

DEER CREEK IRRIGATION DISTRICT
NOTICE OF REGULARLY SCHEDULED MEETING

Assessor & Tax Collector
Patrick Johnson

Directors

Linda Pitter - President

Jeff Rabo - Vice President

Doug Amato

Jake Thompson

Treasurer

Patrick Johnson

LOCATION & TIME

Vina Elementary School Auditorium

4790 D Street

Vina, Ca 96092

5:00 P.M.

AGENDA FOR JANUARY 6, 2025

Ellen Stephens

Secretary

Jennifer Salisbury

Welcome to the regularly scheduled Board of Director's meeting for Deer Creek Irrigation District. Public **participation and interest** are encouraged and appreciated. Members **of** the public may address the Board regarding items **on** the agenda when **the matter is** called. The public is **asked** to be **courteous** and polite **when** addressing the **Board** and to be respectful to others attending the Board meeting. The **Board** reserves the right to place reasonable time limits on public comments.

Please direct correspondence **to** the district **at** www.deercreekirrigationdistrict.org. In compliance with the Americans **with Disabilities** Act, if you need a disability-related modification or accommodation to participate in this meeting, then please contact Linda Pitter **at** **(530)** 519- 9856.

Requests must be made **as** early **as** possible and at least one full business day before the **start of** the meeting. DCID will **endeavor** to accommodate requests made with **less** notice **than** that

The deadline for **items** to be placed on the **Board's** agenda is 5 p.m. on the Wednesday prior **to** the meeting. **Items** not listed on the agenda **can** only **be** considered by the Board if **they** are meeting the criteria **as** an **off-agenda emergency**.

1. **CALL TO ORDER**

- a. Roll **Call**
- b. **Pledge of Allegiance**

2. **AGENDA APPROVAL**

- a. Announcement **of any corrections to the**
agenda

3. **PUBLIC COMMENT**

- a. Any member **of the public may address** the Board on **any** topic related to the district that is not on the agenda. Public comment **will** be taken on agenda items immediately prior to Board action. The Board will not **take** action on any item not on the agenda.

4. **CONSENT AGENDA**

- a. Approval of the minutes for the December 16, 2024 regularly scheduled meeting b. District invoices for the **period of December 16, 2024 through January 6, 2025.**

5. **REPORTS**

DEER CREEK IRRIGATION DISTRICT NOTICE OF
REGULARLY SCHEDULED MEETING

- a. **Treasurer's Report**
- b. Irrigation Report
- c. Officer's **Report**

6. **NEW BUSINESS**

^{a.}
Resolution 2025-01 - The **Board shall review** and **discuss a** resolution to appoint **officers as** District **signatories.**

- b. 2025 District Budget - The Board shall **review** and discuss the budget categories and budget **allowances** for 2025.
- c. CDFW Streambed **Alteration** Agreement approved.

7. **MEETING ADJOURNMENT**

Clerical

DEER CREEK IRRIGATION DISTRICT 2024
BUDGET

- Office Supplies
- Website
- Software Subscriptions (*Quickbooks, Clock Shark, Microsoft Office*)
- Post Office Box
- Liability Insurance
- Elections
- Permits

Clerical Subtotal: \$

S

S

s

s

s

s

S

S

1,300.00

\$

210.00

\$

1,380.00

70.00

10,000.00

\$

\$

37.00

12,997.00

Personnel

Ditch Tender

Maintenance Worker

Operator

Secretary

Payroll Tax

Employee Safety

Wader and Boot Policy

Telephone
Vehicle Mileage

Professional Fees

Annual Audit
Payroll Processing
Engineering
Legal

Repair and Maintenance

Conservation Crew
Materials
Tools
Fabrication
Equipment
Rental
Fuel

	\$	52,000.00
	\$	5,800.00
	\$	3,000.00
	\$	5,400.00
	\$	13,250.00
	\$	4,400.00
	\$	600.00
	\$	1,200.00
	\$	5,000.00
Personnel Subtotal: \$		90,650.00
(2022 &2023)	\$	14,725.00
	\$	

		2,000.00
	\$	
		560.00
	\$	
		20,000.00
	Professional Subtotal: \$	
		37,285.00
Professional Fees	\$	
		6,000.00
	\$	
		3,500.00
	\$	
		500.00
		2,000.00
		10,000.00
		5,000.00
Propane		1,000.00
Weed Abatement		
	\$	
		2,500.00
	Repair and Maintenance Subtotal: \$	
		30,500.00
Capital Improvement	\$	
		30,000.00
	2024 Projected Expenses:	
	\$	201,432.00

Deer

Creek

Irrigation District

BOARD OF DIRECTORS

RESOLUTION NO. 2025-01

RESOLUTION TO DESIGNATE OFFICERS FOR EXECUTION OF DOCUMENTS

WHEREAS, from time to time, outside agencies request documentation that shows the officers authorized to sign on behalf of the Deer Creek Irrigation District; and

WHEREAS, California Water Code Section 22502 states that *"All conveyances and leases of district property shall be executed by the secretary and president on behalf of the district in accordance with a resolution of the board."*; and

WHEREAS, even though the Water Code authorizes the president and secretary to execute certain documents, the Board believes it would be appropriate to adopt a resolution at the beginning of each year, naming those authorized to sign on behalf of Deer Creek Irrigation District for conveyances and leases of district property, as well as other matters.

NOW, THEREFORE, BE IT RESOLVED, that the authorized signing officers of the Deer Creek Irrigation District for calendar year 2025 are hereinafter listed and the respective signatures of such officers are genuine.

Linda Pitter

Jennifer Salisbury

President

Secretary

The foregoing resolution was duly passed and adopted by the Board of Directors of the Deer Creek Irrigation District, at a meeting of said Board held on the **6th** day of January in the year 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Attest:

Jennifer Salisbury, Secretary

Linda C. Pitter, President

Date:

Date:

Docusign Envelope ID: 48DBC21C-292B-4C5C-AED7-693C209A1A12

**CALIFOR
NIA**

State of California - Natural Resources Agency
DEPARTMENT OF FISH AND WILDLIFE Northern
Region
601 Locust Street
Redding, CA 96001
www.wildlife.ca.gov

December 30, 2024

Jeffrey Rabo

Deer Creek Irrigation District

P.O. Box 3

Vina, CA 96092

GAVIN NEWSOM, Governor **CHARLTON H. BONHAM**, Director

EXTENSION and AMENDMENT OF LAKE OR STREAMBED ALTERATION AGREEMENT

NOTIFICATION NO. 1600-2019-0553-R1, Deer Creek; Maintenance of Deer Creek Irrigation District
Diversion Facilities

Dear Jeffrey Rabo:

The California Department of Fish and Wildlife (CDFW) received your request to extend and amend the above-referenced Lake or Streambed Alteration Agreement (Agreement) and extension and major amendment fee. You requested to extend the expiration of your Agreement from August 15, 2024 to August 15, 2029.

CDFW has determined that an extension will require modifications to the Agreement because the measures contained in the Agreement no longer protect the fish and wildlife resources that the activity may substantially adversely affect. CDFW hereby agrees to extend the term of the Agreement to August 15, 2029 with addition of the following measures to protect fish and wildlife resources:

Modified Project Description:

The project also includes maintenance activities at the diversion structures, as needed. Increased flows and sediment accumulation may occur due to the Park Fire, and this agreement allows for debris removal needed to keep the new diversion facilities in good working condition.

1.1 **Modified Work Period.** Maintenance activities shall be confined to the period beginning July 16 and ending on September 30. If work needs to occur between October 1 and July 15, Permittee may request a written work period variance from CDFW no less than ten business days in advance.

1.2 **Rest Between Passes Through Stream.** When equipment is operating in a flowing stream, Permittee shall take precautions to avoid increasing the turbidity of the water. If equipment use causes a significant plume of turbidity above background levels, the work area shall be allowed to "rest"

Rev. 06/26/2023

Conserving California's Wildlife Since 1870

Page 1 of 3

SEAL
OF
THE

CALIFOR
NIA

Docusign Envelope ID: 48DBC21C-292B-4C5C-AED7-693C209A1A12

Deer Creek Irrigation District

1600-2019-0553-R1

December 30, 2024

for a minimum of 5 (five) minutes to allow the water to clear. Work shall resume only after the stream has reached the original background turbidity levels.

1.3 **Erosion Control.** Standard erosion control Best Management Practices shall be utilized for any upland work where sediment runoff from exposed slopes, or other sediment sources derived from maintenance activities threaten to enter a river or stream.

1.4 **Minor In-stream Erosion Control (Bank Protection).** Permittee shall obtain

written CDFW concurrence regarding erosion control locations, methods, and materials prior to implementing any streambank protection measures by emailing R1LSARedding@wildlife.ca.gov.

1.5 Inspection. Diversion infrastructure shall be inspected by the Permittee after each significant storm event from October 1 to July 15, and on an as- **needed** basis from July 16 to September 30. The purpose of the inspections is to ensure that adequate flow is moving uninhibited past the diversion as well as through the fish screen and bypass pipe and to look for debris, structural damage, excessive scour, or debris and/or deposition upstream **and** downstream which may prevent or impede fish passage through or past the diversion infrastructure.

1.6 Ramp Function and Operation. Permittee shall exercise best efforts to ensure that the roughened ramp is functioning properly for fish passage.

1.7 Fish Passage. The roughened ramp shall be kept in good repair and be open and **free** from obstructions in accordance with Fish and Game Code section 5901. The ramp and juvenile bypass pipe shall remain clear of debris to accommodate fish passage.

1.8 Debris Removal. Between July 16 and September 30, Permittee may remove aggraded sediment and woody debris upstream, downstream, and within the roughened ramp and screen bay/juvenile bypass return to provide unimpeded fish passage.

1.9 Upstream and Downstream Impediments to Fish Migration. Between October 1 and July 15, Permittee shall notify CDFW if conditions upstream or downstream of the diversion structure are impeding fish passage or have the potential to impede fish passage.

1.10 Removal of Debris During Salmonid Migration. Between October 1 and July 15, Permittee may remove debris and other obstructions on the roughened

1600-2019-0553-R1

December 30, 2024

ramp that could negatively affect fish passage by requesting a work period variance, as specified in Measure 2.2 in the original Agreement.

1.11 CDFW Assistance. Permittee may contact CDFW for assistance as needed in relation to fish passage conditions described under this Agreement.

All terms and conditions in the Agreement remain in effect unless otherwise noted herein.

Please sign and return one copy of this letter to acknowledge the extension and additional measures to protect fish and wildlife resources. Copies of the Agreement and this extension must be readily available at project work sites and must be presented when requested by a CDFW representative or agency with inspection authority.

I
f

you have any questions regarding this letter, please contact Kate Blanchard, Senior Environmental Scientist, Specialist by email at RILSARedding@wildlife.ca.gov.

Sincerely,

DocuSigned
by:

Jacqueline
Matthews

06D8E65C4135421...

Jacqueline Matthews

Permitting and Compliance Supervisor, Inland

ACKNOWLEDGEMENT

I hereby agree to the above referenced amendment.

Print Name:

Signature:

Rev. 06/26/2023

Date: