

**DEER CREEK IRRIGATION DISTRICT MINUTES OF THE
MAY 15, 2023 BOARD OF DIRECTORS MEETING**

PLACE: Vina Elementary School Auditorium, 4790 D Street, Vina, CA 96092

TIME: 5:00 P.M.

DIRECTORS PRESENT: Jeff Rabo, Linda Pitter, Jake Thompson, Patrick Johnson

DIRECTORS ABSENT: Doug Amato

The meeting was called to order by Board President Jeff Rabo at 5:02 PM. Secretary Donna Mullen recorded the minutes. Director Pitter moved that the agenda be approved as amended to include the invoices in the agenda as item B. Director Johnson seconded, and the vote was unanimous.

PUBLIC COMMENT

Director Johnson provided an update on water dues including the amount collected during the first tax installment and the projected collection from the second tax installment. The total estimated 2023 irrigation tax revenue is \$107,712.11.

END OF PUBLIC COMMENT

Treasurer Ellen Stephens provided invoices for the period of May 2, 2023 through May 15, 2023:

1. Allevity for payroll - \$2,413.23
2. Ace Hardware for concrete – \$117.74
3. Horton, McNulty & Saeturn, LLP for audit fees - \$6,900.00

Treasurer Ellen Stephens provided an update on legal expenses incurred to date, and informed the Board that legal expenses currently are in excess of the budget allocation based on a quarterly analysis.

Director Pitter read the minutes from the May 1, 2023 regularly scheduled meeting.

Director Thompson moved to approve the minutes as read. Director Pitter seconded the motion, and the vote was unanimous to approve the minutes.

President Rabo provided an irrigation update. The creek level is lowering, which will allow the District to clean the diversion channel and improve water delivery. Melvin currently has the diversion flow at 22 CFS. Discussion followed.

Christy Norton was in attendance to provide a summary of the 2021 District audit. Due to a lack of previous knowledge and some minor inconsistencies between the auditing firms, this audit took much longer than anticipated. Christy stated that she believed that the 2022 financial audit could be completed in June which, would put the District on a better schedule for future audits. There were no significant findings or challenges reported other than a few minor adjustments made as a result of the District's billing cycle carrying deposits into two calendar years. Discussion followed regarding the summary provided by Christy and future audits. Director Pitter made a motion to approve the audit and authorize Christy to assist Ellen with communicating to the State Controller's office in regard to the Financial Transaction Report. Director Thompson seconded the motion. The vote was unanimous to approve. Discussion followed regarding auditing schedules and available auditors. The projected cost for completion of the 2022 financial audit is \$7,200.

Resolution 2023-04 will be tabled again as requested by President Rabo.

The Board reviewed and discussed the extension of contract services for completion of the 2022 DCID audit with Horton, McNulty & Saeturn, LLP. Completion of the 2022 financial audit will be \$7200.00, plus \$625.00 for completion and filing of the State Controller's report. Director Pitter made a motion to approve Horton, McNulty & Saeturn to complete the 2022 audit and controller's report. Director Johnson seconded the motion. The vote was unanimous, and the motion carried.

The Board reviewed and discussed received correspondence from Deer Creek Watershed Conservancy (DCWC) regarding possible grant opportunities and funding. President Rabo presented a brief history regarding the District's previous interactions with DCWC in regard to their request for operational funding. DCWC is requesting that DCID pledge \$1,000.00 towards their continued operation, and that Stanford Vina Irrigation Company (SVRIC) will pledge \$2,000.00. A total of \$3,000.00 will allow DCWC to remain a viable entity as they pursue potential grant funding. Treasurer Stephens stated that it wasn't in our District budget and made a suggestion that DCWC should go directly to affected landowners to request funding assistance. No motion was made and no further action was requested.

MEETING ADJOURNMENT at 6:52 PM.