

**National Association of Parliamentarians  
California Sigma Phi**

**Minutes of the Regular Meeting January 18, 2018**

The regular meeting of the California Sigma Phi Unit was held at the Taraval Police Station Community Room in San Francisco. President Nancy Elsner and Secretary Rose Gilardi were present.

**Study Program:**

Nancy Elsner presented the lesson on "Principals of Parliamentary Procedures/Deliberative Assembly"

President Elsner again distributed three research questions for the group to answer. She also handed out a new member roster for 2018.

**Call to Order:**

President Elsner called The Meeting to order at: 8:15 pm

**Roll Call:**

Present:

Nancy Elsner  
Mel Flores  
Debbie Mrad  
Claire Zvanski  
Charles Head  
Anthony Palik  
Rose Gilardi

Excused:

Adlai 'AJ' Jew  
Nora Kabasares  
Mary Chicos  
Bonnie Bombart

**Quorum Present**

**Agenda:**

The Agenda was approved as distributed.

**Approval of minutes of November 16, 2017 Meeting:**

Minutes were approved as emailed.

**Presidents Report:**

The reservations for the Taraval Police Station Community Room for February/March are confirmed.

NAP will conduct Webinars for Unit Presidents on:

February 1st at 6 pm (All about the IRS 990)

March 20<sup>th</sup> at 6 pm ("How to Keep them Coming")

The 2018 Pacific Area Meeting Schedules are:

Saturdays – January 27, April 28, July 28, October 27.

**Treasurer's Report:**

The Treasurer's report was postponed until next month

Dues were collected from everyone present.

**Committees:**

**Finance Review Committee Report:**

The Finance and the Financial Review Committee's Reports were postponed until next month.

**Education Committee Report:** Anthony Palik

The titles for the 2018 study programs and the member-selected topics were drafted.

Tony will type up the final version and present it at the February meeting for adoption.

Claire Zvanski will give the lesson on February 15<sup>th</sup>.

**Announcements:**

Next Pacific Area Meeting: 10 am, January 27, 2018, Anthony Palik will be the program speaker.

**Adjourned:** 9:05 pm

Rose Gilardi,  
Secretary

Approved: \_\_\_\_\_

**Call to Meeting**

Next regular meeting of Sigma Phi will be held on Thursday, February 15, 2018 at 7 pm at the Taraval Police Station Community Room, 2345 - 24<sup>th</sup> Ave. SF CA

Claire Zvanski will present the lesson on "Standard Descriptive Characteristics of Motions"