**DEER CREEK IRRIGATION DISTRICT MINUTES OF THE**

**November 4th, 2024 BOARD OF DIRECTORS MEETING**

**PLACE**: Vina Elementary School Auditorium, 4790 D Street, Vina, CA 96092

**TIME**: 5:00 P.M.

**DIRECTORS PRESENT:** Jeff Rabo, Linda Pitter, Jake Thompson, Doug Amato, Patrick Johnson (arrived late at 5:50pm)

**DIRECTORS ABSENT:**,

The meeting was called to order by Board President, Jeff Rabo at 5:05 PM, Pledge of Allegiance followed immediately after call to order. Secretary, Jennifer Salisbury, recorded the minutes. Director Pitter moved that the agenda be approved as read. Director Amato seconded it, and the vote was unanimous.

**PUBLIC COMMENT**:

- No public comments were made initially but deferred to the irrigation report.

**-END OF PUBLIC COMMENT-**

Director Pitter read the minutes from the regularly scheduled meeting on October 8th, 2024. Director Thompson moved to approve the minutes as amended. Director Amato seconded, and the vote was unanimous.

Treasurer Ellen Stephens presented the following invoices for the period of October 7th, 2024 through November 4th, 2024.

ACH Payments:

1. ACH Allevity, payroll for 9.23-10.6, $3,852.73
2. ACH QuickBooks, November bookkeeping subscription, $65.00
3. ACH Allevity, payroll for 10.7-10.20, $3,772.41
4. ACH ClockShark, November time clock subscription, $48.00

Checks to be signed:

1. #831 Tri Counties Bank, September credit card; fuel for excavator: $350.00 with a rewards points credit of $37.34 for a total of $312.66
2. #832 Red Bluff Outdoor Power, September labor crews, $1,400.00
3. #833 Darrell and Callie Wood, excavator rental: $6,502.50
4. #834 Mark Boggs, October mileage, quad use and November phone allowance: $730.24

**OFFICER’S REPORT:**

**TREASURER’S REPORT:**

Treasurer Stephens provided the bank statement and the corresponding reconciliation report as of November 4th, 2024. Treasurer Stephens reported that the bank balance as of November 4th, 2024 was $130,481.45, however once all the checks clear the balance will be $115,385.74

**IRRIGATION REPORT:**

Mark Boggs provided an update on the current irrigation movements; Jake Thompson handled things while Mark was on vacation. – Mark advised the board regarding the following gate operations-

-Gates adjusted to manage water flow:  
- Five inches on each gate to maintain water diversion.  
- Reduction to three inches to allow for wheel operation.  
- Monitoring weather reports to manage potential high flow events (up to 3,000 CFS).

- \*\*Ditch and Pond Management:\*\*  
- Todd Leininger’s project to utilize stock water adjacent to the pistachio orchard to ditch and pond.  
- Installation of boards and cleaning of culverts to facilitate water flow.  
- Mark is ensuring water distribution within the district to comply with regulations.

- \*\*Stock Water Rights:\*\*  
- Clarification on stock water versus irrigation water rights.  
- Importance of adhering to district boundaries and assessments to avoid legal issues.  
- Assessment required for additional acreage if stock water usage increases.

Director Pitter spoke about her meeting with Doug Killam from Department of fish and wildlife on October 24th, 2024. Equipment installed by CDFW before the DCID diversion includes a computer-equipped shed, three solar panels, 20ft PVC pipes, neoprene pads (for guiding fish), cables, cameras, and floodlights. The purpose is to establish a system to count and identify fish species, guiding them across neoprene pads for observation. DCID will follow up with Doug Killam for detailed updates and reports.

**Tax Assessor’s Report:**

Director Johnson said that he is looking to get tax assessments out by the end of the month. Treasurer Stephens said she would assist if needed.

**Officer’s Report:**

Jeff Rabo discussed resolutions and employee evaluations for the end of the year to take place at our next meeting. Brown Act updates with Tehama County Superior Court were also reviewed. Insurance is taking care of this matter for now.

**NEW BUSINESS:**

1. NRCS Conservation Program Application – Board discussion and review of the 2023 application for project funding and potential submittal of a 2024 application. The board approved $100 renewal despite no contact with NRCS to discuss funding.
2. California Special Districts Association Renewal – The Board shall review the annual renewal of its CSDA membership. Patrick Johnson made a motion, Jake Thompson seconded. Vote was unanimous.

**OLD BUSINESS:**

1. Rules and Regulations – The board deferred review and discussions regarding an update to the rules and regulations document.

**MEETING ADJOURNMENT at 7:12 pm.**