

**DEER CREEK IRRIGATION DISTRICT MINUTES OF THE
AUGUST 1, 2022 BOARD OF DIRECTORS MEETING**

PLACE: Vina Elementary School Library, 4790 D Street, Vina, CA 96092

TIME: 5:00 P.M.

DIRECTORS PRESENT: Jeff Rabo, Linda Pitter, Jake Thompson, Doug Amato, Patrick Johnson

The meeting was called to order by Board President Jeff Rabo at 5:07pm. Secretary Donna Mullen recorded the minutes. With no corrections to be made to the agenda, Director Pitter moved that the agenda be approved as is. Director Thompson seconded, and the vote was unanimous. Director Pitter read the minutes from the July 18, 2022 regularly scheduled meeting. Director Thompson moved to approve the minutes as amended. Director Pitter seconded the motion, and the vote was unanimous to approve the minutes.

Treasurer Ellen Stephens provided and summarized the budget report she prepared and announced that Quick Books was raising their subscription price on 8/23 to \$55/month.

Ellen Stephens presented two invoices received for the period of 7/19/2022 through 8/1/2022, which included an invoice from Downey Brand and a phone allowance payment for Melvin. President Rabo provided a summary of the Downey Brand invoice. The charges were for correspondence and document review by Downey Brand in regard to the Automated Head Gates grant project. A discussion regarding present and future attorney expenses followed. Treasurer Ellen Stephens presented the Profit and Loss detail. Director Pitter made a motion to approve payment for the invoices and Director Johnson seconded the motion. The motion carried to approve the invoices.

Ellen stated that the check ledger and the Quick Books ledger are balanced. Ellen had modified her previously presented budget analysis and reported that the District is over budget by \$41,257.89 for the year. The budget discrepancy consists mostly of \$20,000 in unpaid taxpayer dues, and overage in budgeted legal fees.

Melvin Quezada Haro was in attendance to provide an irrigation report. Currently irrigation is going well, with water deliveries occurring every 8 days per user. Melvin talked about how the convict crew has been available a lot and have made significant progress cleaning numerous areas within the district. Discussion followed about the convict crew and current areas that need attention.

Secretary Donna Mullen presented a Wader Reimbursement Policy that was created for the ditch tender position. After a discussion regarding costs of waders and boots, it was determined that the document needed revisions to reflect an increased amount of reimbursement. The Board agreed that \$300 per year would be a reasonable amount to cover Melvin's needs, and that he would be able to decide how to best utilize the funds. Secretary Mullen will revise the agreement to reflect a reimbursement amount of \$300, and present the document for discussion at the next meeting. The District Property Agreement was also reviewed and it was determined that a clause should be added that outlines normal wear and tear of equipment during usage as intended. Secretary Mullen will revise the agreement and present it for discussion at the next meeting.

Ellen Stephens submitted to the Board input and general information regarding a District tour. A discussion followed regarding what time of year would be best for the tour and how it would be conducted. It was determined that this item would be reassessed at the second regularly scheduled meeting in September.

The Board evaluated Secretary Mullen's current salary in conjunction with the hours that she is working per month. A discussion followed and it was determined that the District would increase her compensation to \$500/month. Director Johnson made a motion to approve the increase in Secretary Mullen's compensation. Director Pitter seconded the motion. There was no further discussion and the vote was unanimous to increase compensation for the Secretary position.

The Board continued the discussion regarding District rate assessments that was begun at the previous meeting. Items mentioned included the possibility of sending tax invoices once a year instead of twice a year, properties within the District which are serviced in a unique manner, and how the District should assess entities that receive water from Sheep Camp Ditch. A detailed discussion and document review regarding Grant Leininger's 39.85 acres lying on the north side of Deer Creek was had, and the Board consensus was that Grant's lands are within the District and the water right proportionate to the land was relinquished to the District at the time that the District was created. Further discussion of the properties history and service by the District was had by the Board. Further discussion of an agreeable District tax assessment for Grant's acreage will be continued at the next meeting.

Discussion of District projects will be continued to the next meeting.

There were no public comments and the meeting was adjourned at 9:34 pm.