

**DEER CREEK IRRIGATION DISTRICT MINUTES OF THE
JUNE 5, 2023 BOARD OF DIRECTORS MEETING**

PLACE: Vina Elementary School Auditorium, 4790 D Street, Vina, CA 96092

TIME: 5:00 P.M.

DIRECTORS PRESENT: Jeff Rabo, Linda Pitter, Jake Thompson, Patrick Johnson, Doug Amato

The meeting was called to order by Board President Jeff Rabo at 5:15 PM. Secretary Donna Mullen recorded the minutes. With no corrections to be made to the agenda, Director Pitter moved that the agenda be approved as is. Director Amato seconded, and the vote was unanimous.

Begin public comments: Director Pitter notified the Board that it was time to file a notice of election with the County, which is due on July 5, 2023. Candidacy forms need to be delivered in person to the County between July 17, 2023 and August 11, 2023. Director Pitter stated that she would take care of filing the notice with the County Clerk.

Treasurer Ellen Stephens inquired about the July 3, 2023 board meeting. President Rabo responded that the Board had previously decided that the July 3rd meeting will be canceled due to the Holiday weekend.

Director Pitter announced that she has the credit card application forms for the District credit card. She will have the Board complete them at the end of the meeting. **End of public comments.**

Director Pitter read aloud the minutes from the May 15, 2023 regularly scheduled board meeting. Director Rabo requested that beginning and end of public comments be identified in the minutes. Director Johnson moved to approve the minutes as amended. Director Thompson seconded the motion, and the vote was unanimous to approve the minutes.

Treasurer Ellen Stephens presented the following invoices for the period of May 16, 2023 through June 5, 2023.

1. ClockShark employee time tracking monthly subscription - \$30.00
2. Quickbooks monthly subscription - \$55.00
3. Allevity for payroll - \$2,097.41 for payroll
4. Melvin Quezada for phone allowance - \$100.00
5. Donna Mullen for reimbursement of stamps - \$18.27
6. Ellen Stephens for reimbursement of website domain name renewal - \$206.20
7. RedBluff Outdoor Power for Ishi Crew services - \$1,000.00
8. Golden State Risk Management 2024 Insurance payment - \$8,807.00

Treasurer Stephens announced that she has begun to receive some payments for second installment of irrigation taxes. She requested a summary from Director Johnson of all remaining irrigation taxes due for 2023. The DCID account balance is \$136,596.06.

President Rabo presented the irrigation report. There has been a minor increase in water flow due to fluctuating creek levels, and Melvin has been instructed to keep the flow consistent by adjusting gates as needed. President Rabo was able to rent Grant Leininger's excavator to clean out the concrete diversion channel. The total operational time of the excavator was 4 hours. The topic of ditch tender scheduling was presented

after numerous requests have been made for Melvin to perform more ditch cleaning. It was suggested by President Rabo that we remove Cevin Dietz from the District's ClockShark subscription until he is able to perform more work for the District.

The Board reviewed and discussed Resolution 2023-04. This resolution is to adopt a document duplication rate structure in response to public records requests. President Rabo presented a table that outlines a basic document request and reproduction cost schedule. Director Johnson made a motion to approve Resolution 2023-04 as presented. Director Thompson seconded the motion. The Resolution was approved 5:0.

The Board reviewed and discussed the number of respondents and responses to the Landowner Voting and Representation Questionnaire. A cursory review of each received questionnaire was conducted, and a plan for how to provide the constituency a summary of responses was discussed. President Rabo will work with Secretary Mullen to assemble a summary of responses and some statistical summary for presentation to landowners. The summary will likely be mailed to landowners, and possibly include a follow-up questionnaire with questions specific to the previous questionnaire responses.

MEETING ADJOURNMENT at 8:25 PM.