



Columbine High School Band Booster Club, Inc.  
Executive Meeting November 11, 2025 7:00 pm  
Columbine High School - Main Office Conference Room  
6201 S. Pierce St, Littleton, CO 80123

Google Meet joining info

Video call link: <https://meet.google.com/dsf-tsid-wfe>

Or dial: (US) +1 484-552-3328 PIN: 745 366 970#

More phone numbers: <https://tel.meet/dsf-tsid-wfe?pin=6998331098486>

### **Executive Members**

Attendees (in-person): Amy, Valerie, Lucy, Ben, Heather, Michelle, Kalynda, Tricia, Angie  
Remote:

Quorum:

### **Members**

Attendees (in-person):

Remote: Kimberly Owens, Kimberly Frederick

## **Executive Meeting Minutes**

1. Welcome and call to order 7:03p
2. Approve minutes from previous meeting (tabled until next meeting)
3. Director's Report
  - o If CHS is accepted to the Golden Holiday Parade, we'll ride the bus and mix grade levels in each bus; we'll provide Columbine blue Santa hats and ask students to wear red/green; bus fees will be required from each student
4. Treasurer's Report
  - o Trailer Maintenance & Repairs - Amy proposed to pay the following, and motion was approved unanimously:
    - #228419 \$470.91 - Red trailer R&M & Tires
    - #228549 \$553.88 - Black trailer R&M & Tires
    - #228489 \$572.21 - White Trailer R&M
    - #229867 \$110.25 - White Trailer Brake RepairsIn the future we will budget for these in the booster budget.
  - o Uniform Savings: Amy proposed to increase savings for the 2026-2027 budget to \$50 / \$75 / \$95 (if we play at just football games, FB + Bibbers, Full for everything) Kalynda seconded; approved unanimously
  - o A written Purchasing Policy is currently in draft stage. It will specify who can spend, how approvals are obtained, how reimbursements are requested and processed, etc. This is required by Jeffco Compliance.
5. Winter Budgets

- The Winter Guard Budget was discussed via Motion Without a Meeting and approved unanimously Oct 22, 2025

Item	
Choreography	\$3,300.00
Tech Pay	\$1,200.00
Drill writer	\$600.00
RMCGA dues	\$700.00
Silks	\$1,000.00
Sabres (2), Rifles (3), Replacement bolts (2)	\$575.00
Uniforms	\$1,400.00
Restock tool box	\$75.00
accessories	\$100.00
show design (paint/props)	\$600.00
Rehearsal space	\$0.00
Banquet	\$0.00
Meals	\$140.00
Tarp and equipment transportation	
State gifts and awards	\$200.00
	\$9,890.00
Student Fees 10 x \$450	-\$4,500.00
Silk Resale	-\$220.00
Winter Guard Show	-\$3,500.00
<b>Total - Fundraising Needed</b>	<b>\$1,670.00</b>

- Amy moved to approve the Winter Percussion budget. Kalynda seconded. Approved unanimously.

Consultants	\$750.00	Choreography, Sound etc.
Tech Pay	\$7,000.00	Drumline/Front Ensemble/Visual/Rhythm
Music	\$650.00	Music + Sound Design
Drill	\$850.00	Drill
Registration with RMPA	\$1,100.00	RMPA Registration + 4 Shows
Battery Repair/Gear	\$2,000.00	Heads, bass racks, slips, cymbals
Uniforms - \$100 ea	\$3,000.00	
Front Ensemble Repair/Gear	\$1,000.00	Cables, mallets, covers
Props	\$1,000.00	
Tarp		New Tarp - \$2,500 this is not in the budget as it will be paid from funds saved last year.
Misc Repairs	\$250.00	
	\$17,600.00	
Fees 30 x \$450	-\$13,500.00	
<b>Amount to fundraise</b>	<b>\$4,100.00</b>	

## 6. Insurance:

Michelle moved to approve the vendor "Association Insurance Management, Inc." Angie seconded. Approved unanimously.

All-Hands Inventory day to identify all items we own will be held 11/15 at 9a

7. Marching Band Debrief: topics included increasing pit crew size, dress codes, adult supervision, student behavior as spectators, summer sectionals and camps, show debriefs, uniform availability, and use of lights at night
8. Fundraising -
  - updates for Butter Braids, Class Blankets, Cookies and Cocoa with Santa event, Craft Fair, Melting Pot, RMCGA, See's Candy, -Thons
  - Fun Pasta: Valerie proposed opening up sales opportunities to students outside WP - profits from sales will help students (any program) 50% and other 50% benefitting WP; Kalynda seconded. Approved unanimously.
9. Winter Concerts
10. Saber Arts (tabled for next meeting)
11. Other Business
  - Valerie proposed that we keep the meeting schedule to twice monthly, using one as training/organizational restructure and the other as the regular booster meeting and we invite members to attend. Approved unanimously.
12. Draft preliminary Agenda for next Board meeting which will be on Dec 1, 2025
13. Adjournment 8:57p

Approved at 12.1.25 meeting