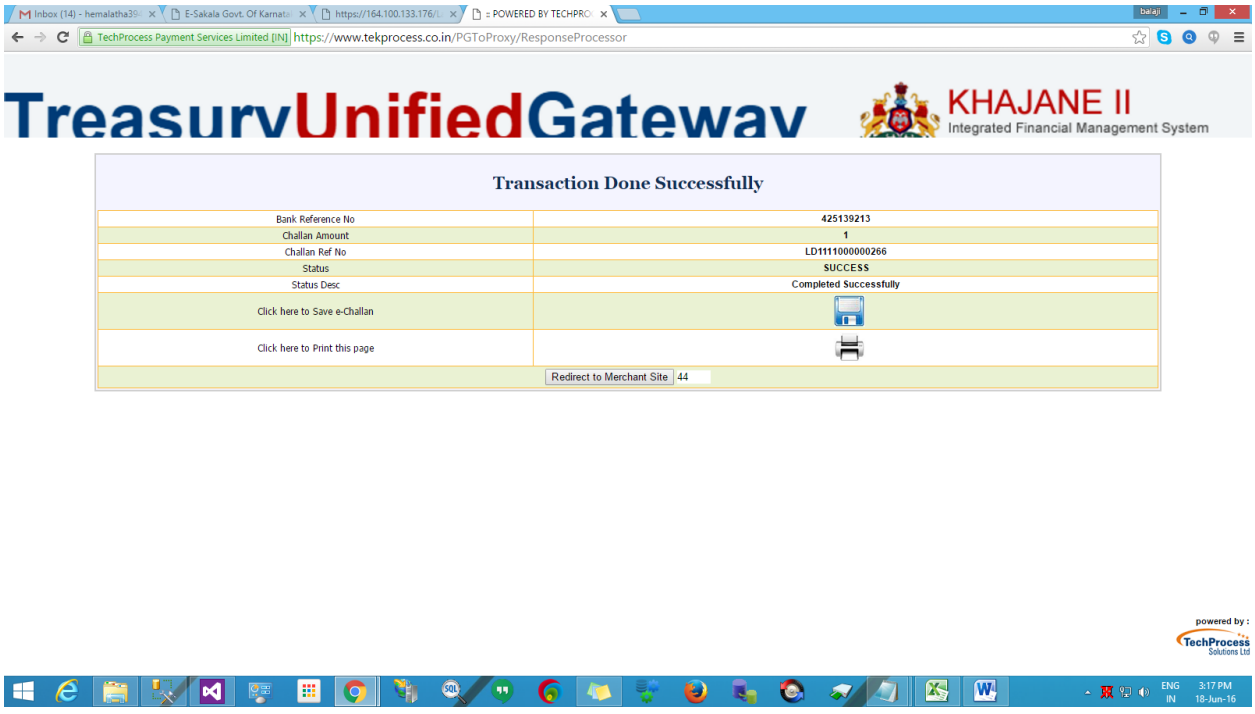
powered by :
TechProcess
Solutions Ltd


Welcome to HDFC Bank
Hdfc Bank Limited. [IN]
https://flexatsup.hdfcbank.com/netbanking/merchant?
NETBANKING
HDFC BANK
Now up-to-the second
access anytime anywhere !
NetBanking Login
Click here to use Virtual keyboard for the Password only
Customer ID:
IPIN (password):
Continue
IMPORTANT : Please do not disclose your Netbanking Login Id and Password to anyone.
This is critical to ensure the security of your account(s).
Thank you for deciding to pay using HDFC Bank Direct Pay.
You shall be able to use this payment mechanism only if you are an HDFC Bank account holder registered for the NetBanking service.
After you submit your Customer Identification Number and IPIN(Password) on the left, you shall be asked to confirm the amount being debited from your account.
Only on your confirmation the payment will be made.
Norton SECURED
powered by Symantec
ABOUT SSL CERTIFICATES
Virtual Keyboard
Hovering
Space
Shuffle
Caps Lock
Clear
Back
Click here to know more
Copyright HDFC Bank Ltd. Terms and Conditions | Privacy Policy



Step 6: after successful payment application will go to concern Assistant Labour Commissioner login and user will get acknowledgement copy.