



Goochland Rotary Oktoberfest  
Craft Beer and Wine Festival

Vendor Information

1. All handcrafted items that are for sale must be created by the artist/vendor.
2. VENDOR FEE: \$50.00; 10' x 10' space.
3. Cancellation policy: 75% of fee will be refunded if notification is received more than 30 days from event date. Cancellations within 30 days of event will forfeit 100% of the vendor fee.
4. Festival Hours:  
September 29, 2018 12pm to 6pm.  
The Festival goes on rain or shine.
5. Set-up Times:  
Saturday, September 29: 9am-11am (set-up)  
Vendors must be set up and be operational to the public according to times listed above.
6. If approved for participation and acceptance, Goochland Rotary Oktoberfest has the right to promote your involvement as necessary but without guarantee.
7. Images and artwork submitted in the application maybe used on our website to promote your exhibit. All images will be associated with name of artist or exhibitor.
8. Vendors must carry business general liability insurance for their protection. The COI should list Goochland Rotary Oktoberfest, September 29, 2018 at Goochland Rotary Oktoberfest, 68 River Road West Manakin Sabot, VA 23103 (Additional insured Rotary Club of Goochland)
9. Food vendors are required to have a temporary food establishment application and permit on file for Goochland Rotary Oktoberfest with Goochland County Health Department. If you have questions regarding the health department's requirements, please contact Jeanelle Rogers at (804) 556-5843. [Temporary Food Establishment Permit Application](#).
10. Compliance with all local Health Department and Virginia Department of Agriculture and Consumer Services (VDACS) regulations is the responsibility of the vendor.
11. Vendors wishing to sell cheese and other dairy products, meats and baked goods must comply with VDACS regulations. Contact the VDACS Food Safety Program at 804-786-3501 for assistance.
12. Vendors are responsible for state and federal taxes. For assistance, check out the [Virginia Department of Taxation website](#).

13. Vendors may not trade or switch spaces, or set up in any other location. The layout of the Goochland Rotary Oktoberfest is subject to change year to year depending on site conditions.
14. Drinking alcoholic beverages in your booth is prohibited.
15. All fixtures and materials are left after the event at the vendors' risk. The Festival's insurance will not cover personal property, so vendors should obtain their own insurance.
16. For the safety of the festival's attendees, all personal vehicles are NOT ALLOWED to move onto or within the site during the hours of 11am-6pm on Saturday.