

DEER CREEK IRRIGATION DISTRICT
NOTICE OF REGULARLY SCHEDULED MEETING

Directors

Jeffrey Rabo - President
Linda Pitter - Vice President
Doug Amato
Sue Knox
Jake Thompson

Assessor & Tax Collector

Jessica Pitter

Treasurer

Ellen Stevens

Secretary

Vacant

LOCATION & TIME

Vina Elementary School Auditorium
4790 D Street
Vina, Ca 96092
5:00 P.M.

AGENDA FOR MONDAY, JANUARY 10, 2022

Welcome to the regularly scheduled Board of Director's meeting for Deer Creek Irrigation District. Public participation and interest are encouraged and appreciated. Members of the public may address the Board regarding items on the agenda when the matter is called. The public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sue Knox at sueknox68@gmail.com or (530) 966-0766. Requests must be made as early as possible and at least one full business day before the start of the meeting. DCID will endeavor to accommodate requests made with less notice than that.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday prior to the meeting. Items not listed on the Agenda can only be considered by the Board if they are meeting the criteria as an off-agenda emergency.

I. CALL TO ORDER

- a. Roll Call
- b. Pledge of Allegiance

II. AGENDA APPROVAL

- a. Announcement of any corrections to the agenda

III. CONSENT AGENDA

- a. Approval of the minutes for the December 13, 2021 regularly scheduled meeting
- b. District invoices for the period December 14, 2021 through January 10, 2022

IV. REPORTS

- a. Treasurer's Report (Ellen Stevens)
- b. Tax Collection (Jessica Pitter)
- c. By-Laws Committee (Director Pitter)

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- d. Ditch Tender / Irrigation (Melvin Quezada)

V. **OLD BUSINESS**

- a. 700 Forms – Notify incoming and outgoing Board members of filing requirement and deadline for submittal of forms to the County.
- b. District Documents – Status update regarding the collection of District documents from the County Auditor and performance of a records audit of all received documents. The Board shall discuss and provide direction regarding the collection, assessment and storage of past and current documents.
- c. Post Office Box – Status update regarding the acquisition of a new post office box key and responsible parties. The Board shall discuss and provide direction regarding the temporary and future responsible person tasked with possession of the box key and mail collection.
- d. Invoice for Equipment Storage – Status update regarding equipment storage fee negotiations, equipment removal and cancelled check charges. The Board shall review, discuss and provide direction regarding the invoice negotiation and settlement.
- e. Bank account signatories – Status update regarding transfer of names and signatories on the DCID account with Tri-Counties Bank. The Board shall discuss and provide direction regarding any additional name transfer actions or requirements.
- f. Request for Detachment – Review of Grant Leininger's request for detachment of approximately 39 acres from the District. The Board shall review, discuss and provide direction regarding possible current and future water delivery and fee rate structure.
- g. Board Secretary – Discussion and review of possible nominations for the position of DCID Board secretary. The Board shall decide whether or not to appoint a nominee to the position of Secretary or solicit the position for hire.
- h. Equipment and Tool Inventory – Review and discussion regarding tools Melvin needs for ditch maintenance, and tools that he has borrowed from Bob Viets that may need replacement or repair. Review and discussion regarding equipment and materials owned by DCID now being stored on Director Rabo's property. The Board shall provide direction as to what shall be done with the equipment and what tools shall be purchased and/or replaced.
- i. Trout Unlimited Automated Head Gates Project – Review and discussion of the project goals, construction, DCID cost share and future upkeep. The Board shall decide whether or not to approve or disapprove of the project construction.

VI. **NEW BUSINESS**

- a. Received Correspondence – The Board shall review, discuss and provide direction regarding items identified in correspondence from Ryan Edson on Tuesday, December 14th, 2021, titled "DCID Issues", and additional correspondence received on January 6th, 2022.
- b. State Water Resources Board Collaboration Meeting – The State Water Board has reached out to DCID and scheduled a meeting to discuss possible comprehensive interim and long-term solutions to support fisheries and other beneficial uses of water. A virtual meeting has tentatively been scheduled for January 13, 2022 between 1 and 2 P.M. The

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Board shall discuss and provide direction regarding the participation in the meeting as well as possible topics of discussion.

- c. Stock Water Right for the Diamond X property – Discussion and review of a stock water right that exists for the Diamond X property located on the west side of Leininger Road and south of the District boundary. The water right was historically served by a diversion from the DCID ditch located on the south side of the John and Linda Pitter's property. The stock water right is separate from that of the Sheep Camp ditch diversion. The Board shall discuss and provide direction regarding the future delivery, location of diversion and measurement of diversion flows.
- d. District Flow Measurement Data Loggers – The data logger installed at the Sheep Camp diversion by Shawn Pike is not functioning and cannot be accessed without purchasing the appropriate cartridge reader and corresponding software. The Board shall discuss and decide whether or not to purchase the corresponding reader and software and potentially repair or replace the data logger. The Board shall discuss and decide whether or not to continue utilizing previously installed data loggers within the District.
- e. By-Laws Committee Appointments – The current by-laws committee is an Ad Hoc committee that was chaired by Linda Pitter and John Edson. With the change of Board members, the Board shall discuss and appoint new committee chairs and make a request for volunteers to assist the committee with continuing work on the assembly of a new by-laws document.
- f. District Auditor – The Board shall discuss potential candidates to perform the District's annual audit, and decide a course of action for determining who the appropriate consultant should be. The Board shall appoint a representative as the point of contact for consultant outreach.
- g. Annual Supplemental Water Diversion Report (State Water Board) – The Board shall discuss potential candidates to prepare the District's annual Supplemental Water Diversion Report and submit it to the State Water Resources Board. The Board shall appoint a representative as the point of contact for consultant outreach.
- h. D.C.I.D. Regularly Scheduled Meetings – It has been asked that the Board consider changing the regularly scheduled meetings from once a month to twice a month so that the meeting agenda topics can be more dispersed and potentially result in shorter regular meetings that are easier for people to attend. The Board shall discuss and decide whether or not to modify the schedule of Board meetings to be more frequent.
- i. Downey Brand Meeting Attendance – The Board shall discuss and decide whether or not to modify the regular meeting scheduled attendance of the Districts' legal representation.
- j. District Budget – The Board shall discuss and review the 2021 budget and work to prepare a new budget for 2022 that can be approved by the Board. The Board shall decide whether or not to approve a budget for 2022.

VII. PUBLIC COMMENT

- a. Any member of the public may address the Board on any topic related to the District that is not on the agenda. Public comment will be taken on agenda items immediately prior to Board action. The Board will not take action on any item not on the agenda.

VIII. MEETING ADJOURNMENT