**DEER CREEK IRRIGATION DISTRICT MINUTES OF THE**

**JUNE 17th, 2024 BOARD OF DIRECTORS MEETING**

**PLACE**: Vina Elementary School Auditorium, 4790 D Street, Vina, CA 96092

**TIME**: 5:00 P.M.

**DIRECTORS PRESENT:** Jeff Rabo, Linda Pitter, Jake Thompson, Patrick Johnson, and Doug Amato

**DIRECTORS ABSENT:**

The meeting was called to order by Board Vice- President Linda Pitter at \_\_\_\_\_. Pledge of Allegiance followed immediately after call to order. Secretary, Jennifer Salisbury, recorded the minutes. With no corrections to be made to the agenda, Director \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_moved that the agenda be approved as is. Director \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ seconded, and the vote was unanimous.

**PUBLIC COMMENT**:

**-END OF PUBLIC COMMENT-**

Director\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_read the minutes from the regularly scheduled June 3rd, 2024, meeting. Director Pitter moved to approve the minutes as amended. Director Thompson seconded and the vote was unanimous to approve the minutes as amended.

Treasurer Ellen Stephens presented the following invoices for the period of June 3rd  , 2024 through June 17th, 2024.

ACH Payments:

1. 5.23.24 QuickBooks for online bookkeeping subscription, $60.00
2. 5.24.24 Allevity for 5.6.24 - 5.19.24 payroll, $2,488.63
3. 5.29.24 ClockShark for May timeclock, $48.00

Checks to be signed:

1. #801 Downey Brand for April legal services, $2,420.00
2. #802 Mark Boggs, for May mileage reimbursement ($527.96) and June phone allowance ($100.00), totaling $627.96

**TREASURER’S REPORT:**

Treasurer Stephens provided a summary of the May 2024, bank statement and the corresponding reconciliation report. Treasurer Stephens reported that the bank balance as of June 1st, 2024 was $166,645.65, however once all the checks clear the balance will be $151,730.54.

Patrick Johnson arrived at 5:44 pm.

**IRRIGATION REPORT:**

Mark Boggs conducted a safety meeting on June 1st with the primary safety topic being asphalt. He reported a leak at Doug’s property, which has since been repaired, although several other significant leaks remain. Additionally, there was a problem with the service scheduled to pump the outdoor toilet; Mark resolved the issue by arranging a regular service schedule. Furthermore, Mark replaced a key lock with a combination lock on Tracy Lane.

**OFFICER’S REPORT:** Director Johnson said that the tax assessment notices went out.

**OLD BUSINESS:**

**BYLAWS –** The board reviewed and discussed the status of the draft bylaws. They recommended revisions for sections needing further review**.**

**MEETING ADJOURNMENT at 6:33 pm**