

**DEER CREEK IRRIGATION DISTRICT MINUTES OF THE
AUGUST 21, 2023 BOARD OF DIRECTORS MEETING**

PLACE: Vina Elementary School Auditorium, 4790 D Street, Vina, CA 96092

TIME: 5:00 P.M.

DIRECTORS PRESENT: Jeff Rabo, Linda Pitter, Jake Thompson, Doug Amato, Patrick Johnson (arrived at 6:04 PM)

The meeting was called to order by Board President Jeff Rabo at 5:10 PM. Treasurer Ellen Stephens recorded the minutes. With no corrections to be made to the agenda, Director Pitter moved that the agenda be approved as is. Director Amato seconded, and the vote was unanimous.

PUBLIC COMMENT

Director Pitter announced that there were no new candidates for the Board of Directors and that no letter had been received by the Tehama County Election Office.

Treasurer Stephens asked the Board about posting approved Resolutions to the website. President Rabo clarified that all Resolutions could be posted to a separate page on the District Website. This page can be condensed to a zip file to archive annually.

END OF PUBLIC COMMENT

Director Pitter read the minutes from the August 7, 2023 regularly scheduled meeting. Director Thompson moved to approve the minutes as amended. Director Amato seconded the motion, and the vote was unanimous to approve the minutes.

Treasurer Ellen Stephens provided the following invoices for the period of August 8, 2023 through August 21, 2023:

1. John Pitter for safety glasses reimbursement - \$22.41
2. Melvin for September phone allowance - \$100.00
3. Red Bluff Outdoor Power for July labor crews - \$600.00
4. Allevity for payroll - \$1,668.04
5. Donna Mullen for office supplies - \$8.04

Director Pitter provided copies of the draft Treasurer's and Assessor & Tax Collector position descriptions for inclusion in the By-Laws, that had previously been reviewed by the Board. Discussion followed. Director Pitter also presented draft copies of the Savings Clause and water code reference clause for review, and explained their meaning and purpose.

Christy Norton requested clarification in regards to District easement setbacks as it would pertain to a building project near the District ditch along Reed Orchard Road. Per Parcel Map No. 424 on file with Tehama County at book 1 of maps, page 214, the south half of Reed Orchard Road is 20-feet wide. It is assumed that the District ditch lies along the south side of the County right-of-way within a 10-foot easement. The District cannot restrict landowner improvements on private property that are not located within the District's easements. The physical location of the District's easement is assumed to be 5-feet either side of the existing concrete ditch. After further review and discussion by the Board, it was kindly requested that any permanent improvements proposed alongside the District ditch adjacent to Reed Orchard Road be kept a distance of 3-feet away from the edge of the concrete ditch. The Board also agreed that the District would be willing to help with tree removal plus possible reimbursement for concrete if a stem-wall and concrete pad were placed alongside the ditch to mitigate weeds and provide structural support to the edge of the ditch.

MEETING ADJOURNMENT AT 7:00 P.M.