



Columbine High School Band Booster Club, Inc.  
Executive Meeting October 14, 2025 7:00 pm  
Columbine High School - Main Office Conference Room  
6201 S. Pierce St, Littleton, CO 80123

### **Executive Members**

Attendees (in-person): Ben, Michelle, Angie, Tricia, Kalynda, Amy, Heather, Julia

Remote:

Quorum:

### **Members**

Attendees (in-person):

Remote:

## **Executive Meeting Minutes**

1. Welcome and call to order 7:02p
2. Approve minutes from previous meeting - Valerie and Amy recused from action. Ben motioned to approve, Tricia seconded; approved unanimously
3. Director's Report
  - o Parents and students both need to have information about rules, expectations regarding driving and all student drivers need to be signed off/acknowledged by the parent in writing; include this in info packet at the beginning of the season; reinstitute the list of drivers and annotate which students volunteer to ride in which vehicle
4. Treasurer's Report
5. Debrief of Legacy, Big Cat, and Fall Concert
  - o All sales of swag, food, and fundraising items in the future must be tracked through Zeffy
6. Discussion about preparing for Regionals
7. Plan Parent State Meeting/State Preparation
  - o Band Director is the designated medication dispenser as applicable; parents must sign written release for this prior to departure
8. Banquet preparation and division of tasks
9. Columbine Booster Compliance Meeting Recap
  - o Insurance - D&O and special event insurance application process has begun
  - o Per Doc Holiday, concessions are ok before concerts - boosters can keep the funds.
  - o Need to add purchasing procurement procedure to our by-laws
10. Other Business
  - o Traditions - Boosters to provide snacks and hot beverages
11. Fundraising
  - o Adjusted dates for Butter Braid sales
  - o Melting Pot fundraiser will benefit all Instrumental Music

- Fun Pasta (Winter Percussion's Fundraiser) - Valerie moved to do all online; Kalynda seconded; approved unanimously; kick off at the WP Informational Meeting (11/3), end date is 12/19
- WG (See's Candies) - 10/28 at the Kick-off at KCMS
- Jazz night will be May 8th or 9th
- Canceling 10/28 Booster meeting due to schedule conflicts
- Craft Fair

12. Draft preliminary Agenda for next Board meeting which will be on November 11, 2025

13. Adjournment 9:03p

Approved at 12.1.25 meeting