

**DEER CREEK IRRIGATION DISTRICT MINUTES OF THE
September 16th, 2024 BOARD OF DIRECTORS MEETING**

PLACE: Vina Elementary School Auditorium, 4790 D Street, Vina, CA 96092

TIME: 5:00 P.M.

DIRECTORS PRESENT: Linda Pitter, Jake Thompson and Patrick Johnson

DIRECTORS ABSENT: Jeff Rabo, Doug Amato

The meeting was called to order by Board Vice-President, Linda Pitter, at 6:15 PM, Pledge of Allegiance followed immediately after call to order. Secretary, Jennifer Salisbury, recorded the minutes. Director Johnson moved that the agenda be approved as is. Director Thompson seconded, and the vote was unanimous.

PUBLIC COMMENT: Bi-annual conflict of interest from the county needs to be filed. Director Pitter will complete the form and return it to the county.

-END OF PUBLIC COMMENT-

Director Pitter presented the minutes from the regularly scheduled meeting held on August 19th, 2024. Director Johnson made a motion to approve the minutes as amended, which was seconded by Director Thompson. The motion passed unanimously.

Treasurer Ellen Stephens presented the following invoices for the period of August 19th, 2024 through September 16th, 2024.

ACH Payments:

1. 8.23.24 ACH QuickBooks, online bookkeeping subscription, \$65.00
2. 8.29.24 ACH ClockShark, time clock subscription, \$48.00
3. 8.30.24 ACH Allevity, payroll for 8.12.24-8.25.24, \$2,301.72
4. 9.13.24 ACH Allevity, payroll for 8.26.24-9.8.24, \$2,098.13

Checks to be signed:

1. 9.4.24 #822 CDFW, lake and streambed alteration agreement and amendment fee, \$2,588.75
2. 9.4.24 #823 Mark Boggs, August mileage reimbursement (\$572.85) and September phone allowance (\$100.00), totaling \$672.85
3. 9.5.24 #824 Downey Brand, July legal services, \$3,344.00
4. 9.13.24 #825 Johnny on the Spot, September port-a-potty servicing, \$30.00

Director Johnson made a motion to approve payment of the Downey Brand invoice. The motion was seconded by Director Thompson, and the vote was unanimous.

TREASURER'S REPORT:

Treasurer Stephens provided the bank statement as of September 16th, 2024 and the corresponding reconciliation report. Treasurer Stephens reported that the bank balance as of September 16th, 2024 was \$151,584.21, however once all the checks clear the balance will be \$139,093.30.

IRRIGATION REPORT: Mark Boggs provided an update on the current irrigation developments. He reported that a tree near the red bridge was removed in collaboration with Jake Thompson. Mark also shared that he plans to use an excavator this weekend to clear out dense foliage in the same area.

OLD BUSINESS:

BYLAWS – The board reviewed the status of the draft document and general communications regarding by-laws updates, and submittal process.

RULES AND REGULATIONS – The board continued to review and discuss an update to the rules and regulations document.

MEETING ADJOURNMENT at 7:25pm.