

CONTRACT FOR SEBASTIAN RIVERVIEW PARK VENDORS 2021

**SEBASTIAN RIVERVIEW PARK
HALLOWEEN BOO BASH!
SATURDAY 9:30-5 OCTOBER 23RD , 2021**

WHERE: SEBASTIAN RIVERVIEW PARK
600 US HIGHWAY 1
Sebastian, Florida 32958

DATE & TIME: SATURDAY OCTOBER 23RD 2021
SET UP AT 6:00am – EVENT STARTS AT 9:30am-5:00

SPACE FEE: NO TABLES WILL BE PROVIDED, YOU MUST BRING YOUR OWN

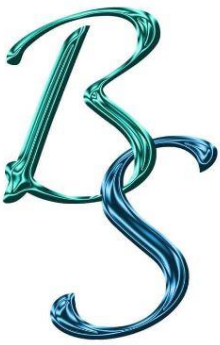
OPTION 1: 5x10 in Pavilion – \$30.00 (LIMITED 12 SPOTS ONLY)
(LIMITED 6 PICNIC TABLES ON SITE IN PAVILION)

OPTION 2: 10x10 TENT SPACE \$50

OPTION 3: FOOD VENDORS : \$70.00 FOR 1 DAY 8 HOURS EVENT
(MUST HAVE WHAT IS NEEDED FOR CITY PERMIT/LICENSE)

MUST FILL OUT THE SPECIAL EVENT VENDOR REQUIREMENTS FOR THE FIRE MARSHALL .(AND BRING A SMALL \$10 EXTINGUISHER)

ADVERTISED IN SEBASTIAN DAILY & EMAILS, SEBASTIAN FLASH, BANNERS, LAWN SIGNS, NEWSPAPER, FACEBOOK BOOST, ROAD BANNER AT VENUE, AND FLYERS TO ALL AREA BUSINESS



Contract for Direct Sales & Crafters

- Exhibitors will provide attractive table covering.
- Everyone will be set up and ready to sell by event start time each day.
- After unloading you MUST move your cars to designated areas (NO exceptions).
- You must clean your area and remove trash at the end of each day.
- There will be no switching of booth assignments.
- NO open flames or candles or any other similar materials for safety reasons.
- NO Smoking permitted.
- I (we) agree to hold harmless the City of Sebastian, Sebastian Riverview Park or their agents, management, promoters, volunteers, successors, assigns, or subcontractors from any and all liability for damage, injury and loss to any person or goods which may occur in the space provided to me on show property, suffered at the show, participating in, or returning from this event. These include damage during set-up and dismantle of exhibit.
- VENDORS MUST NOT BRING PETS.
- We are not held responsible for lost or stolen items.
- **YOU MUST BRING A SMALL \$10 FIRE EXTINGUISHER**

I have read and understand and agree to abide by the contract agreement.

(intl) _____





HOME OF PELICAN ISLAND
BUILDING DEPARTMENT
FIRE PREVENTION OFFICE

1225 MAIN STREET • SEBASTIAN, FLORIDA 32958
TELEPHONE: (772) 589-5537 FAX (772) 589-2566



VENDORS CHECKLIST

SPECIAL EVENT VENDOR REQUIREMENTS

General: **Please read carefully / initial each section and sign at the bottom.** All vendors shall be responsible for the following items:

SPECIAL EVENT NAME: _____

VENDOR NAME: _____

DATE(S) OF EVENT: _____

VENDOR CONTACT: _____

EVENT COORDINATOR: _____

enclosure unless prior approval from the Fire Prevention Office is obtained.

SPECIAL EVENT PERMIT NO. _____

TENTS: All tents shall have some type of **Flame Retardant or Resistant Certificate (TAG or PAPERWORK)** on-site and submitted to the Fire Prevention Office prior to the event. Shade canopies smaller than 12x12 without sides may be approved for use on a case by case basis. Canopies must be spaced a minimum of 4 ft. apart. No smoking allowed in any tent.

STORAGE: Use or handling of flammable liquids or gases shall be prohibited at the site unless specifically approved and inspected by the Fire Prevention Office.

COOKING TENTS: Tents are allowed to have cooking (**APPROVED APPLIANCES**) along the outer edges of the tent. LP gas tanks must be secured in place (max cap 20lbs.) Fire Extinguisher must be readily available. Any LP tanks larger than 20 lbs. shall be secured 10 ft. from tents with gas lines secured. All cooking vendors shall have a 10ft. separation from all other non-cooking vendors. **NO DEEP FRYING UNDER TENTS.**

FLOOR/DECOR: No hay, straw, shavings or similar materials shall be permitted to be used within any structure, tent or canopy. Exceptions: Pre-approved flame retardant treated materials or livestock bedding/fodder.

FIRE EXTINGUISHERS: It is recommended that every vendor have an extinguisher. At least one currently certified and tagged, or within one year of manufacture date, extinguisher is required every 75 ft along event walkways. All vendors who are cooking and/or using generators are required to have at least one **5lb ABC currently certified and tagged, or within one year of manufacture date, (2A10BC) extinguisher.** All vendors who are deep fat frying are required to have at least one currently tagged **Class K extinguisher.**

GENERATORS: Generators shall be on level ground, secured, and safely arranged and isolated from the occupants/general public. Exhaust shall be directed away from combustible material(s), people and/or animals. Spare fuel shall be stored in an approved container at a safe distance from the generator. **NO HOT FUELING.** Fire extinguisher required.

SEATING: Seating and chair arrangements shall be approved by the Fire Prevention Office prior to the event and have a minimum of 3ft. wide walkways to all exits in the tent. Tents with an occupant load of over 49 require a minimum of 2 exits.

ELECTRIC: wiring and lighting shall be free of damage. All electrical equipment shall be isolated from the occupants/general public in a safe manner. All electrical connections and devices shall be in approved enclosures.

LARGE TENTS: For tents, 20x20 or larger where enclosures are used (sides), exits shall have exit signage. If a tent is used at night, exit signs will have attached emergency lighting and be AC and DC powered. 20x20 or larger tents must have **NO SMOKING** signs.

COOKING: All food cooking concession trucks, trailers, and structures of rigid construction are required to have a currently tagged commercial ventilation and extinguishment/suppression systems if required per the FFPC and NFPA 96.

Code References: Florida Fire Prevention Code (FFPC), NFPA 1, NFPA 96, NFPA 70, NFPA 101, & NFPA 102.

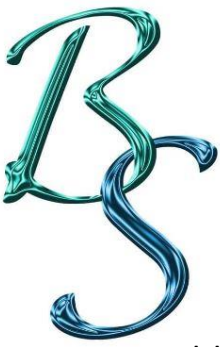
Any vendor(s) found not complying with any of the checklist items may not be allowed to open and/or operate until compliance is made.

I have read and understand the above vendor requirements for this Special Event

OPEN FLAMES: Any unauthorized open flames, fireworks or fuel-fired lighting or devices are prohibited in any tent or similar

X

Responsible Party in Charge of Special Event



*******PLEASE NOTE ALL FEES NON REFUNDABLE*******

SEBASTIAN CONTRACT 10/23/2021

OPTION: (circle) 1 2 3

Add Electricity: Yes No

Total Amount: \$BY PAYPAL_____ZELLE_____CREDIT CARD_____CHECK_____

NAME_____

ITEMS IN
BOOTH_____

PHONE NUMBER_____TEXT: YES or NO

EMAIL_____

SIGNATURE_____

USE THIS LINK TO SECURE SPOT: [PAYPAL.ME/BARBSNOW](https://barbaraannsnow.com/)
CONTACT: BARBARA SNOW 586-242-9931 (CALL OR TEXT)
WEBSITE: <https://barbaraannsnow.com/>
EMAIL: barbaraannsnow@yahoo.com

EXPRESSING INTEREST DOES NOT SAVE YOUR SPOT! ONLY A SIGNED CONTRACT AND PAYMENT IN FULL
WILL SECURE YOUR SPOT!!
PAYPAL, CHECKS, AND CREDIT CARDS CAN BE ACCEPTED OVER PHONE

PLEASE DESCRIBE BOOTH OR SEND PICTURE

WE WILL ONLY TAKE ONE CONSULTANT FROM EACH COMPANY, BUT DIFFERENT CRAFTERS MAY HAVE
SIMILAR ITEMS.

PURCHASE INSURANCE IF YOU NEED TO. EACH VENDOR (MUST) CHARGE THEIR OWN
LOCAL SALES TAX