

**DEER CREEK IRRIGATION DISTRICT MINUTES OF THE  
NOVEMBER 20, 2023 BOARD OF DIRECTORS MEETING**

**PLACE:** Vina Elementary School Auditorium, 4790 D Street, Vina, CA 96092

**TIME:** 5:00 P.M.

**DIRECTORS PRESENT:** Jeff Rabo, Linda Pitter, Jake Thompson, Doug Amato, Patrick Johnson

The meeting was called to order by Board President Jeff Rabo at 5:05 PM. Secretary Donna Mullen recorded the minutes. With no corrections to be made to the agenda, Director Pitter moved that the agenda be approved as is. Director Thompson seconded, and the vote was unanimous.

**PUBLIC COMMENT**

President Rabo reminded those in attendance that there is only one planned meeting in December which will be December 4<sup>th</sup>, and the first meeting in January will be on the 15<sup>th</sup>. The Board welcomed Jennifer Salisbury to the meeting whom was in attendance to evaluate the position of Secretary as a candidate to replace Secretary Mullen at the beginning of 2024.

**END OF PUBLIC COMMENT**

Director Johnson read the minutes from the November 6, 2023 regularly scheduled meeting. Director Thompson moved to approve the minutes as read. Director Amato seconded the motion, and the vote was unanimous to approve the minutes.

Treasurer Ellen Stephens presented the following invoices for the period of November 7, 2023 through November 20, 2023:

1. Allevity for payroll - \$384.89
2. Melvin Quezada for final paycheck - \$643.12
3. Melvin Quezada for tools reimbursement - \$70.67
4. Downey Brand for legal services - \$520.00
5. Los Molinos Hardware for supplies - \$122.37
6. Grant Leininger for 4 hours of excavator rental - \$220.00
7. Scott Stephens for 42 hours of backhoe rental - \$2,664.07
8. Tri Counties Bank for full balance of November credit card statement - \$1,909.58

Treasurer Stephens presented a check that was mailed to the District from the State of California in the amount of \$130.04 for a worker's compensation true up. The check was deposited into the District account.

Tax Collector and Assessor Patrick Johnson informed the Board that 2024 tax invoices have been prepared and will be mailed out by the end of the week.

President Rabo announced that the 2023 irrigation season is complete and stock water deliveries are currently being provided. Director Pitter has engaged the services of Tod Leininger for the purposes of monitoring and assisting with adjustments of stock water flows. Discussion followed regarding current and anticipated water flows and District repairs.

President Rabo shared an informal outline for the purpose of summarizing items and tasks that the Board has completed this year, as well as items that the District has not completed but will continue to work on during 2024.

Closed Session Item – Conference with Legal Counsel – anticipated litigation (Gov. Code §54956.9(d)(2)). Significant exposure to litigation (one case) based on receipt of written communication alleging violation of the Ralph M. Brown Act during the October 16, 2023 meeting.

Reportable actions from closed session: The Board will deny former Ditch Tender Melvin Quezada Haro's Cure and Correct letter request and will provide a denial response letter to Mr. Quezada Haro. Director Thompson made a motion to accept the denial letter as presented and have it mailed to Mr. Quezada Haro. Director Pitter seconded the motion. The vote was unanimous to approve the letter.

The Board reviewed and discussed a progress report from Director Pitter regarding preparation and assembly of the draft By-Laws document.

**MEETING ADJOURNMENT at 7:29 PM.**