

**DEER CREEK IRRIGATION DISTRICT MINUTES OF THE
DECEMBER 5, 2022 BOARD OF DIRECTORS MEETING**

PLACE: Vina Elementary School Auditorium, 4790 D Street, Vina, CA 96092

TIME: 5:00 P.M.

DIRECTORS PRESENT: Jeff Rabo, Linda Pitter, Patrick Johnson, Jake Thompson

DIRECTORS ABSENT: Doug Amato

The meeting was called to order by Board President Jeff Rabo at 5:12pm. Secretary Donna Mullen recorded the minutes. With no corrections to be made to the agenda, Director Pitter moved that the agenda be approved as is. Director Thompson seconded, and the vote was unanimous. Director Pitter read the minutes from the November 21, 2022 regularly scheduled meeting. Director Pitter moved to approve the minutes as amended. Director Johnson seconded the motion, and the vote was unanimous to approve the minutes.

Treasurer Ellen Stephens presented one invoice for the period of November 22, through December 5, for Donna Mullen's purchase of printer ink and stamps. A discussion was then had regarding renewal of the California Special Districts Association membership. It was requested that Secretary Mullen look into the membership renewal costs. Treasurer Stephens presented three checks that had been signed for the Convict Crew, Melvin's phone allowance and Downey Brand.

Director Rabo provided a brief summary regarding continued efforts and progress on ditch cleaning and repairs. Discussion followed regarding the creation of a District email for Melvin.

Ellen Stephens presented a draft flyer and map for the District tour. It was proposed that the RSVP contact be Donna Mullen. Discussion followed regarding stopping points and tour details. It was agreed that the flyer should be sent out at the first of the year.

After a brief conversation regarding the position of Tax Collector and Assessor, it was agreed that Director Johnson would fulfill the position responsibilities until the District can solicit applicants for the position. Director Pitter moved that we appoint Director Johnson as the interim Tax Collector and Assessor. Director Thompson seconded the motion. Director Pitter, Director Thompson and President Rabo approved the motion. Director Johnson abstained, and the motion carried.

Director Pitter presented an amended frost water resolution based on the original frost water resolution approved in 1979. The original resolution did not include vineyards, and it was thought that some of the verbiage needed to be updated. A draft amended version was prepared by Director Pitter, and presented for discussion. The Board will review the draft amended resolution, and continue the discussion and possible action at the December 19th meeting.

Director Pitter provided a summary of the current by-laws preparation progress, and presented topics that need to be included or addressed further. After an approximately 9 month hiatus, it was announced that the by-law committee meetings will be held at 5:30 pm on Thursdays, and meetings would begin after the first of the year.

The Board discussed the possibility of getting a District credit card for purchasing materials. The discussion included methods of past, present and future purchases, and whether or not it was reasonable for the District to request that landowners pay for materials with the promise of

reimbursement. It was requested that Treasurer Stephens look into possible credit card opportunities with Tri-Counties Bank.

The Board discussed current and planned maintenance projects for Zack Drake to work on. The Board also discussed the hiring of Cevin Dietz, and reviewed his availability and pay options. An offer letter will be created and presented to Cevin.

PUBLIC COMMENT

President Rabo informed those present that the last Board meeting of the year would be reserved for employee year end reviews, which would be closed session agenda items.

Treasurer Stephens requested that preliminary review of the 2023 budget get underway. It was agreed that the Treasurer and Secretary will assemble all pertinent documents for board member review prior to the first meeting in January.

MEETING ADJOURNMENT at 9:10PM