



ACS

Chemistry for Life™

SWRM 2019 Executive Committee

Agenda Book

November 16, 2019

El Paso Convention Center

El Paso, TX



**SWRM Executive Board Meeting
76th SWRM Meeting
Saturday, November 16, 2019
7:30 – 11:00 am**

(Breakfast for board members available at 7:00 am)

Rio Grande C, El Paso Convention Center

Agenda

<u>Time</u>	<u>Item</u>		<u>Page</u>
7:30am	Call to Order and Introductions	Hathaway	1
	Chair's Report	Hathaway	3
	Secretary's Report 2018 SWRM Board Minutes	Hickey	7
	Treasurer's Report 2018/2019 Financials (Action Required) 2019 Dues 2018 and Older Dues Budget	Hickey	9 12 12 13
	Bylaw changes (Action Required) Addition of P3 Award - Article 9, Item 1	Hathaway	15
	Awards Committee Report	Hubbard	21
8:15am	Reports from SWRM Meetings 2018 (Nov 7-10), Little Rock, Final Report 2019 (Nov 6-9), El Paso, Initial Report (joint with Rocky Mountain Regional Meeting) 2020 (Oct 14-17), New Orleans, Update Report SERMACS/SWRM Joint Meeting 2021 (Nov 10-13), Austin, Update Report (vote preliminary budget) (Action Required) 2022 Baton Rouge, Update Report 2023 Oklahoma, Update Report 2024 Heart O'Texas, Bid Proposal (Action Required) 2025 Joint SERMACS (host)/SWRM	Perry/Miller Saupe/Roddick Bopp/Estes Kneeland Franklin Frech Kane	oral 23 25
10:15am	Other Old Business SWRM Website Webmaster/marm Archival of past minutes, financials and meeting reports		
10:30am	New Business Election of Chair (Action Required) Election of Vice Chair (5 yr term) Treasurer (1 yr term) in 2020 Continuation of SWRM/SERMAC Joint Meetings (Action Required) Meeting Management Agreement (MMA) Memorandum of Understanding (MOU) (Action Required) Texas Academy of Science Financial Request (Action Required)		27 33 43

	ACS Staff Report	Savage	
	Supplemental		
	Past Meeting Locations		45
	Future Meeting Locations		47
	Past Award Recipients		58
11:00am	Adjourn		

Next SWRM Executive Board Meeting: October 17, 2020 at 8:00am – 11:30am

Written reports for the agenda book due September 30, 2020

Elected SWRM Board Officers

Chair (2019)

Ruth Hathaway
East Texas Section
 1307 Stanford Dr
 Longview, TX 75601
 903-918-3794
ruthhathaway@msn.com

Vice Chair (2020)

Sara Hubbard
Central Arkansas Section
 Ouachita Baptist University
 410 Ouachita St, Box 3664
 Arkadelphia, AR 71998-0001
hubbards@obu.edu

Secretary-Treasurer (2021)

Sean Hickey
 1692 Myron Ave
 Lincoln Park, MI 48146
 985-788-4752
seanhickey@aol.com

Southwest Region Sections

Brazosport	Panhandle Plains
Baton Rouge	Permian Basin
Central Arkansas	Rio Grande Valley
Central Texas	Sabine-Neches
Dallas-Fort Worth	San Antonio
East Texas	South Plains
Greater Houston	South Texas
Heart O' Texas	Southwest Louisiana
Louisiana	Texas A&M
Northern Oklahoma	Tulsa
Northwest Louisiana	University of Arkansas
Oklahoma	Wichita Falls-Duncan
Ouachita Valley	

REGIONAL MEETING PLANNING CONFERENCE AGENDA
RENAISSANCE ATLANTA WAVERLY HOTEL & CONVENTION CENTER
JANUARY 25-27, 2019

Objectives: Following the Regional Meeting Planning Conference, organizers will be able to:

- Define the Scope of Services provided by ACS outlined in Regional Meeting Management Agreement
- Select at least three ACS programs that to enhance your meeting
- Identify at least three divisions with whom a partnership could be established
- Cite three essential pieces of your media/marketing plan to promote the meeting to the intended audience
- Outline a potential program including the technical portion and special events
- Recognize goals and priorities for their meeting

Friday, January 25

10:00 AM - 6:00 PM	Registration	Registration Desk A
11:00 AM – 3:00 PM	Region Board Chair Meeting <i>(Region Board Chairs & Invitees Only)</i>	Brayton Room
12:00 PM - 1:00 PM Ballroom III & V	Networking Luncheon (optional)	Grand
1:30 PM – 1:45 PM	Welcome and Introductions to the RMPC	Galleria Room
1:45 PM – 2:15 PM	Collaborating for Success M&E Staff <ul style="list-style-type: none"> • Overview of the Department of Meetings & Exposition Services Office of Regional Meetings 	
2:15 PM – 2:30 PM	Membership Growth: Challenges & Opportunities: Dorothy Phillips, ACS Board of Directors	
2:30 PM – 3:30 PM Planning	Envisioning Your Meeting Regional Meeting I – The Nuts & Bolts of M&E Staff, A. Shepherd, E. Perry <ul style="list-style-type: none"> • What Your Meeting Planning Professional Can Do for You <ul style="list-style-type: none"> ◦ The Regional Meeting Management Agreement • Meetings Abstracts Programming System (MAPS) • Marketing Your Meeting – Collaborating on Your Marketing Plan 	
3:30 PM – 3:45 PM	Break	
3:45 PM – 4:45 PM	So, You’re Planning a Regional Meeting – Insights Panel & Q&A <ul style="list-style-type: none"> • Lessons Learned/Success Factors • How to Get Divisions to Participate in Your Regional Meeting 	
4:45 PM – 5:45 PM	ACS Resource Partners – Programming Support <ul style="list-style-type: none"> • Senior Chemist Programming (4:45 – 5:00 PM) 	

- **High School Teacher Programming (5:00 – 5:15 PM)**
- **Managing Your Region Awards Process (5:15 – 5:45 PM)**

5:45 PM – 6:00 PM	Curating a Member Centric Experience with ACS Y. Dudley, Manager, Global Events, ACS	
6:30 PM - 7:30 PM III & V	Dinner/Welcoming Remarks	Grand Ballroom
9:00 PM – 10:00 PM	Welcome Reception	Garden Court

Saturday, January 26

6:45 AM - 7:45 AM	Breakfast	Garden Court
8:00 AM – 12:00 PM	Leadership Development Courses (optional; must pre-register)	
9:30 AM -10:30 AM	Refreshment Break	
12:00 PM – 1:00 PM	Lunch	Garden Court
1:30 PM – 5:30 PM	Leadership Development Courses (optional; must pre-register)	
3:00 PM – 4:00 PM	Refreshment Break	
5:30 PM – 7:00 PM	ACS Resource Fair and Reception	Garden Court

Sunday, January 27

6:45 AM - 7:45 AM	Breakfast	Garden Court
8:00 AM – 8:30 AM	RMPC Part I Recap/ Q&A	
8:30 AM – 9:30 AM	Envisioning Your Meeting Regional Meeting II <ul style="list-style-type: none"> • Review of Your Role as Organizing Committee • General Meeting Timeline (Spring & Fall Regional Meetings) <ul style="list-style-type: none"> ○ Smart Sheet • Budget • Meeting Management Resources <ul style="list-style-type: none"> ○ Registration ○ Logistics ○ Conference Mobile App ○ Meeting Close Out 	
9:30 AM – 10:00 AM	Conference Evaluation & Signing Meeting Management Agreements	

Savage, Kimberly
Tue 10/29/2019 1:38 PM

- You

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Hi Ruth,

Does SWRM require an MOU for all regional meetings or just for joint meetings? We're trying to get the future regional meeting organizers to follow the new process of signing MOUs (if applicable). Most organizers don't know that ACS is required to have a signed MOU (if applicable) and an ACS Meeting Management Agreement before ACS can begin working on a meeting. Some of the future meetings are starting to reach out to me to begin working on their meeting. Please verify if you have the signed MOU's from SWRM 2020 – 2024. Also, in order for ACS to apply for credit to obtain a master account, the contract must be negotiated and in ACS's name. Previously, ACS was able to negotiate on the region's behalf and create a master account; however, as of recently, ACS can only negotiate and extend credit if the contract is in ACS' name. If the host local section chooses to negotiate the contract on their own, they are responsible for establishing credit on their own. SWRM 2021 is aware of the new process and has allowed ACS to sign their contract. However, there are other SWRM's that are not aware of this process. Just wanted you to be aware so that you can relay the new process to them. SWRM 2024 (Waco) is in the process of securing a venue. However, it is a bit earlier to start their process. We plan to start site selections for meetings three years out. I plan to follow-up with Bob to let him know but thought it would be good for you to communicate the information to all new organizers.

Kim

2018 SWRM Executive Board Highlights

Treasurer note: We will be setting up electronic banking and pay pal options for submission of dues.

Bylaw changes were passed.

Award Changes

- Sections with more than 7000 members may submit two (2) students for the SWRM Student Travel Award. They should be ranked. When there are less than 10 recipients, the second submission from these sections will be considered.
- We will continue the Partners for Progress and Prosperity (P3) Award.

SWRM 2023 will be in Oklahoma City

Voted to support **Project Seed** at \$2500.

New Rotation Cycle

- This is not set in stone.
- A section may opt out (via written notice 2 months before a board meeting) either for one time (they do not lose their place in the rotation) or permanently.
- A section may opt in (via written notice 2 months before a board meeting). The best spot in the rotation will be found for them.
- A section may “swap” with another section, in order to commemorate a special occasion or event. Neither section loses their place in the rotation.

<u>Bid Year</u>	<u>Host Year</u>			
	2019	El Paso	SWRM	RMRM
	2020	New Orleans	SWRM	SERMACS
	2021	Austin		
	2022	Baton Rouge		
	2023	Oklahoma		
2019	2024	Waco		
	2025		SERMACS	SWRM
2021	2026	Dallas-Ft Worth		
2022	2027	Lubbock		
2023	2028	Little Rock		
2024	2029	San Antonio		
2025	2030	New Orleans	SWRM	SERMACS
2026	2031	Houston		
2027	2032	Baton Rouge		
2028	2033	Austin		
2029	2034	A&M - College Station		
	2035		SERMACS	SWRM

2031	2036	Oklahoma		
2032	2037	Waco		
2033	2038	Dallas-Ft Worth		
2034	2039	Lubbock		
2035	2040	New Orleans	SWRM	SERMACS

Rotation

Dallas-Ft Worth	TX
Lubbock	TX
Little Rock	AR
San Antonio	TX
Houston	TX
Baton Rouge	LA
Austin	TX
A&M - College Station	TX
Oklahoma	OK
Waco	TX

New Orleans every 10

Chair term: My term will be up at the next meeting. Interested individuals should contact Sean Hickey. They must be the representative for their section on the board.

Financial Report

Date	NOTE	Transaction Type	Description	Debits (-)	Credits(+)	Balance
10/15/2018	DEP	Deposit	Local Sections Due		\$2,928.50	\$76,444.11
10/23/2018	DEP	Deposit	Local Sections Due		\$92.00	\$76,536.11
10/26/2018	DEP	Deposit	Local Sections Due		\$397.50	\$76,933.61
			ACS ON-LINE REG800-333-9511			
10/29/2018	Registration	POS debit	DC CC 10/27 17:02 W/D CRD*3316 102918	(\$200.00)		\$76,733.61
11/2/2018	DEP	Deposit	Local Sections Due		\$1,457.00	\$78,190.61
			PURCHASE OFFICE DEPOT			
11/5/2018	Program Book	POS debit	110518 CHK# 1128 LONG TX 3888188POP	(\$148.27)		\$78,042.34
11/6/2018	DEP	Deposit	Local Sections Due, 2014 10%		\$6,907.01	\$84,949.35
11/9/2018	1131	Check	Usha Devathosh, HS Teacher Award, 2018 SWRM	(\$1,000.00)		\$83,949.35
11/13/2018	Travel	POS debit	Gas, Sec/Treasurer Travel (Sean)	(\$20.34)		\$83,929.01
11/13/2018	Travel	POS debit	Lunch, Sec/Treasurer Travel (Sean)	(\$16.46)		\$83,912.55
11/13/2018	Travel	POS debit	Coffee, Sec/Treasurer Travel (Sean)	(\$9.10)		\$83,903.45
11/13/2018	Travel	POS debit	Gas, Sec/Treasurer Travel (Sean)	(\$18.50)		\$83,884.95
11/13/2018	Travel	POS debit	Dinner, Sec/Treasurer Travel (Sean)	(\$25.48)		\$83,859.47
11/13/2018	Travel	POS debit	Gas, Sec/Treasurer Travel (Sean)	(\$25.01)		\$83,834.46
11/13/2018	Travel	POS debit	Gas, Sec/Treasurer Travel (Sean)	(\$21.50)		\$83,812.96
11/13/2018	Travel	POS debit	Marriott, 2018 SWRM, Hotel, Sec/Treasurer (Sean)	(\$198.60)		\$83,614.36
11/13/2018	1129	Check	Marriott, 2018 SWRM, Hotel, Niwayama	(\$377.70)		\$83,236.66
11/13/2018	1132	Check	Kayla Green, E. Ann Nalley Award, 2018 SWRM	(\$1,000.00)		\$82,236.66
11/14/2018	DEP	Deposit	Local Sections Due		\$311.50	\$82,548.16
11/14/2018	Travel	POS debit	Gas, Sec/Treasurer Travel (Sean)	(\$20.00)		\$82,528.16
11/14/2018	1133	Check	2018 SWRM Exec Board Breakfast, Little Rock Marriott	(\$887.75)		\$81,640.41
11/15/2018	1034	Check	Permian Basin Local Section (student travel)	(\$500.00)		\$81,140.41
11/15/2018	1130	Check	Satomi Niwayama, SWRM Award, 2018	(\$2,000.00)		\$79,140.41
11/26/2018	1041	Check	Wichita Falls/Duncan Local Section (student travel)	(\$500.00)		\$78,640.41
11/28/2018	1040	Check	DFW Local Section (student travel)	(\$500.00)		\$78,140.41
11/30/2018	1044	Check	Ruth Hathaway, Chair Travel, 2018 SWRM	(\$377.70)		\$77,762.71
12/4/2018	1043	Check	Kayla Green, Ann Nalley Awardee Travel	(\$427.47)		\$77,335.24
12/5/2018	1039	Check	Geoffrey Saupe, Travel, 2019 Gen Chair	(\$500.00)		\$76,835.24
12/10/2018	DEP	Deposit	Local Sections Due		\$162.50	\$76,997.74

Financial Report

Date	NOTE	Transaction Type	Description	Debits (-)	Credits(+)	Balance
12/12/2018	DEP	Deposit	Local Sections Due		\$144.50	\$77,142.24
12/19/2018	Travel	POS debit	Capital One Online Payment, Airline tickets (Ruth), Leadership Conf.	(\$346.40)		\$76,795.84
12/21/2018	1134	Check	East Texas Local Section (student travel)	(\$500.00)		\$76,295.84
12/28/2018	DEP	Deposit	Local Sections Due		\$543.50	\$76,839.34
1/2/2019	DEP	Deposit	Local Sections Due		\$243.50	\$77,082.84
1/24/2019	Travel	POS debit	Shuttle to airport, Chair, Leadership Conf. (Ruth)	(\$35.00)		\$77,047.84
1/28/2019	Travel	POS debit	Delta, Luggage Fee, Chair, Leadership Conf. (Ruth)	(\$30.00)		\$77,017.84
1/28/2019	Travel	POS debit	Lunch, Chair, Leadership Conf. (Ruth)	(\$13.59)		\$77,004.25
1/28/2019	Travel	POS debit	Shuttle to hotel, Chair, Leadership Conf. (Ruth)	(\$35.00)		\$76,969.25
1/28/2019	Travel	POS debit	Dinner, Chair, Leadership Conf. (Ruth)	(\$58.68)		\$76,910.57
1/28/2019	Travel	POS debit	Gas, Chair, Leadership Conf. (Ruth)	(\$6.06)		\$76,904.51
1/28/2019	Travel	POS debit	Hotel, Chair, Leadership Conf. (Ruth)	(\$173.30)		\$76,731.21
1/29/2019	Travel	POS debit	Shuttle from airport, Chair, Leadership Conf. (Ruth)	(\$35.97)		\$76,695.24
1/30/2019	DEP	Credit	Refund Hotel		\$0.16	\$76,695.40
2/6/2019	1136	Check	Central Arkansas Local Section, Awards	(\$386.82)		\$76,308.58
2/13/2019	1135	Check	ACS-Award Plaque	(\$150.00)		\$76,158.58
2/27/2019	1042	Check	Greater Houston Local Section (student travel)	(\$500.00)		\$75,658.58
3/6/2019	1045	Check	U. Of Arkansas Local Section (student travel)	(\$500.00)		\$75,158.58
4/22/2019	DEP	Deposit	Local Sections Due		\$1.00	\$75,159.58
4/22/2019	DEP	Deposit	Local Sections Due and \$1000 from ACS for 2019 SWRM		\$1,871.00	\$77,030.58
7/1/2019	1046	Check	Rio Grande-Pres-Elec Sponsorship; check for 1000 deposited into section account on 4/22/19	(\$1,000.00)		\$76,030.58
7/1/2019	1038	Check	Loan-Rio Grand, 2019 SWRM	(\$5,000.00)		\$71,030.58

Financial Report

Balance Sheet

Outstanding INCOME

Previous Years Dues to be collected	\$	889
Loan to SWRM	\$	5000
2017, 10%	\$	4400
2018, 10%		??
TOTAL		\$ 10,289.00

Committed for this meeting

Agenda Books	\$	200.00
Breakfast	\$	1,000.00
Travel	\$	1,500.00
SERMACS hotel	\$	200.00
Awards		
Travel		
Nalley	\$	500.00
P3	\$	1,000.00
SWR	\$	500.00
High School	\$	500.00
Awards		
Nalley	\$	1,000.00
P3	\$	2,000.00
SWR	\$	2,000.00
High School	\$	1,000.00
Hotel	\$	800.00
Plaques	\$	2,000.00
Student Grant	\$	5,000.00
TOTAL	\$	19,200.00

Balance Sheet

Balance	\$71,030.58
Outstanding Income	\$ 10,289.00
Outstanding debt	\$ 19,200.00
Balance	\$ 62,119.58

SECTIONS WITH NO PAST DUES OWED; ONLY 2019 Local Section Dues OWED					
Section	Status	2019	2019 Dues	No Past Dues Owed	Total Due
L403 Baton Rouge	Up to Date	477	\$ 238.50	\$ -	\$ 238.50
L404 Brazosport	Up to Date	230	\$ 115.00	\$ -	\$ 115.00
L419 Louisiana Section	Up to Date	569	\$ 284.50	\$ -	\$ 284.50
L430 Ouachita Valley	Up to Date	95	\$ 47.50	\$ -	\$ 47.50
L433 Sabine-Neches	Up to Date	79	\$ 39.50	\$ -	\$ 39.50
L436 Greater Houston	Up to Date	2450	\$ 1,225.00	\$ -	\$ 1,225.00
L446 Central Texas	Up to Date	789	\$ 394.50	\$ -	\$ 394.50
L447 San Antonio	Up to Date	542	\$ 271.00	\$ -	\$ 271.00
L448 South Texas	Up to Date	212	\$ 106.00	\$ -	\$ 106.00
L450 Texas A&M	Up to Date	482	\$ 241.00	\$ -	\$ 241.00
L451 East Texas	Up to Date	184	\$ 92.00	\$ -	\$ 92.00
L452 Dallas-Fort Worth	Up to Date	1443	\$ 721.50	\$ -	\$ 721.50
L453 Heart O' Texas	Up to Date	129	\$ 64.50	\$ -	\$ 64.50
L538 University of Arkansas	Up to Date	178	\$ 89.00	\$ -	\$ 89.00
L541 Central Arkansas	Up to Date	406	\$ 203.00	\$ -	\$ 203.00
L544 Northern Oklahoma	Up to Date	143	\$ 71.50	\$ -	\$ 71.50
L545 Oklahoma	Up to Date	487	\$ 243.50	\$ -	\$ 243.50
L549 Panhandle Plains	Up to Date	84	\$ 42.00	\$ -	\$ 42.00
L550 Permian Basin	Up to Date	146	\$ 73.00	\$ -	\$ 73.00
L553 Wichita Falls-Duncan	Up to Date	85	\$ 42.50	\$ -	\$ 42.50
L559 Rio Grande Valley	Up to Date	205	\$ 102.50	\$ -	\$ 102.50
SECTIONS WITH Back Dues Still Owed					
Section	Delinquent	2019 Count	2019 Due	2017-2018 Due	Total Due
L437 Southwest Louisiana	2017-2018	145	\$ 72.50	\$ 154.00	\$ 226.50
L546 Tulsa	2017-2018	203	\$ 101.50	\$ 212.00	\$ 313.50
L551 South Plains	2017-2018	138	\$ 69.00	\$ 149.50	\$ 218.50
L401 Northwest Louisiana	2012-2018	105	\$ 52.50	\$ 73.50	\$ 426.00

SWRM Budget

Annual Expenses

Awards		
Student Travel Award	\$	5,000.00
Awards	\$	8,000.00
Awardee Travel	\$	3,500.00
Awardee Plaques	\$	2,000.00
Website		
Fees	\$	200.00
Maintenance/Development	\$	500.00
Leadership Conference	\$	1,000.00
Executive Meeting		
Agenda Books	\$	200.00
Breakfast	\$	1,000.00
Travel	\$	2,500.00
Treasurer/Secretary Expenses	\$	100.00
TOTAL	\$	24,000.00

Annual Revenue

Local Section Dues	\$	5,000.00
10% Income per meeting	\$	4,500.00
TOTAL	\$	9,500.00

Potential Net Loss **Annually** **\$ 14,500.00**

**BYLAWS OF THE
SOUTHWEST REGIONAL MEETING OF THE AMERICAN CHEMICAL SOCIETY**
Revised, November ~~2018~~2019

Several Local Sections of the American Chemical Society (the “Society”) which lie within or partially within the states of Texas, Oklahoma, New Mexico, Arkansas and Louisiana have organized a District of Columbia non-profit Corporation known as SWRMACS (herein as “the Corporation”) which will collectively sponsor technical meetings, present awards and other forms of recognition, and carry out various activities of interest and benefit to those members of the Society’s Local Sections who reside in these states.

Article 1 Name and Organization

1. The Local Sections within the mentioned states which choose to participate in the common affairs of the Corporation are called collectively the Southwest Region Sections, or briefly, the Southwest Region. The affiliated Local Sections within the Southwest Region of ACS are:

Brazosport	Panhandle Plains
Baton Rouge	Permian Basin
Central Arkansas	Rio Grande Valley
Central Texas	Sabine–Neches
Dallas–Fort Worth	San Antonio
East Texas	South Plains
Greater Houston	South Texas
Heart O' Texas	Southwest Louisiana
Louisiana	Texas A & M
Northern Oklahoma	Tulsa
Northwest Louisiana	University of Arkansas
Oklahoma	Wichita Falls–Duncan
Ouachita Valley	

2. A participating Local Section may withdraw from the Region.
- To withdraw from the Corporation, a Local Section must submit resolution to do so to the Regional Secretary-Treasurer, who shall within thirty (30) days send copies of the withdrawal request to the affiliated Local Sections and to the Steering Committee.
 - Participating Local Sections shall have thirty (30) days to send comments to the Regional Secretary-Treasurer after which the Executive Board shall meet with officers of the Local Section in an effort to reconcile differences.
 - If this fails the Steering Committee may accept the withdrawal of the participating Local Section by a majority vote.
3. All participating Local Sections are entitled to equal status in all activities and operations of the Region.
- Participating Local Sections that do not host a regional meeting, pay dues, or otherwise engage in regional activities can be designated by the Executive Board as “Inactive”.
 - An inactive Section would not be eligible for any regional perquisites (including participation in any awards given by or to the Region).
 - An inactive Section could petition the Steering Committee for reinstate to “Active” status explaining what measures have been taken to make it eligible for active membership, including the payment of outstanding dues.
4. The Executive Committee of the Corporation shall be composed of the Regional Chair, and the Regional Vice Chair and the Regional Secretary-Treasurer.

5. The Board of Directors of the Corporation shall be known as the Steering Committee and shall be made up of the Executive Committee of the Region and one representative from each of the participating Local Sections.

Article 2 Executive Committee

1. The **Chair** of the Executive Committee for the Corporation is elected by the Steering Committee for a five-year term, with the first term being 3 years (beginning 2016). The person who serves as Chair also serves on the Steering Committee and on the Executive Committee.
2. The **Vice Chair** of the Executive Committee for the Corporation is elected by the Steering Committee for a five-year term, with the first term being 3 years (beginning 2017). As Vice Chair, he/she serves on the Steering Committee and on the Executive Committee, and acts in the Chair's place as required.
3. The **Secretary-Treasurer** of the Corporation is elected by the Steering Committee for a five-year term. The person who serves as Secretary-Treasurer also serves on the Steering Committee and on the Executive Committee. The Secretary-Treasurer will set the agenda for the annual business meeting and run the meeting in the absence of the Chair.
4. Each member of the Executive Committee of the Corporation shall be also a member of one of the participating Local Sections of the Region during the term of office.
5. Should the office of Chair become vacant, through resignation or any other reason, the Vice Chair shall become Chair. Should the office of Secretary-Treasurer become vacant, an Acting Secretary-Treasurer shall be appointed by the Chair to serve until the new Secretary-Treasurer is elected by the Steering Committee. The Chair and the Vice Chair carry out such duties as their offices require, and as suggested in these Articles.
6. The Secretary-Treasurer carries out such duties, as the office requires; the office is charged specifically:
 - (a) to maintain a list of Local Section representatives on the Steering Committee of the Corporation;
 - (b) to notify these representatives at least four weeks in advance of the time and place of meetings of the Steering Committee;
 - (c) to record the business carried out at such meetings and maintain such records;
 - (d) to maintain the financial records of the Corporation, to manage the Steering Committee Fund and to arrange for an annual audit;
 - (e) to receive and disburse monies on behalf of the Steering Committee; and
 - (f) to present a financial report to the Steering Committee annually.

Article 3 Local Section Participation

1. Participation in the affairs of the Southwest Region is restricted to those Local Sections listed in Article 1.1. The status of participation is granted to a Local Section through the Steering Committee, upon request by the presiding officer of the Local Section.
2. The responsibilities of participation by a Local Section in the affairs of the Corporation include:
 - (a) furnishing a representative to sit on the Steering Committee, and to take part in its deliberations;
 - (b) assuming a financial obligation for the support of the activities of the Corporation; and
 - (c) providing leadership from time to time as the Host Section for the Corporation's Regional Meeting.

Article 4 Southwest Regional Meeting

1. The Southwest Region shall annually sponsor a technical meeting called the Southwest Regional Meeting (SWRM), designated by the appropriate sequence of annual meetings.
2. Generally, one participating Local Section will serve as the Host Section for the Meeting, which will be held within the geographical boundaries of the Section. However, joint sponsorship by two or more Local Sections within the Region is allowed, as is joint sponsorship between Regions.
3. The time and place of each Regional Meeting and its Host Section or Sections shall be decided and approved by the Steering Committee.
4. Bids for the Regional Meeting by a Local Section should be submitted to the Secretary-Treasurer of the Region at least five years before the meeting date. The bid should include in writing the following information:
 - (a) Meeting Rooms. Include approximate number available and approximate size.
 - (b) Exhibits Area. Location with respect to meeting rooms and approximate area. Provisions should be made for 35-45 booths approximately 8 'x 10'.
 - (c) Housing. List of hotels/motels and number of rooms available within reasonable walking distance of meeting rooms.
 - (d) Travel Facilities. Airlines serving major metropolitan areas of Southwest Region.
 - (e) Endorsement from Chamber of Commerce or Conventions Organization indicating local support for the meeting.
 - (f) Any other information which would be helpful for the committee in making the site selection.
5. The General Chair (or Co-Chair) of the Regional Meeting shall be selected from within the membership of the Host Section at least three years prior to the meeting. The Secretary-Treasurer of the Region shall be notified immediately upon the selection.
6. The arrangement and management of each Regional Meeting and all detailed matters shall be the concern of the Host Section.
7. Any monetary net surplus from the Regional Meeting shall accrue to the Host Section, except that 10% of such surplus shall be deposited in a Steering Committee Fund.
8. During the eighteen-month period which precedes the SWRM, the Host Section(s) may borrow up to a total of \$5,000 or 20% of the assets, whichever is smaller, from the Steering Committee Fund for its running expenses. Any monies so borrowed must be repaid to the Fund within twelve months following the Regional Meeting.
9. If a deficit is incurred in conducting a SWRM, the host section(s) will be responsible for the loss up to \$5.00 per member, based on total membership of the section(s). Any additional deficit will be underwritten by the Steering Committee Fund up to a maximum of \$4,000 or 20% of the assets of the Steering Committee Fund, whichever is smaller. Larger deficits will be the responsibility of the host section(s).

Article 5 Steering Committee

1. The Steering Committee of the Corporation shall hold an annual business meeting, and any other meetings as may be necessary to carry out its affairs.
2. The time and place of the annual business meeting, and of any other meetings, shall be fixed by the Chair, with written notice sent by the Secretary-Treasurer to the Steering Committee Member of each participating Local Section and Executive Committee at least four weeks in advance of the time of the meeting.

3. At any meeting of the Steering Committee, fixed by the Chair, and announced by the Secretary-Treasurer as stated above, those members present shall constitute a proper quorum for conducting business.
4. The members of the Steering Committee include:
 - (a) The Chair, the Vice Chair, and Secretary-Treasurer of the Region, which constitutes the Executive Committee, and
 - (b) A Steering Committee member from each of the participating Local Sections within the region who will serve as its member on the Steering Committee. The Local Section member should be either a member appointed for at least a three-year period, to insure continuity of operation, or the Chair-Elect.
5. Any member of the Steering Committee may ask that the Secretary-Treasurer vote in their stead, as proxy, in any or all matters which come before the meeting. Such a request must be made, in writing, prior to the opening of the meeting.
6. The responsibilities of the Steering Committee are:
 - (a) to name the Host Section, the time and the place for each Southwest Regional Meeting;
 - (b) to maintain a Steering Committee Fund for use by the Corporation;
 - (c) to provide counsel and guidance for Host Sections, and to review plans and proposed budget for the Regional Meeting; and
 - (d) to lend continuity to the management of the Southwest Regional Meeting and to all other matters which relate to the Corporation
7. The order of business at the annual meeting of the Steering Committee shall include:
 - (a) The reading of the minutes of the previous annual meeting, and the minutes of any following meeting of the Steering Committee and the Executive Committee;
 - (b) the reporting of the financial status of the organization;
 - (c) the reporting by various committees;
 - (d) the reporting by the general chair of the current Southwest Regional Meeting;
 - (e) the reporting by the general chair of the coming Southwest Regional Meeting, and the review of his/her plans and proposed budget;
 - (f) the approval of Host Sections; time and places for future Regional Meetings; and
 - (g) the consideration of any other matters pertinent to the business of the Region.
8. The Executive Committee shall serve with authority to carry out such business of the Corporation as may be required, except that specifically reserved for the action of the Steering Committee. All actions of the Executive Committee are to be reported at the next following meeting of the Steering Committee.

Article 6 Steering Committee Fund

1. The Secretary-Treasurer serves as manager of the Steering Committee Fund.
2. The primary of the Fund is to provide cash awards and aid in the implementation of Regional Meetings. However, these purposes should not prevent its use for other purposes pertinent to the affairs of the Corporation. Expenditures from the

fund other than those directly related to Regional Meetings shall be approved by a majority of the members of the Steering Committee who vote.

3. From time to time, means of augmenting the Steering Committee Fund, other than those associated with surplus from Regional Meetings, may be suggested. Where such involve a request for contributions from participating Local Sections, approval of a majority of the members of the Steering Committee who vote is required.
4. Normal and customary travel expenses for the Chair of the Steering Committee, Vice Chair, Secretary-Treasurer and the General Chair of the following year's meeting (*i.e.*, for SWRM 2015, 2016 General Chair will be eligible) of up to \$500 with receipts will be allowed if funds are not available from the local section. Exceptions will be judged on a case-by-case basis.

Article 7 Ad hoc Committees

1. The Chair of the Executive Committee may appoint ad hoc committees to assist in carrying out the business of the Corporation and its Steering Committee.
2. Each such ad hoc committee shall report on its activities and accomplishments at the annual business meeting of the Steering Committee. The Committee is dissolved following its report, unless specifically continued by the Chair.

Article 8 Awards Committee

1. The Corporation will have an awards committee consisting of at least 2 appointed members. This committee will:
 - a. Assist the Regional Meeting awards committee in ensuring that the Southwest Regional Awards are awarded each year.
 - b. Maintain a historical record of the awardees of each award.
 - c. Administration of the Student Presenter Travel Scholarships as set forth in the guidelines, which serve as an addendum to these Bylaws.

Article 9 Southwest Regional Awards

1. The Corporation will offer ~~two the following~~ annual awards: ~~One will be called the "ACS Division of Chemical Education Southwest Region Award for Excellence in High School Teaching (High School Teaching Award)". The second award will be called the,~~ "Southwest Regional ACS Award, Stanley C. Israel Southwest Regional Award (Israel Award), E. Ann Nalley Regional Award for Volunteer Service to the American Chemical Society Southwest Region (Nalley Award), ACS SWRM Student Travel Award (Student Travel Award), and Partners for Progress and Prosperity Award (P3 Award)".
 - (a) The candidates for the ~~annual Southwest Region~~ High School Teaching Award shall be those persons nominated by participating Local Sections. Candidates must be a current or retired High School teacher in the Southwest Region of the ACS.
 - (b) The candidates for the ~~annual~~ Southwest Regional ACS Award, Israel Award, Nalley Award and P3 Award shall be those persons nominated by participating Local Sections. Candidates must reside in the Southwest Region of the ACS during the time of the work and/or service leading to their nomination for the Award.
 - (c) Awards shall be presented to the recipients during a Southwest Regional Meeting. They shall consist of appropriate certificates or plaques, equal monetary awards, and travel expenses to the SWRM that year.
 - (d) Normal and customary travel expenses for the High School Teacher, Southwest Regional ACS and Nalley award winners of up to \$500 with receipts will be allowed. Normal and customary travel expenses for the P3 Award winners of up to \$500 with receipts for each partner will be allowed. Exceptions will be judged on a case-by-case basis.

- (e) The monetary amounts of the awards will be \$2,000 for the Southwest Regional ACS Award, \$1,000 for the High School Teacher Award, ~~and~~ \$1,000 for the Nalley Award, and \$1000 for each partner of the P3 Award winners. Change in monetary amounts of the awards can be made by a majority vote of the Steering Committee.
- (f) Guidelines for administration of the Awards serve as an addendum to these Bylaws.
- (g) SWRM will provide up to ten \$500 travel awards for students who are presenting papers. Guidelines for the awards will be determined by the awards committee.

Article 10 Amendments of Bylaws

- 1. These Bylaws may be amended following approval of the suggested amendment by at least two-thirds of the members of the Steering Committee. The suggested amendment shall be received in writing by the Secretary-Treasurer over the signatures of not fewer than six members of the Steering Committee, together with reasons for the change. It shall be distributed by the Secretary-Treasurer for approval or disapproval to each member of the Steering Committee. Should the suggested amendment not be approved within one year of the date of its distribution, it is considered disapproved, and void.

Article 11 Dissolution

- 1. The Corporation defined by these Articles may be dissolved if approved by two-thirds (2/3) of the members of the Steering Committee.
- 2. Any monies held by the Corporation if so dissolved are to be dispersed among the participating Local Sections on a pro rata basis based on the total membership of each section.

Article 12 Enabling Clause

- 1. All policies and practices previously established by the Steering Committee which are inconsistent with any part or parts of these Bylaws are declared void upon adoption of these Bylaws. The provisions given herein become operative immediately upon adoption. Adoption is effected by approval of at least two-thirds of the members of the Steering Committee.

2019 SWRM Awards

Stanley C. Israel Regional Award

Javoris Hollingsworth
University of St. Thomas

ACS Division of Chemical Education Southwest Region Award for Excellence in High School Teaching

Margret Connor
Huntington-Surrey School

E. Ann Nalley Regional Award for Volunteer Service to the American Chemical Society Southwest Region

Carolyn Burnley
Grater Houston Section

Southwest Regional ACS Award

Dr. Michael Wong
Rice University

Partners in Prosperity Award (P3)

Crystal Young, University of St. Thomas
and
Elijah Rising

SWRM 2021
Central Texas Local Section, Austin, Texas
Sunday October 31 - Wednesday November 3

Committee Members:

General Chairs - Diane Kneeland, Margaret Connor
Treasurer - Malcolm Prouty
Awards Chair - Mary Kopecki
Exhibits Chair - Amanda Riojas
Technical Programming Chair - Kami Hull
Fundraising Chair - Barry Streusand
Career Activities - Anting Chen
Posters Chair- unfilled
High School Teacher Programming Chair - unfilled
Social Events - unfilled
Senior Chemists Committee Chair - unfilled
Website - Malcolm Prouty
Facilities Chair - Eric Bliss

Site Information

AT&T Executive Education and Conference Center, The University of Texas at Austin
Sleeping Room Block Guarantee: Saturday 10/30/2021 - 4; Sunday -119; Monday - 149; Tuesday - 119; Wednesday - 4.
Sleeping Room rate: \$199 (maximum 10 comp guest rooms)
Amenities: Free internet in sleeping rooms and meeting rooms; fitness center
Parking: Garage parking at cost
Exhibits: Ballroom and pre-function area for up to 75 exhibitors
Meeting rooms: Sunday-Tuesday 10 rooms for technical sessions and workshops; Wednesday 6 rooms for HS teacher workshops, awards lunch and SWRM board meeting

Registration Fees:

As per SWRM-RMRM 2019

Member: \$160/\$210; Non-member \$185/\$235; Undergrad Member \$25/\$40; Undergrad Non-member \$40/\$55; Grad Member \$50/\$70; Grad Non-member \$70/\$90; Postdoc Member \$80/\$100; Postdoc Non-member \$100/\$120; K-12 Teacher Member \$20/\$40; K-12 Teacher Non-member \$30-\$50; HS Student \$10/\$10; 50 yr Member, or Retired, Emeritus, Unemployed \$0/\$0; Spouse or guest \$25/\$45.

PROGRAM

Theme:

Theme ideas:

Sustainable energy for all <https://www.seforall.org>
Water for Sustainable Development <https://www.un.org/en/events/waterdecade/>
Ecosystem Restoration <https://undocs.org/A/RES/73/284>

Symposia Organizers: Sean Roberts (Physical); Simon Humphreys (Inorganic); Emily Que, Mike Rose (Bio-inorganic); Kami Hull (Organic)

Keynote Speaker (Monday): Dr. Livia Schiavinato Eberlin a Brazilian analytical chemist who won a MacArthur "Genius" Fellowship for her research on the use of mass spectrometry to detect cancerous tissue.

Workshops: Career Development, Leadership Course, HS Teacher Workshops (Wednesday)

Special Events: Halloween Night Opening Social (Sunday), Awards Banquet (Tuesday evening), Governance Social (Tuesday afternoon), WCC Luncheon (Monday), Senior Chemists Luncheon (Tuesday), Teacher's Luncheon (Wednesday)

Wishlist: Intercollegiate Chemistry Ethics Bowl (Craig McClure). Color Chemistry Symposium, session or workshop. Or incorporate these themes into the main themes of organic, inorganic, etc.

SWRM 2021 Preliminary Budget

31-Oct-19		
LINE ITEM	BUDGET	NOTES
REVENUES		
A. Advance from Steering Cmte/ACS	0	
B. Advance from Local Section.	10,000	SWRM account
C. Registration	95,000	Assuming 1,000 participants, using worksheet from sample budget for distribution of types
D. Grants/Contributions	15,000	Grant requests to all appropriate Divisions. SWRM 2011 was \$16,000.
E. Sponsorships	10,000	SWRM 2011 was \$16,000
F. Symposium support	10,000	Symposium organizers have committed to fundraising. 40 sessions x \$250
Subtotal	140,000	
F. Banquet tickets		\$ x # persons (price should include taxes & gratuities). Budget should equal expense line item.
G. Luncheon Tickets		See banquet tickets. WCC lunch, Senior Chemists Lunch and HS teacher lunch
H. Mixer tickets cash bar		Charge based on bar prices per drink, taxes, gratuities, & cost of bartender
I. Exposition	9,000	# of booths x revenue/booth. 20 grad school@\$200 and 10 vendor @ \$500 (excluding comped booths?)
J. Advertising revenues		Ads sold to be displayed in ACSMeetings app to restaurants or other businesses?
K. Miscellaneous		
TOTAL REVENUES	149,000	SWRM 2011 was 156,000.00
EXPENSES		
A. Committee Expenses		
1. Meals and Meetings	2,000	Planning meetings in 2020 and 2021
2. Strategic Planning Meeting	2,000	includes breakfast and lunch for 1.5 days for 10-12 and possibly day care.
2. Travel and Registration SWRM 2020	2,000	For 3-4 people to New Orleans SWRM 2020.
3. Other	100	
B. Printing/Publicity		
1. Program and Abstract Book	5,000	ACSMeetings App
2. Email	0	Emails sent through national office
3. Web page design	0	Use SWRM webpage and local webmaster
4. Ads in local section pubs	2,000	
5. Ads in C&EN, other pubs	2,000	
6. T-shirts and other promo items	6,000	
C. Meeting Site Expenses		
1. Space Rental/Facility Charge	40,000	Food & beverage guarantee. See facility contract.
2. Audiovisual Services - basics	16,000	# sessions/per day x # days for standard equipment set-up.
3. Audiovisual Services - special		Allowance for possible special requests from guest speakers and/or LCDs
4. Facility liability insurance		Included in ACS umbrella package?
5. Poster Sessions	1,000	Estimate for labor to deliver, setup and breakdown poster stands from UT.
6. Miscellaneous	2,500	Vans, Gratuities to facility staff, cost to receive deliveries?
D. Program		
1. Symposium Grant	25,000	\$500 per 1/2 Day x 50 sessions
2. Complimentary registrations	5,000	20 Grad school recruiting booths with 2 persons per booth @ \$125
3. Awards Expenses		
4. Misc. supplies, postage	500	
E. Registration		
1. Credit card fees	2,850	(Does ACS now pay this?) Estimation = 3% of total registration fees budgeted
2. Telephone lines		Complimentary, see contract.
F. Return of loan		
	10,000	Equals item A and/or B under revenues.
Subtotal - non-discretionary expenses	117,850	
F. Exposition		
		Offset by revenues
1. Decorator	6,000	# booths x cost per booth for pipe and drape and sign, delivery of exhibitor materials, etc.
2. Exhibitor Prospectus Brochure		printing and mailing costs
3. Misc postage, phone expense		
4. Space Rental		Complimentary with food and beverage guarantee
5. Security	1,500	?
6. Prizes/Contests		Provided by exhibitors
7. Miscellaneous	800	Exhibitor Box Lunches, etc
G. Special Events/Activities		
1. Mixer		Offset by revenues, whether included in registration or a ticket sales event
2. Banquet/Luncheon(s))		Offset by revenues, whether included in registration or a ticket sales event
3. Complimentary events tickets		Meals, receptions, special events where there is a fee.
4. Other F&B Events (i.e., coffee breaks)		Offset by revenues, whether included in registration or a ticket sales event
TOTAL EXPENSES	126,150	
NET	22,850	

Regional Meeting Final Report Template

- I **Introduction and General***
General Chair: Daniel Varnado
Program Chair: Rendy Kartika

- I (a) **Executive Summary**
The planning committee was assembled in July and we are currently working with Visit Baton Rouge (www.visitbatonrouge.com)– the city tourism bureau - to identify three top choice venues for SWRM 2022. We expect to complete the site selection process in Q1 2020.

- I (b) **Site Selection**
Last time our section hosted SWRM (2012), the event was held at the Hilton Baton Rouge Capitol Center. The Hilton has 10 meeting rooms that were used for holding 7 concurrent technical sessions, 2 other events, and 1 board room. It also has two ballrooms. The main ballroom was used to hold the expo, poster sessions, a graduate recruiting fair, and the opening reception. Various other social events were held in the rooftop ballroom. Some events including two concurrent technical section were held a block away at the Shaw Center for the Arts. The Hotel Indigo Baton Rouge Downtown, across the street from the Hilton accommodated overflow lodging.

The Hilton will also be considered for SWRM2022. The Hilton has the advantages of having sufficient meeting rooms to run several concurrent technical sessions, and having a large ballroom. Furthermore, being located downtown, it has the advantage of being walking distance from various other lodging options, venues for overflow events, restaurants, and local attractions.

We are currently working with Visit Baton Rouge to identify two additional top choice venues that we will evaluate in the coming months. Tentatively, we expect site visits to begin in December and continue into the first few months of 2020.

- I (c) **Committee Members**
General Chair: Daniel Varnado (daniel.varnado@albemarle.com)
Program Chair: Rendy Kartika (rkartika@lsu.edu)
Fundraising: Kevin Coppola (kevin.coppola@albemarle.com)
Treasurer/Councilor: Bryan Franklin (navree@cox.net)
Previous General Chair: Harold Young
(Harold.Young@lionelastomers.com)
Indu Kheterpal (indu.kheterpal@albemarle.com)

Regional Meeting Final Report Template

- I (d) Meeting Organizing Committee Operations
Inaugural planning meeting: 7/18/2019
Meeting with VisitBR: 10/11/2019
Site visits coordinated with Visit Baton Rouge are tentatively scheduled to begin in December.
There is discussion about sending the general chair and program chair to ACS training conference in January 2020.

Budget Development

As a starting point, we reviewed the past actuals from the 2012 meeting and are using that budget as a starting point for planning the SWRM 2022. The Baton Rouge local section is financially healthy and no advance from SWRM will be required.

MEETING MANAGEMENT AGREEMENT

ACS Department of Meetings & Exposition Services
And
Meeting of the American Chemical Society

Agreement for Services for:

This Regional Meeting Management Agreement is made and entered on **February 12, 2019** by and between the **ACS Department of Meeting and Exposition (“DMES”)** and the **Joint Southwest-Rocky Mountain (SWRM/RMRM) Regional Meeting of the American Chemical Society** representatives (“Partner”). Specifically, the **General Co-Chairs, DMES Regional Staff, and Meeting Planning Partner (“MPP”)** concerning the **SWRM-RMRM 2019 Regional Meeting**. This agreement is meant to outline the roles, responsibilities, and scope of services offered to local organizing committees as a member benefit by DMES and the Regional Meeting Partner for the SWRM-RMRM meeting, to be held in El Paso, Texas on November 13 – 16, 2019.

AGREEMENT TERMS

REGIONAL MEETING PARTNER

- Partner agrees DMES will perform the scope of meeting management services as outlines in Appendix A.
- Partner will authorize DMES to act as its agent for negotiating for services hereunder and as necessary or desirable to carry out the SWRM-RMRM 2019 conference management needs.
- Partner agrees to adhere to ACS procedures for publicity and marketing services for regional meetings.
- Partner shall be solely responsible for any graphics and printing support, including website development, logo creation, and marketing collateral with the intent of distribution.
- Partner accepts direct responsibility for the planning of technical and non-technical programming, social events, and workshops.
- Partner will utilize the services and expertise of DMES for advice and help in the preparation of all contracts relating to lodging, meeting room facilities, and tour/social events official designated as part of the regional meeting.
- Partner will provide the final report of the Regional Meeting to the Regional Board within (6) months of the conclusion of the Regional Meeting, with a copy to DMES. Failure to comply with this requirement may result in an assessment of additional financial penalties and adjudication of the matter between the Region Board and the Host Local Section.
- Partner will provide an official report and conference budget adopted by the Board to DMES for reporting purposes.

ACS DEPARTMENT OF MEETING & EXPOSITIONS SERVICES

- DMES will manage the request for proposals and/or Site Search process, includes searching for, selecting negotiating and contracting for all meeting services no later than two (2) years before the scheduled regional meeting is to occur.

- DMES agrees to serve as a liaison between the Regional Meeting and other ACS staff offices.
- DMES will submit an evaluation form to the general chairs (or designated representative) quarterly to determine mutual expectations, receipt of deliverables and accountability of services between meeting program chair and designated representative of the local organizing committee and the DMES.
- DMES will follow the progress of the meeting by providing timely communication to the Regional Meeting Organizers; advise the Regional Board and the ACS M&E Subcommittee on Regional Meetings regarding the progress of arrangements, adherence to timelines, and submission of scheduled reports.
- DMES staff will attend annual meetings of the Regional Board (held during the Regional Meeting) to provide updates on DMES activities and solicit feedback on current practices.
- DMES staff will plan and conduct a yearly training, known as Regional Meeting Planning Conference (RMPC) for the General Chair(s) and Program Chair(s) of future Regional Meetings.
- DMES agrees to negotiate services on behalf of SWRM-RMRM 2019 Regional Meeting with various vendors and suppliers for meeting management services dedicated to the success, goals, and objectives of the regional meeting.
- DMES will perform the scope of services as outlined in Appendix A. Responsibilities may include, but are not exclusive to:
 - **Abstract Management**
 - **Publicity and Marketing Services**
 - **Proposal Process & Contract Negotiation** (Hotel, Convention Center, Decorator, and Audio Visual)
 - **Site Selection Consultation**
 - **Conference Logistics Management**
 - **Registration Management**
- DMES agrees to collect data related to registration, finances, abstracts, etc. and information available to the Region and its Regional Board.
- DMES will provide payment of invoices within 60 days after meeting.
- DMES will provide financial data to the Region within three (3) months of the end of a meeting unless other arrangements are made with the Region Organizing Chair.

A. Cost Sharing

Registration Process & Services

- Upon conclusion of the regional meeting, the MPP will submit a final report that shows the number registrations received and processed in e-Reg. That number times a cost-sharing fee of \$4.00 per registration will be deducted from the regions total registration fee income.

Abstract Management Process & Services

- As an ACS member benefit, the Regional Meeting Partner will have access to the Meeting Abstracts Programming System (MAPS). MAPS is the online national meeting programming system of the American Chemical Society, used by ACS authors, Program Chairs, and Symposium Organizers to submit, view, review, and edit abstracts for ACS National Meeting publications.

B. ACCOUNTABILITIES

By virtue of its mission, DMES is accountable to the Regional Boards and ACS M&E Subcommittee on Regional Meeting. DMES is obligated to communicate to the Regional Boards and to the ACS M&E Subcommittee on Regional Meetings any information about the progress, or lack thereof, that it perceives regarding any particular Regional Meeting

DMES will report to the Regional Board any issues or concerns that may result in undue financial loss, erosion of the quality and prestige of the event, or present a significant departure from the core programming and planning of a Regional Meeting.

The DMES, Office of Regional Meetings is accountable and committed to providing each region with superior customer service. As such, if at anytime during the planning or execution of the regional meeting you have concerns with respect to the service that you are receiving from your regional meeting planner partner, the following steps should be followed in an effort to resolve the matter amicably:

- Contact the Regional Meetings Manager, **Starleedah Gaddis-Parker** at (202) 452-2138 or via email to s_gaddis-parker@acs.org to address your concerns.
- If you feel further action is needed, please contact **Bethany Kashawlic**, Assistant Director of Meeting Logistics at (202) 872-6009 or email to b_kashawlic@acs.org.

Regional Meeting Management Agreement ACS DEPARTMENT OF MEETING & EXPOSITION SERVICES and SWRM-RMRM 2019 REGIONAL MEETING

The individual signing this agreement is an authorized representative with full power and authority to sign and deliver this agreement. A signature on this document indicated understanding and agreement to comply with the term and outlined herein and other issued by DMES regarding the SWRM-SWRM 2019 meeting, to be held in El Paso, TX on November 13 – 16, 2019.

By: _____

Geoffrey Saupe
SWRM-RMRM Regional Meeting General Co-Chair

Date: _____

By: _____

Bethany Kashawlic
ACS, Assistant Director, Meetings Logistics

Date: _____

By: _____

Dean Roddick
SWRM-RMRM Regional Meeting General Co-Chair

Date: _____

By: _____

Starleedah Gaddis-Parker
ACS, Manager, Regional Meeting

Date: _____

Regional Meeting Management Agreement
ACS DEPARTMENT OF MEETING & EXPOSITION SERVICES and REGIONAL MEETING

APPENDIX A: SCOPE OF SERVICES

The Department of Meeting and Exposition Services (DMES) will perform the following tasks necessary to manage the **SWRM-RMRM 2019 REGIONAL MEETING**. Please note that these tasks simply provide an outline of the regional meeting management services provided by DMES and may change as needs are address by both DMES and partner.

TASK I: ABSTRACT MANGEMENT

You will be assigned a liaison from Administrative and Programmatic Technologies to assist with abstract management. Responsibilities include, but are not exclusive to:

- Call for abstracts/papers full service management
- Customizable submission and review systems Program Organization
- Program Committee communications
- Creation of online profiles for submitters and reviewers
- Submission of research online through a secure, customized website
- Assignment of reviewers to specific abstracts
- Track and manage the abstract review process
- Scoring and selection of abstracts

TASK II: PUBLICITY & MARKETING SERVICES

ACS DMES Meeting Planning Partner will coordinate publicity and marketing services for the regional meeting. Services include, but are not exclusive to:

- Promotion of regional meeting on ACS Web
- Promotion of regional meeting at ACS's national meetings
- Promotion of regional meeting in *Chemical & Engineering News* and other ACS publications
- Email Marketing
- Consultation and sourcing for graphic and printing

**Partner is responsible for any costs incurred for graphic and printing services*

ACS DMES Meeting Planning Partner will manage the request for proposals and/or Site Search process, which includes searching for, selecting, negotiating and contracting with the any of the following vendors:

- Hotel

- After a final decision is made for a vendor, your Meeting Planning Partner will negotiate a contract with the vendor and present you with a final contract for review.

Regional Meeting Management Agreement

ACS DEPARTMENT OF MEETING & EXPOSITION SERVICES and SWRM-RMRM 2019 REGIONAL MEETING

TASK IV: SITE SELECTION CONSULTATION

ACS DMES Meeting Planning Partner is available to review proposal from Hotels, Universities or Convention Centers and make recommendations to the regional meeting chair based on analysis.

- Once meeting site is selected, DMES will set-up a site inspection to visit property and DMES staff is available to accompany, if desirable.
 - DMES staff will analyze RFPs based on the Host Committee's preference and will be responsible for contacting and coordinating sites visit of the identified venues in the meeting's host city.
 - If DMES staff participates on the site visit, staff will compose a follow-up report capturing the essence of the decision making process within 7 days of the site visit.
- Work with chosen meeting site to negotiate and finalize the contact and set meeting in place.

TASK V: CONFERENCE LOGISTICS MANAGEMENT

ACS DMES Meeting Planning Partner is available to coordinate and manage all pre meeting and onsite logistics including serving as a liaison to the <insert name of regional meeting>. Responsibilities include, but are not exclusive to:

- **Project Management**
 - Creation and monitoring of project/meeting timeline
 - Submission of monthly progress reports in multiple meeting tracking areas
 - Scheduling and running a minimum of three planning meetings to include (likely there will be many more but these three are critical):
 - Project kick-off meeting (at the beginning of the planning process)
 - Final tie-down meeting (right before going to the event)
 - Post-event meeting (post-event)
 - Writing planning meeting notes and recaps
 - Creation of post-convention report for client
- **Financial Management**
 - Budget preparation assistance
 - Vendor invoices processing and coding
- **Monitoring contractual agreements for venues and other vendors**
- **Housing Management**
 - Creating and managing VIP and staff housing lists
 - Monitoring hotel pick-up and attrition reports
 - Mitigation of attrition risks
- **Meeting Specifications**
 - Creation of overall function space and meeting room set-up requirements
 - Creation of Audiovisual (AV) requirements
 - Completion Food and Beverage (F&B) menu selection
 - Conduction of pre-con and post-con meetings with the venue(s) and vendors
- **Off-site event planning management**
- **Sightseeing tours and recreational activities**
- **Sustainability management and reporting**

TASK VI: REGISTRATION MANAGEMENT

ACS DMES Meeting Planning Partner coordinate advanced and onsite registration services. Services include, but are not exclusive to:

- Preparation of detailed financial reports on attendance and finances
- Set-up and management of registration database to accept online registration
- Creation of registration form for attendees to register via mail, fax, or email
- Collection of registration revenue
- Submission of confirmation notices to advance registrants
- Preparation of badges, badge cases, and tickets to events
- Preparation of all receipts for attendees
- Identification of registrants with special needs/request
- Provide weekly updated on number of attendees registered
- Management of onsite registration

Memorandum of Understanding for Planning, Organizing, and Conducting a Southwest Regional ACS Meeting

This document describes the Roles, Authorities, Responsibilities, and Accountabilities of the Local Section(s), and the Local Organizing Committee, the Region Board of Directors, ~~and the American Chemical Society Department of Meetings and Expositions Services~~ for planning, organizing, and conducting a regional meeting within the Southwest Region of the ACS.

I. DEFINITIONS

A. GOVERNANCE/STAFF UNITS

1. A **Local Section** is the local section(s) that has (have) agreed to host the regional meeting in accordance with a bid package approved by the Southwest Region Board.
2. The **Local Organizing Committee** (LOC) is the committee whose members are approved by the Host local section(s) to organize the regional meeting.
3. The **Southwest Region Board of Directors** (hereafter referred to as the Region Board) is the entity responsible for ensuring the continuance, professionalism, and effectiveness of scientific meetings hosted by Local Sections located within its region. The Region Board has direct oversight of the regional meeting.
4. ~~The American Chemical Society **Department of Meetings and Expositions Services** (DMES) is the office funded through the national ACS organization to provide staff services for professional execution of regional meetings and to coordinate training sessions for members charged to organize a regional meeting.~~

B. TERMS

1. **Roles** describe the proper and customary function(s) of each governance/staff unit in relation to the others for organizing a regional meeting.
2. **Authorities** describe the power vested in each governance/staff unit to make policy and financial decisions and to provide advice regarding a regional meeting. These authorities may not be superseded by any of the other parties without the prior consent of the governance/staff unit in question.
3. **Responsibilities** describe the obligations of the governance/staff units in relation to each other for organizing a regional meeting.
4. **Accountabilities** describe the organizational relationships of the governance/staff units to each other and establish the necessary reporting requirements among the units by these relationships.

II. LOCAL SECTION(S)

In the event of a co-hosted meeting it is important that all items be discussed among all host parties and settled in advance. Both/All host local sections are responsible for all points outlined in this document; specifically note this entire section (II), Section VI.B, Section VI.DC, and the signatures required. The level of involvement of each local section (financial, labor, and in-kind) and the distribution of profits/losses must be settled before the document is signed.

A. ROLES

1. The local section(s) (hereafter referred to only as local section) approves the proposal submitted by local section representatives to the ~~Southwest~~ Region Board to host a regional meeting. The local section ensures that the required oral presentation to the ~~Southwest~~ Region Board shall provide the best information in a professional manner.
2. The local section shall provide the necessary funding resources, within the financial means of the local section, to assemble a LOC and to provide the LOC with the funding needed to complete a bid package to host a regional meeting.
3. The local section serves as the overall owner of the regional meeting with the LOC serving as a committee or sub-committee of the local section.

B. AUTHORITIES

1. The local section should authorize the LOC to act legally for the local section on all contractual and financial matters related to organization and execution of the regional meeting. Such an authorization will specify who may sign the binding contracts needed for the meeting.
2. The local section ultimately shares legal responsibility with the ~~Southwest~~ Region Board for the activities of the LOC.

C. RESPONSIBILITIES

1. The local section must approve the composition, particularly the General Chair and Program Chair, of any LOC submitting a bid to host a regional meeting on behalf of the local section.
2. The local section maintains responsibility for the success of the regional meeting since it is run as an activity of the local section.
3. The local section maintains economic responsibility for the regional meeting through the use of any local section tax-exempt number for regional meeting activities.
4. The local section requires regular progress and final reports (planning and financial) from the LOC.
5. The local section is represented at the LOC meetings through the attendance of the Chair, Chair-Elect and/or Immediate Past Chair or a designate.

D. ACCOUNTABILITIES

1. The local section is accountable to the members within the local section territory and to the ~~Southwest~~ Region Board for the success (programming and financial) of the regional meeting.
2. In the event that a member(s) of the LOC is/are deemed unable or unwilling to fulfill the responsibilities of the assumed role(s) on the LOC, the local section will work with the Region Board, ~~with input from DMES~~, to ensure the success of the regional meeting. Should the necessity arise, particularly at the behest of the Region Board, the local section shall help find a new recruit(s) for membership on the LOC.

III. LOCAL ORGANIZING COMMITTEE

A. ROLES

- ~~1.~~ The Local Organizing Committee (LOC) is the primary body that plans, organizes, and conducts the regional meeting that is being hosted by its (their) local section(s).

B. AUTHORITIES

1. The LOC is expected to be given total authority from the host local section(s) to sign contracts, plan programming, and organize social events (see II.B, II.D.1).
2. The LOC is authorized to apply for loans and grants, establish financial accounts, and operate in a manner to insure the financial success of the regional meeting.

C. RESPONSIBILITIES

1. The LOC has direct responsibility for the planning of the meeting, the technical and non-technical programming, social events, workshops, negotiations with hotels and colleges (~~assisted by DMES~~) for meeting and sleeping space; in general, every aspect of the regional meeting.
2. The LOC will sign an ACS Meeting Management Agreement (MMA) with the ACS Department of Meetings and Expositions Services (DMES) at least three (3) years prior to the planned meeting.
- ~~2-3.~~ The LOC must regularly report to the host local section as well as submit required reports to the Region Board.

D. ACCOUNTABILITIES

1. The LOC is accountable to the members of the host local section(s) through periodic activity and financial reports.
2. The LOC is also accountable to the ~~Southwest~~ Region Board through regular information exchange with the Board and its executives. Especially important are annual ~~oral~~ reports to the entire Board, presented at the annual Board meeting held during each SWRM from the awarding of the bid until one year after the LOC's SWRM.

~~3. The LOC is expected to coordinate its plans with and call upon the expertise of the DMES. No contracts with hotels, convention centers, etc. should be signed without the input of DMES and concurrence by the Southwest Region Board.~~

4.3. The LOC is expected to submit full and complete final reports from its regional meeting to the Local Section, the ~~Southwest~~ Region Board, and DMES. These reports must include an independent audit of the financial books from the Regional meeting. The format and information content required for all reports is as set forth by DMES.

IV. SOUTHWEST REGION BOARD OF DIRECTORS (REGION BOARD)

A. ROLES

1. The ~~Southwest~~ Region Board serves as the institutional memory for the Region; it is the repository of information, activities, practices, and accounts from previous regional meetings that can be accessed by the LOC to enhance the quality and effectiveness of its programming.
2. The ~~Southwest~~ Region Board is also the conveyer of information regarding successful events and activities from other Regions and their regional meetings.

B. AUTHORITIES

1. The ~~Southwest~~ Region Board may accept or deny the bids presented by Local Sections to host a regional meeting.
2. The ~~Southwest~~ Region Board may accept or deny the request of LOCs to obtain loans or grants for activities related to hosting a regional meeting.
3. The ~~Southwest~~ Region Board retains the right to intervene in any decision by a LOC that may, as judged by the Board, expose the Region to adverse financial risk or risk the professional reputation of the Region.

C. RESPONSIBILITIES

1. The ~~Southwest~~ Region Board is responsible for the long-term planning of regional meetings.
2. The ~~Southwest~~ Region Board provides historical perspective and data to the LOC for planning purposes.
3. The ~~Southwest~~ Region Board helps to maintain the quality and viability of the regional meeting by informing the LOC of best practices to ensure success.

D. ACCOUNTABILITIES

1. The ~~Southwest~~ Region Board is accountable to the member local sections of the region.
2. The ~~Southwest~~ Region Board is accountable to the ACS Committee on Meetings and Expositions ~~Committee~~ (M&E) and reports through the Regional Meeting Subcommittee of

M&E.

3. The ~~Southwest~~ Region Board must maintain good standing as a non-profit 501(c)3 corporate organization and file the necessary reports and pay the fees to maintain such standing.

~~V. AMERICAN CHEMICAL SOCIETY DEPARTMENT OF MEETINGS AND EXPOSITIONS SERVICES (DMES)~~

~~A. ROLES~~

- ~~1. DMES provides meeting planning expertise for the LOC that includes consultation on site selection and contract negotiation; registration and abstract management; oversight of logistics; advice on the budget, exposition, special events, and publicity; and on-site operations management.~~
- ~~2. DMES serves as a conduit to governance through the Regional Meeting Subcommittee. This includes direct communications with the Southwest Region Board.~~
- ~~3. DMES serves as a facilitator between the LOC of a regional meeting and other ACS staff offices, including the ACS Department of Technical Division Advancement, which may have responsibilities at the meetings.~~

~~B. AUTHORITIES~~

- ~~1. DMES may offer advice regarding meeting arrangements and programming to LOCs, the Southwest Region Board, and the Regional Meeting Subcommittee.~~
- ~~2. DMES is obliged to communicate to the Southwest Region Board and to the Regional Meeting Subcommittee any information about the progress, or lack thereof, that it perceives regarding any particular regional meeting.~~

~~C. RESPONSIBILITIES~~

- ~~1. DMES follows the progress of a meeting by timely communication with the LOC and advises the Region Board and the Regional Meeting Subcommittee regarding the progress of arrangements, adherence to timelines, and submission of scheduled reports.~~
- ~~2. DMES arranges and negotiates advance and on-site registration and abstract management with input from meeting organizers regarding their organizational needs.~~
- ~~3. DMES collects data related to registration, finances, abstracts, etc. and regularly makes it available to the LOC and the Southwest Region Board.~~
- ~~4. DMES provides financial data to the LOC within three (3) months of the end of a meeting unless other arrangements are made with the LOC.~~
- ~~5. DMES staff attends annual meetings of the Southwest Region Board (held during the Regional meeting) to provide updates on DMES activities and solicits feedback on current practices.~~

~~6. DMES staff plans and conducts a yearly conference for the General Chair(s) and Program Chair(s) of future Southwest Regional meetings.~~

~~7. With the guidance of the Regional Meeting Subcommittee, DMES interacts with governance when requested to propose or establish new grant programs.~~

~~D. ACCOUNTABILITIES~~

~~1. DMES is accountable to the Director of the Membership Division of the American Chemical Society through the Director of the Science and Professional Advancement Group.~~

~~2. By virtue of its mission, DMES is also accountable to the LOC of the regional meeting and therefore to the Southwest Region Board and Regional Meeting Subcommittee.~~

VI. SPECIFIC AGREEMENTS INVOLVING THE HOST LOCAL SECTION(S), THE LOC, THE SOUTHWEST REGION BOARD, AND DMES REGARDING THE CONDUCT OF OPERATION FOR THE REGIONAL MEETING

A. THE LOCAL ORGANIZING COMMITTEE

~~1. The LOC should utilize the services and expertise of DMES for advice and help in the preparation of all contracts relating to lodging, meeting room facilities, and tour/social events officially designated as part of the regional meeting.~~

~~21.~~ The LOC, in conjunction with DMES, must initiate and establish contract negotiations for all lodging and meeting room facilities contracts no later than two (2) years before the scheduled regional meeting is to occur.

a. Failure to expedite these contracts may result in selection of an alternate host local section by the ~~Southwest~~ Region Board, and the LOC may be required to disband immediately and return any grants and loans distributed by the Board.

b. Official Program tour/social events are not subject to the two-year time requirement but must meet the requirements specified in ~~part 1 (above)~~ the MMA and part ~~4-3~~ (below).

~~32.~~ The LOC shall set the cost of full ACS member advance registration for a regional meeting at a maximum of 40% of the cost of full ACS member advance registration for an ACS national meeting of the same year.

~~43.~~ The LOC is not authorized to sign for major contract expenses above the value of \$20,000 without prior consultation and vetting by DMES. The Region Board does not review contracts.

~~54.~~ The LOC must disband no later than six (6) months after the regional meeting, with the exception of the General Chair, who is responsible for presenting a final ~~oral~~ report to the ~~Southwest~~ Region Board at the next SWRM.

B. THE HOST LOCAL SECTION

1. The host local section is responsible for all expenses for non-official events that occur

coincidental to the regional meeting official program. [These events cannot be paid for out of the LOC financial accounts.]

2. The host local section is also responsible for its normal program expenses when such programs, typically run by the local section, are made part of a regional meeting program.
3. In the event that any LOC is replaced (see [2A.1.a.](#) above) all outstanding financial commitments incurred by that group become the financial responsibility of the host local section.

~~C. DMES~~

- ~~1. DMES will report to the Southwest Region Board any issues or concerns that may cause undue financial loss, erode the quality and prestige of the event, or present a significant departure from the core programming and planning of a regional meeting.~~

~~D.C.~~ DISPOSITION OF PROFITS OR LOSSES

1. The assignment of all profits (or the assessment of all losses) from a regional meeting shall be negotiated by the ~~Southwest~~ Region Board and the host local section before acceptance of the bid for the regional meeting.
 - a. After repayment of all loans, etc., 10% of the proceeds are due to the Region Board, with the balance of 90% of the proceeds accruing to the host local section.
 - b. After repayment of all loans, etc., if a deficit is incurred, the host local section(s) will be responsible for the loss up to \$5.00 per member, based on total membership of the section(s). Any additional deficit will be underwritten by the Region Board up to a maximum of \$4,000 or 20% of the assets of the Region Board, whichever is smaller, as provided in the SWRM Bylaws. The remaining deficit will be the responsibility of the host section(s).
 - c. No change in this percentage agreement can take place without input of all parties signing this MOU.
 - d. The LOC must distribute any profits in the above manner (see [D.C.1.a](#)) no later than six (6) months after the close of the regional meeting.
 - e. The Board retains the right to require repayment of any outstanding loans due the Board immediately after the regional meeting has occurred.
 - f. In the case of joint host local sections being responsible for a regional meeting there are two possibilities:
 - (1) two local sections of one region hosting the meeting or
 - (2) two local sections of two regions hosting a joint meeting.
 - (i) In the first case it is necessary for the two local sections to agree on both the division of work and the division of profits.
 - (ii) In the second case it is necessary for the two local sections to agree on the

division of work, the division of profits, and the profit sharing with the two regions.

(iii) In both cases the agreements should be reduced to writing and appended to this MOU. The signatures of both host local sections and of the region(s) on this MOU will attest that all parties are bound by the conditions stipulated in Appendix A for the joint regional meeting.

E. FINAL REPORT

1. The Final Report of the LOC is due to the Region Board within twelve (12) months of the conclusion of the regional meeting.
 - a. Failure to comply with this requirement may result in an assessment of additional financial penalties and adjudication of the matter between the Board and the host local section.
 - b. The official report and budget template provided by the DMES must be used for reporting purposes.

SIGNATURES

Year & Name of Regional meeting: _____

Host local section: _____

_____ Date _____
Host local section Chair

_____ Date _____
Host local section Secretary

_____ Date _____
Regional meeting General Chair

_____ Date _____
Chair, Southwest Region Board of Directors

~~_____ Date _____
Representative, Department of Meetings and Expositions Services~~

If two (or more) host local sections and/or more than one region are involved, the above signature listing must be revised (duplicated) to reflect the proper situation.

APPENDIX A

DESCRIPTION OF DIVISION OF WORK AMONG HOST LOCAL SECTIONS,
DIVISION OF PROFIT/LOSS AMONG HOST LOCAL SECTIONS,
PROFIT SHARING WITH REGION(S)
(see Section VI.DC above)

Applicable items must be completed before MOU is signed.

Pannell, Keith <kpannell@utep.edu>

Wed 10/30/2019 5:41 PM

- You;
- Villagran, Dino

Good evening Ruth: This is a formal request for the SWR of the ACS to donate \$3,000.00 to the Texas Academy of Science for the period January 1, 2020 – December 2025. The funds will be used for scholarships to attend the annual TAS meeting, coupled with prize money for the outstanding presentations (1 oral, 1 poster) in chemistry/biochemistry section at the annual meeting. If you need a more formal request, or more details, please let me know.
Cheers, Keith

Keith Pannell FACS
Professor of Chemistry, Materials and Environmental Science
Director of NIH-MARC Research Training Program
Department of Chemistry
University of Texas at El Paso
El Paso, TX 79968-0513
USA

Telephone. 915-747-5796

FAX 915-747-5748

<https://ktep.drupal.publicbroadcasting.net/podcasts/23/rss.xml>

<https://academics.utep.edu/Default.aspx?tabid=70104&ID=kpannell>

<http://science2.utep.edu/faculty/KeithPannell.jpg.html>

Tin Chemistry: Fundamentals, Frontiers, and Applications:

<http://eu.wiley.com/WileyCDA/WileyTitle/productCd-0470517719.html>

<http://ktep.org/programs/100-100-research-our-next-century>

Location of Past and Future Southwest Regional ACS Meetings

<u>Year</u>	<u>Site</u>	<u>Host</u>	<u>Joint with</u>	<u>Net/Loss</u>	<u>Attendance</u>
1970	New Orleans	New Orleans	SERMACS		
1971	San Antonio	San Antonio			
1972	Baton Rouge	Baton Rouge			
1973	El Paso	Rio Grande			
1974	Houston	SE Texas			
1975	Memphis	Memphis	SERMACS		
1976	Fort Worth	Dallas/Ft Worth			
1977	Little Rock	Central Arkansas			
1978	Corpus Christi	S Texas			
1979	Austin	Central Texas			
1980	New Orleans	New Orleans	SERMACS		
1981	San Antonio	San Antonio			
1982	El Paso	Rio Grande			
1983	Tulsa	Tulsa			
1984	Lubbock	South Plains			
1985	Memphis	Memphis	SERMACS		
1986	Houston	SE Texas			
1987	Little Rock	Central Arkansas			
1988	Corpus Christi	S Texas			
1989	Baton Rouge	Baton Rouge			
1990	New Orleans	New Orleans	SERMACS		
1991	San Antonio	San Antonio			
1992	Lubbock	South Plains			
1993	Austin	Central Texas			
1994	Fort Worth	Dallas/Ft Worth			
1995	Memphis	Memphis	SERMACS		
1996	Houston	SE Texas			
1997	Tulsa	Tulsa			
1998	Baton Rouge	Baton Rouge			
1999	El Paso	Rio Grande			
2000	New Orleans	Louisiana	SERMACS		
2001	San Antonio	San Antonio			
2002	Austin	Central Texas			
2003	Oklahoma City	Oklahoma			
2004	Dallas/Ft Worth	Dallas/Ft Worth			
2005	Memphis	Memphis	SERMACS		
2006	Houston	Greater Houston		\$ 101,521.52	
2007	Lubbock	South Plains		\$ 13,278.02	
2008	Little Rock	Central Arkansas		\$ 23,000.00	
2009	El Paso	Rio Grande		\$ 12,777.00	

<u>Year</u>	<u>Site</u>	<u>Host</u>	<u>Joint with</u>	<u>Net/Loss</u>	<u>Attendance</u>
2010	New Orleans	Louisiana	SERMACS	\$ 115,051.63	1610
2011	Austin	Central Texas		\$ 36,923.40	1246
2012	Baton Rouge	Baton Rouge		\$ 37,108.40	725
2013	Waco			\$ 14,860.00	850
2014	Fort Worth	Dallas/Ft Worth		\$ 65,800.10	755
2015	Memphis	Memphis	SERMACS	\$ 70,000.00	930
2016	Galveston	Greater Houston		\$ 50,269.90	1001
2017	Lubbock	South Plains		\$ 44,457.83	650
2018	Little Rock	Central Arkansas			
2019	El Paso	Rio Grande	RMRM		
2020	New Orleans	Louisiana	SERMACS		
2021	Austin	Central Texas			
2022	Baton Rouge	Baton Rouge			
2023	Oklahoma City	Oklahoma			

Rotation Schedule

<u>Bid Year</u>	<u>Host Year</u>			
2019	2024	Waco		
	2025		SERMACS	SWRM
2021	2026	Dallas-Ft Worth		
2022	2027	Lubbock		
2023	2028	Little Rock		
2024	2029	San Antonio		
2025	2030	New Orleans	SWRM	SERMACS
2026	2031	Houston		
2027	2032	Baton Rouge		
2028	2033	Austin		
2029	2034	A&M - College Station		
	2035		SERMACS	SWRM
2031	2036	Oklahoma		
2032	2037	Waco		
2033	2038	Dallas-Ft Worth		
2034	2039	Lubbock		
2035	2040	New Orleans	SWRM	SERMACS

Rotation

Dallas-Ft Worth	TX
Lubbock	TX
Little Rock	AR
San Antonio	TX
Houston	TX
Baton Rouge	LA
Austin	TX
A&M - College Station	TX
Oklahoma	OK
Waco	TX

New Orleans every 10

Southwest Regional Award Winners

<u>Year</u>	<u>Name</u>	<u>Company/Institution</u>	<u>Location</u>
1948	Dr. E. P. Schoch	The University of Texas	Austin, TX
1949	Dr. Fred Frey	Phillips Petroleum Co.	Bartlesville, OK
1950	Dr. R. J. Williams	The University of Texas	Austin, TX
1951	Dr. Klare Markley	USDA Southern Regional Laboratory	New Orleans, LA
1952	Dr. P. L. Day	University of Arkansas Medical School	Little Rock, AR
1953	Dr. H. R. Henze	The University of Texas	Austin, TX
1954	Dr. Phil West	Louisiana State University	Baton Rouge, LA
1955	Dr. V. A. Kalichevsky	Mobil Oil Corporation	Beaumont, TX
1956	Dr. W. O. Milligan	The Rice Institute	Houston, TX
1957	Dr. Guy Waddington	U. S. Bureau of Mines	Bartlesville, OK
1958	Dr. K. A. Kobe	The University of Texas	Austin, TX
1959	Dr. Paul Delahay	Louisiana State University	Baton Rouge, LA
1960	Dr. Edward S. Amis	University of Arkansas	Fayetteville, AR
1961	Dr. H. L. Lochte	The University of Texas	Austin, TX
1962	Dr. Joe Franklin	Esso Research & Engineering Co.	
1963	Dr. Jacob Sacks	University of Arkansas	
1964	Dr. Raymond Reiser	Texas A&M University	College Station, TX
1965	Dr. Norman Hackerman	The University of Texas	Austin, TX
1966	Dr. Richard B. Turner	Rice University	Houston, TX
1967	Dr. Sean P. McGlynn	Louisiana State University	Baton Rouge, LA
1968	Dr. Rowland Pettit	The University of Texas	Austin, TX
1969	Dr. Nugent F. Chamberlain	Esso Research & Engineering Co.	
1970	Dr. Paul Kuroda	University of Arkansas	Fayetteville, AR
1971	Dr. Bruno J. Zwolinski	Texas A&M University	College Station, TX
1972	Dr. Ruth R. Benerito	USDA Southern Regional Laboratory	New Orleans, LA
1973	Dr. John L. Margrave	Rice University	Houston, TX
1974	Dr. George Willard Watt	The University of Texas	Austin, TX
1975	Dr. William A. Pryor	Louisiana State University	Baton Rouge, LA
1976	Dr. Arthur E. Martell	Texas A&M University	College Station, TX
1977	Dr. F. Albert Cotton	Texas A&M University	College Station, TX
1978	Dr. Michael J. S. Dewar	The University of Texas	Austin, TX
1979	Dr. Malcolm Dole	Baylor University	Waco, TX
1980	Dr. Jett C. Arthur, Jr	USDA Southern Regional Laboratory	New Orleans, LA
1981	Dr. Ralph S. Becker	University of Houston	Houston, TX
1982	Dr. Marvin Johnson	Phillips Petroleum Co.	Bartlesville, OK
1983	Dr. Jack H. Lunsford	Texas A&M University	College Station, TX
1984	Dr. Paul D. Bartlett	Texas Christian University	
1985	Dr. Arthur Fry	University of Arkansas	
1986	Dr. Alan H. Cowley	The University of Texas	Austin, TX
1987	Dr. Edward S. Lewis	Rice University	Houston, TX

1988	Dr. Albert Zlatkis	University of Houston University of Texas Southwestern Medical School	Houston, TX Dallas, TX
1989	Dr. R. W. Estabrook		
1990	Dr. John P. Fackler	Texas A&M University	College Station, TX
1991	Dr. Donald E. Woessner	Mobil Research & Development Corp.	Dallas, TX
1992	Dr. Richard E. Smalley	Rice University	Houston, TX
1993	Dr. Marye Anne Fox	The University of Texas	Austin, TX
1994	Dr. Robert Botto	Exxon Research & Engineering Co.	Baytown, TX
1995	Dr. J. J. Lagowski	The University of Texas	Austin, TX
1996	Dr. Abrahaim Clearfield	Texas A&M University	College Station, TX
1997	Dr. Max Mc Daniel	Phillips Laboratories	Bartlesville, OK
1998	Dr. Marcetta Darensburg	Texas A&M University	College Station, TX
1999	Dr. John Michael White	The University of Texas	Austin, TX
2000	Dr. Joseph B. Natowitz	Texas A&M University	College Station, TX
2001	NONE GIVEN		
2002	Dr. Jay K. Kochi	University of Houston	Houston, TX
2003	Dr. Peter Pulay	University of Arkansas	Fayetteville, AR
2004	Dr. Patrick Cassidy	Texas State University	
2005	Dr. Larry Peck	Texas A&M University	College Station, TX
2006	Dr. Thomas B. Malloy, Jr	University of St. Thomas	Houston, TX
2007			
2008			
2009			
2010			
2011			
2012			
2013			
2014	Frank M Raushel	Texas A&M University	College Station, TX
2015			
2016	Dr. Walter H. Waddell	ExxonMobile Chemical Company	Houston, TX
2017	Prof. Laszlo Prokai	University of North Texas Health Science Center Muroran Institute of Technology (Oklahoma State University & Texas Tech University)	Oklahoma City, OK and Lubbock, TX
2018	Satomi Niwayama		
2019	Dr. Michael Wong	Rice University	Greater Houston

Excellence in High School Teaching Award

<u>Year</u>	<u>Name</u>	<u>School</u>	<u>Section</u>
1991	George R. Hague, Jr.	St. Mark's School of Texas	Dallas/Ft. Worth
1992	Ms. Shelley Sweatt	Burkburnett HS	Wichital Fall-Duncan
1993	Kristen Henry	A&M Consolidated HS	Texas A&M
1994	Adriano Gonzales	Oliver Holmes HS	San Antonio
1995			
1996			
1997			
1998			
1999	NONE GIVEN		
2000	Barbara C. DeCuir	LSU Laboratory School	Baton Rouge
2001			
2002			
2003			
2004	Dwan Garrison	Flippin HS	Greater Houston
2005	Paul Price	Trinity Valley School in Ft. Worth	Dallas/Ft. Worth
2006			
2007			
2008			
2009			
2010			
2011			
2012			
2013			
2014	Robert Lee	Rogers High School	Central Arkansas
2015			
2016	Carol B. Brown	Saint Mary's Hall	San Antonio
2017	Karen Compton	Plano East Senior HS	
2018	Usha Devathosh	North Houston Early College High School	Greater Houston
2019	Margaret Connor	Huntington-Surrey School	Greater Houston

E. Ann Nalley Award for Volunteer Service to ACS

<u>Year</u>	<u>Name</u>	<u>Section</u>
2006		
2007		
2008		
2009		
2010		
2011		
2012		
2013		
2014	Mamie W. Moy	Greater Houston
2015		
2016	Robert Fanick	San Antonio
2017	Keith Vitense	Wichita Falls-Duncan
2018	Kayla N Green	Dallas-Ft. Worth
2019	Carolyn Burnley	Greater Houston

Stanley C Israel Award for Advancing Diveristy in the Chemical Sciences

<u>Year</u>	<u>Name</u>	<u>School</u>
2004		
2005		
2006		
2007		
2008		
2009		
2010		
2011		
2012		
2013		
2014		
2015		
2016	Dr. Ann Nalley	Cameron University
2017	Chemistry Department	Xavier University
2018	NOT GIVEN	
2019	Javoris Hollingsworth	University of St. Thomas

Partners for Progress and Prosperity (P3) Award

<u>Year</u>	<u>Name</u>	Organization	<u>Section</u>
2014			
2015			
2016			
2017	NOT GIVEN		
2018	NOT GIVEN		
2019	Crystal Young	University of St. Thomas Elijah Rising	

Student Travel Awards

<u>Year</u>	<u>First Name</u>	<u>Last Name</u>	<u>School</u>	<u>Section</u>
2016	Darby	Ball	LeTourneau University	East Texas
	Emmanuel	Ilondiar	Cameron University	Wichita-Falls Duncan
	Jacobs	Jordan	Tulane University	Louisiana
	Andrew	Kocian	St. Edward's University	Central Texas
	Jacob	McCabe	TX A&M - Commerce	Dallas-Ft. Worth
	Sierra	Miller	West Texas A&M University	Panhandle Plains
	Gayan	Premaratne	Oklahoma State University	Oklahoma
	Troy	Selby-Karney	Lamar University	Sabine-Neches
	Zhi	Tan	MD Anderson Cancer Center	Greater Houston
2017	Corbin Bruner	McCleary	Sam Houston State University	Greater Houston
	Eduardo	Montoya	University of North Texas	Dallas-Ft. Worth
	Tochukwu	Nwaiwu	Cameron University	Wichita Falls-Duncan
	Michael	Poltash	Texas A&M University	Texas A&M
	Rebecca	Rhode	Eastern New Mexico University	South Plains
2018	Mistura O.	Faro	Cameron University	Wichita Falls-Duncan
	Juan Carlos	Mora	Sul Ross State University	Permian Basin
	Robert	Moreland	LeTourneau University	East Texas
	Isaac	Onyango	University of Oklahoma	Oklahoma
	Yixin	Ren	University of Texas at Dallas	Dallas-Ft. Worth
	Ivette	Rodriguez	Sam Houston State University	Greater Houston
	Shayla	Smithson	University of Arkansas - Ft. Smith	University of Arkansas

2019