



Columbine High School Band Booster Club, Inc.
Executive Meeting July 28, 2026, 06:30PM-8:00PM
Columbine High School - Brooks Classroom
6201 S. Pierce St, Littleton, CO 80123

Executive Meeting Minutes

ATTENDEES:

In Person: Summer, Amy A, Michelle, Julia, Angie, Sarah, Lucy, Brooks, Cole, Amy M

Not in Attendance: N/A

1. Welcome and call to order at 6:38PM
2. Approve minutes from previous meeting
 -  07.08.26 Executive Meeting Minutes
 - Motion to Approve: Michelle
 - Seconded: Amy A
 - Approved unanimously
3. Director's Report
 - https://docs.google.com/document/d/101VdYd8kzGZg3sfjEDUKpCFneNuD2VhGeUVK_YjxZMg/edit?usp=sharing
 - Props - Should be going in the next couple of weeks
 - March-a-thon -
 - Dinner and Calls 4:00 / Leave for Neighborhood 4:30-6:00
 - T-shirts - Amy M to organize them by section on Monday
 - Driving - Students can drive themselves but not others since paperwork hasn't been sent out
 - Peaches
 - Delivery will be ~2:00PM
 - Michelle will order additional peaches to sell at parent preview
 - Parent Meeting - We will have volunteer information using signs that Tricia Ptak created for Parent Preview Night
4. Treasurer's Report
 - Staffing Request Email Follow Up
 - Motion to Approve: Brooks
 - Second: Michelle
 - Approved unanimously
 - Spend of \$20 to file the DBA with the state of Colorado for Columbine Music Boosters.
 - Motion to Approve: Angie
 - Second: Summer
 - Approved unanimously
 - The 990 for the 2025-2026 fiscal year has been filed with the IRS.

- We have ~6 students who have not made any payments nor have they reached out for aid
 - Amy A to print invoices for the 5 remaining and give to Lucy to distribute
 - Need to communicate that Jeffco is adding a \$100 student fee for all activities (this is a 1x fee)
 - Julia to review chat search for scholarship money and volunteering as a requirement

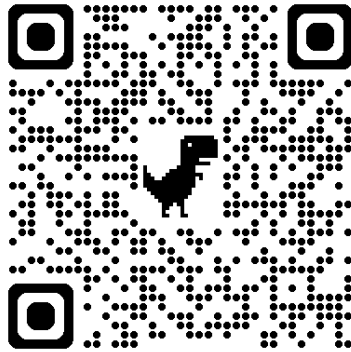
5. Fundraising

- Poker Night - August 9th, 2026 6PM
 - Amy M both could be there to take money
 - Michelle to produce the flyer
- Block Party - When will SUG be sent out
 - Food Serve: Pizza / Burgers / Hot Dogs / Water / Soda
 - Isaac's mom does chalk art and offered to paint the trailers and Connie
 - Angie to work on a SUG for a few volunteers
- Butter Braids
 - Angie will be here on the 18th for delivery time and Cole will be able to assist with the process of distribution
 - Will start selling at end of October
- March A Thon - Pizza Order
 - Amy A will place the order
 - Amy M can pick it up at 3:30 for delivery to the school on Monday
- Solidify Fundraising Calendar for Year
 - 📅 Fundraising Calendar Ideas
 - 📅 2025-2026 Fundraising Overview
 - Tabled to next week for further discussion

6. Marching Band Camp

- Ice in the morning - Charlie is in charge of water and should be filling up jugs
- SUG updated to reflect popsicles eaten at 10AM
- Band uniform fitting going well
 - Tricia to show Lucy the percussion gauntlet
 - Amy A to ask for quote on percussion gauntlets
 - Show uniform tops try on is next Tuesday 08/04
- Spirit Wear Store
 - Carmen store is open until 8/12 with a delivery date of 9/2
<https://www.saber-arts.com/category/columbine>

- QR Code created for Parent Preview night for ordering



- We then need to **decide what we want** in our full store - this store front will close 9/9 with a 9/30 delivery.
 - Do we have a generic program Logo?
 - a. We have the Marching Rebels full logo, we need a pocket sized logo for Jackets - Amy A is checking w/Chad.
 - i. Recommendation is to stay with current vendor for jackets
 - b. We have a Jazz Logo
 - c. Do we have a generic CHS "Music" logo?
 - i. Lucy finalizing with Chad
 - ii. Lucy will need to work with Hal on approval
 - Funny shirts - RMCGA selling? Could do on site? Amy M has a contact that does this

7. Cut Time Training - Table to next meeting

8. Other Business

- Update of ByLaws - Amy A to find and share with group
- Need a plan for this site:
 - <https://sites.google.com/jeffcoschools.us/instrumentalmusic/home>
 - Lucy will go in and make this updated to stay "Under Construction"
- Look at Sports You options vs. using Cut Time - communications platform
 - Contract with Cut Time is up in September 2027
 - Another option would be to use BoosterHub
 - Need to look at this and do a demo of what all is possible
 - Lucy to set Julia up as an admin in Sport You to take a look at options
- CBA packet- who is in charge of Color Guard show (I think the email is for that show) - I was BCCd so can't tell who else it went to with Boosters
 - This is for Jeffco Marching Festival - Summer to forward to Kalynda and Lucy
 - RMCGA - Summer and Michelle and Piper to co-chair this event
 - Ask Hal now about Saturday dates available
- Documents filed with Colorado Secretary of State - Periodic reports have been filed by Amy A

- Delivery of container
 - No answer on the scaffolding and scrapping - but we can move it to get delivery
 - Brooks to schedule
 - Brooks to look at jacks to level the trailers
 - Week after band camp - Lucy will ask the kids to help the week after band camp with cleaning up the band room space
 - Angie to re-send SUG for snacks for marching season
9. Review the yearly calendar for that month
-  2026-2027 Yearly Calendar Notes
10. Next Steps (list who has what responsibilities before next meeting)
11. Draft preliminary Agenda for next Board meeting which will be on August 4, 2026
- Send out tomorrow as a blanket start for next week
12. Adjournment at 8:12PM