

**DEER CREEK IRRIGATION DISTRICT MINUTES OF THE  
DECEMBER 2nd, 2024 BOARD OF DIRECTORS MEETING**

**PLACE:** Vina Elementary School Auditorium, 4790 D Street, Vina, CA 96092

**TIME:** 5:00 P.M.

**DIRECTORS PRESENT:** Jeff Rabo, Linda Pitter, Jake Thompson, Doug Amato, Patrick Johnson

**DIRECTORS ABSENT:** None

The meeting was called to order by Board President Jeff Rabo at 5:06 PM. The Pledge of Allegiance followed immediately after call to order. Secretary, Jennifer Salisbury recorded the minutes. Director Pitter moved that the agenda be approved as amended. Director Amato seconded it, and the vote was unanimous.

**PUBLIC COMMENT:**

Treasurer Stephens suggested that the website domain name be transferred to the district. Currently the domain name is registered to Ellen Stephens. Secretary Jennifer Salisbury agreed to help transfer the domain ownership to the district at the next annual renewal. Sue Knox acknowledged the hard work of the district staff, and thanked everyone for their dedication.

**-END OF PUBLIC COMMENT-**

**OLD BUSINESS**

Item number 7 of the agenda was advanced to the beginning of the agenda in order to accommodate a visit by Jackson Minasian of Minasian Law. Jackson attended the meeting to discuss the districts potential collaboration with Standford-Vina Irrigation Company regarding future litigation pertaining to instream flows. Jackson reviewed potential content to be addressed during the upcoming Water Board workshop to be held on December 9<sup>th</sup>, 2024, and stressed the importance of having DCID board representation present during the workshop comment period, as well as comments from constituents. The board discussed providing notification of the public workshop to the constituency and background information as to its purpose. The board reviewed talking points with Jackson, as well as expectations for future advancement of the States position regarding instream flow criteria.

**CONSENT AGENDA**

Upon conclusion of agenda Item 7, the board proceeded to review the minutes for the November 4<sup>th</sup>, 2024 and November 18<sup>th</sup>, 2024 regularly scheduled meetings. Director Pitter motioned to approve the November 4<sup>th</sup> and November 18<sup>th</sup> minutes as amended. Director Amato seconded, and the vote was unanimous.

Treasurer Ellen Stephens presented the following invoices for the period of November 18<sup>th</sup>, 2024 through December 2nd, 2024.

**ACH Payments:**

- ACH McAfee, laptop virus protection, annual subscription, \$149.99
- ACH Allevity, payroll 11.4 - 11.17, \$2,244.40

- ACH QuickBooks, online bookkeeping subscription, \$65.00
- ACH ClockShark, December time clock, \$48.00

**Other Invoices:**

- #840 Johnny on the Spot, December port-a-potty servicing, \$30.00
- #841 Mark Boggs, November mileage (422 miles = \$282.74), Quad (2.5 hours = \$50.00), December phone allowance (\$100.00) totaling \$432.74

**REPORTS**

Treasurer Stephens provided the bank statement and the corresponding reconciliation report as of November 18<sup>th</sup>, 2024. Treasurer Stephens reported that the bank balance as of December 2nd, 2024 was \$119,635.31, however once all the checks clear the balance will be \$106,971.78.

Director Johnson reported that all tax statements have been sent out for the 2025 irrigation year.

Ditch Tender Mark Boggs reported that he had met with the Meyers Construction project manager to evaluate the site conditions and project schedule for the access road rehab and diversion repair work that is being coordinated and managed by Trout Unlimited.

**NEW BUSINESS**

The board briefly reviewed discussions with Ben Cook of Trout Unlimited regarding storm damage repairs at the diversion, as well as project funding. The board will continue discussions and project planning with Trout Unlimited regarding repairs and improvements to the diversion that will mitigate future flood damage at the diversion. Concerns of higher-than-normal flow conditions as a result of increased runoff from the Park Fire burn scar have been validated during recent storm events.

The Board concluded the evening with nominations for officer positions. Director Thompson nominated Director Pitter for the position of President. No other nominations were presented and Director Thompson motioned to approve the nomination. Director Amato seconded, and the vote was unanimous.

Director Pitter nominated Director Rabo to the position of Vice-President. No other nominations were presented and Director Pitter motioned to approve the nomination. Director Thompson seconded, and the vote was unanimous.

Director Pitter nominated Ellen Stephens to continue in the position of Treasurer, and motioned for her reappointment to the position of Treasurer. Director Johnson seconded, and the vote was unanimous.

Director Pitter nominated Director Johnson to continue in the position of Tax Collector and Assessor, and motioned for his reappointment to the position. Director Thompson seconded, and the vote was unanimous.

Newly appointed officers will assume their positions as of the first meeting in January.

**MEETING ADJOURNMENT** at 9:17 PM.