

DEER CREEK IRRIGATION DISTRICT  
NOTICE OF REGULARLY SCHEDULED MEETING

Directors

Jeffrey Rabo - President  
Linda Pitter - Vice President  
Doug Amato  
Jake Thompson

Assessor & Tax Collector

Jessica Pitter

Treasure

Ellen Stevens

Secretary

*Vacant*

LOCATION & TIME

Vina Elementary School Auditorium  
4790 D Street  
Vina, Ca 96092  
5:00 P.M.

**AGENDA FOR MONDAY, MARCH 7, 2022**

Welcome to the regularly scheduled Board of Director's meeting for Deer Creek Irrigation District. Public participation and interest are encouraged and appreciated. Members of the public may address the Board regarding items on the agenda when the matter is called. The public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, then please contact Linda Pitter at [gmapitter@gmail.com](mailto:gmapitter@gmail.com) or (530) 519-9856. Requests must be made as early as possible and at least one full business day before the start of the meeting. DCID will endeavor to accommodate requests made with less notice than that.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday prior to the meeting. Items not listed on the Agenda can only be considered by the Board if they are meeting the criteria as an off-agenda emergency.

**I. CALL TO ORDER**

- a. Roll Call
- b. Pledge of Allegiance

**II. AGENDA APPROVAL**

- a. Announcement of any corrections to the agenda

**III. CONSENT AGENDA**

- a. Approval of the minutes for the February 14, 2022 regularly scheduled meeting
- b. District invoices for the period February 15, 2022 through March 7, 2022

**IV. REPORTS**

- a. Treasurer's Report (Ellen Stevens)
- b. Tax Collection (Jessica Pitter)

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- c. By-Laws Committee (Director Pitter)
- d. Ditch Tender / Irrigation (Melvin Quezada)

**V. OLD BUSINESS**

- a. Board Secretary – Discussion and review of possible nominations for the position of DCID Board secretary and/or the possibility of separating the Secretary’s responsibilities into more than one position, i.e., Executive Secretary, Assistant Secretary, Bookkeeper. The Board shall decide whether or not to appoint a nominee to the position of Secretary or other defined secretarial positions, or solicit the position for hire.
- b. District Equipment Bill of Sale – Discussion regarding preparation of Bill of Sales for each piece of equipment and materials approved for sale.
- c. District Auditor – The Board shall discuss potential candidates to perform the District’s annual audit, and decide a course of action for determining who the appropriate consultant should be.
- d. State Water Board Annual S.S.O.D. – The Board shall review and discuss current reported irrigated acreage, crop uses, and livestock water numbers for issuance to Gregory Engineering.
- e. Records Retention Policy – The Board shall review the records retention policy and corresponding Board resolution drafted by District legal representation Downey Brand.
- f. Board Member Vacancy – Discussion and review of Notice of Vacancy posting and potential candidates.
- g. Deer Creek Stakeholder meeting – Review of meeting discussions with State entities regarding voluntary measures to improve water use efficiency and improve.

**VI. NEW BUSINESS**

- a. Procurement Policy – Discussion regarding preparation and adoption of a District Procurement Policy as recommended by the District’s legal counsel.
- b. Sheep Camp Diverted Waters – As requested during the previous meetings public comments, the Board shall review and discuss stock water delivery to the Sheep Camp diversion and water right deliveries outside of the District.
- c. C.D.F.W. Drought Voluntary Agreement – Review and discussion of the proposed M.O.U. between Deer Creek Irrigation District and C.D.F.W.

**VII. PUBLIC COMMENT**

- a. Any member of the public may address the Board on any topic related to the District that is not on the agenda. Public comment will be taken on agenda items immediately prior to Board action. The Board will not take action on any item not on the agenda.

**VIII. MEETING ADJOURNMENT**