**DEER CREEK IRRIGATION DISTRICT MINUTES OF THE**

**JANUARY 6TH, 2025**

**BOARD OF DIRECTOR’S MEETING**

**PLACE:** Vina Elementary School Auditorium, 4790 D Street, Vina, CA 96092

**TIME:** 5:00 P.M.

**DIRECTORS PRESENT:** Linda Pitter, Jeff Rabo, Jake Thompson, Doug Amato

**DIRECTORS ABSENT:** Patrick Johnson

The meeting was called to order by Board President Linda Pitter at 5:10 P.M. The Pledge of Allegiance followed immediately after the call to order. Treasurer Ellen Stephens recorded the minutes. With no corrections to be made to the agenda, Director Rabo moved that the agenda be approved as-is. Director Amato seconded, and the vote was unanimous.

**PUBLIC COMMENT**

Director Amato thanked outgoing President Jeff Rabo for his outstanding service during his tenure and welcomed incoming President Linda Pitter.

Ditch Tender Mark Boggs requested assistance with cleaning the fish screens, citing a lack of responsiveness from the California Department of Fish and Wildlife. Upon contacting the CDFW Screen Department, a representative came out and took some pictures and reported to Mark that it would be at least a week before anyone could be sent out to perform the cleaning and maintenance of the fish screens. Mark reported that stock water delivery is almost impossible due to the amount of sediment and debris in the channel.

**-END OF PUBLIC COMMENT-**

**CONSENT AGENDA**

Director Johnson arrived at 5:28 P.M.

Director Rabo read aloud the minutes from the regularly scheduled meeting on December 2nd, 2024. Director Johnson moved to approve the minutes as read. Director Amato seconded, and the vote was unanimous. Director Rabo requested that the December 16th minutes be edited for formatting corrections prior to review by the board, and suggested that the minutes be revised and presented at the next board meeting.

Treasurer Ellen Stephens presented the following invoices for the period of December 16th, 2024 through January 6th, 2025:

ACH payments:

* Allevity for payroll period 12-02-24 through 12-15-24; $2,139.57
* QuickBooks for bookkeeping subscription during January, 2025; $65.00
* Allevity for interim paycheck 11-18-24 through 12-02-24; $1,078.66
* ClockShark for time card service during January, 2025; $48.00
* Allevity for payroll period 12-16-24 through 12-29-24; $1,847.72

Other Invoices:

* Check #845 Credit Card payment to Tri Counties Bank for $87.60
* Check #846 to Red Bluff Outdoor Power for December labor crews; $1,000.00
* Check #847 to Mark Boggs for December mileage reimbursement ($399.32), as well as January phone allowance ($100.00); total check amount of $499.32
* Check #848 to Johnny on the Spot for January, 2025 port-a-potty servicing; $30.00

**REPORTS:**

Treasurer Stephens reported that two bank deposits were made following collection of the 2025 water assessment taxes. Ellen provided the December, 2024 bank statement and corresponding accounting reconciliation report as of January 3rd, 2025. Ellen reported that the District account balance as of January 3rd was $112,452.59.

Ditch Tender Mark Boggs provided an update on current water deliveries and flow management. Mark has scheduled the Ishi Camp labor crews to assist in vegetation clearing and burning. Mark provided some analysis of ditch locations throughout the District that are in need of repairs, and a summary of possible priority locations.

**NEW BUSINESS**

The Board reviewed a resolution to appoint officers as district signatories. This specific resolution has been presented by the Board to be an item of annual practice. Director Rabo motioned to approve Resolution 2025-01, which would assign President Pitter and Secretary Salisbury to be the District signatories during the 2025 calendar year. Director Thompson seconded and the vote was unanimous. Treasurer Ellen Stephens will attest to the vote and designation of signatories in Secretary Salisbury’s absence.

The Board performed an in-depth review and discussion of the budget categories and allowances for 2025. It was noted that the District made substantial progress throughout the last year at identifying actual water delivery and general maintenance costs as a result of the inception of the District’s full time ditch tender. Mr. Boggs has provided an increased level of management, organization and communication that has resulted in better maintenance and water delivery throughout the year. The Board identified a significant gap in last year’s operation costs and the District’s gross income. It was agreed by all present that inflation has heavily impacted the District’s operational costs. The District has not raised assessment rates since 2017. Per the U.S. Bureau of Labor Statistics and Consumer Price Index (CPI), inflation has increased approximately 30% since January of 2017. The Board further discussed the need for evaluating potential rate cost increases to be proposed in 2025. Upon conclusion of the Board’s budget review and discussions, Director Johnson motioned to approve the 2025 budget at a total cost of $143,225.00. Director Amato seconded the motion, and the vote was unanimous.

President Pitter presented to the board the final Streambed Alteration Agreement received from CDFW. The Agreement was originally discussed and approved for application submittal by the Board in August of 2024. Payment for renewal of the permit has already been submitted, and President Pitter will sign and submit the final signed agreement to CDFW.

**MEETING ADJOURNMENT at 8:30 pm**