



Columbine High School Band Booster Club, Inc.
Executive Meeting July 8, 2026, 06:30PM-8:00PM
Columbine High School - Mr. Tonelli's classroom
6201 S. Pierce St, Littleton, CO 80123

Attendees:

In Person: Summer, Michelle, Angie, Amy M, Amy A, Julia, Brooks, Cole

Absent: Lucy, Sara

Executive Meeting Minutes

1. Welcome and call to order at 6:39PM
2. Approve minutes from previous meeting
 -  06.30.26 Executive Meeting Minutes
 - Motion to Approve: Amy A
 - Second: Michelle
 - Approved by all Unanimously
3. Director's Report
 - Report came last week - no new updates
4. Treasurer's Report
 - All Winter Guard Fees have been paid.
 - Mailed invoice for outstanding WP fee.
 - Marching Band fees are coming in as expected.
 - 990 Filing extension has been applied for and approved. Original due date Nov. 15, 2026, extended due date is May 15, 2027. Preparing the filing now.
5. Board Meeting Protocols
 - Timeframe (1.5 hours) / dates / location
 - Agreed that prep work needs to be done ahead of time
 - Agenda/Doodle Doc/Prior Minutes - 1 Week prior to Meeting
 - 1st and 3rd Tuesday - 6:30PM
 - Location: Brooks Classroom
 - Roles and responsibilities for meetings (time keeper, facilitator, etc)
 - Angie has volunteered to be time keeper go-forward
 - Google chat protocol?
 - Use Spaces to discuss Key Topics
 - Use quote in reply vs. threads to help keep them cleaner
 - Documents - Use comments in document vs. adding notes to chat
 - Who talks to school about logistics? (Hal)
 - Lucy manages majority
 - Chairperson of events
6. Platform Log In Needs

- Cuttime
 - Limit Communication to 1 per week + additional only if necessary
 - Training to be provided at next board meeting by Julia
- Zeffy
- Google
- 7. Fundraising - Upcoming Needs
 - Second car wash needs??
 - Car Wash 3 - SUG is ready and will be sent after Car Wash #2
 - Michelle to follow up with DQ on whether they have had any push back given water usage - and if we should cancel 3rd car wash given drought
 - Peaches - Michelle - Sending announcements to parents in CutTime on who has orders
 - Peaches - Michelle - To notify the farm that we want delivery in the lower lot this year
 - Poker Night - Michelle is working on this for a July date
 - Block Party - Doing Pizza and Soda
 - Angie has a SUG ready to send out
 - March A Thon - needs?



- Amy A has produced maps and can print the scripts & Flyers once they are updated.
 - Update Script: [2026 MARCH-A-THON SCRIPTS](#)
 - Lucy to Update Parent Letter: [2025 March A Thon Parent Letter](#)
 - Lucy to Update Flyer: [2025 March-A-Thon Fundraiser Flyer](#)
 - Will feed the kids pizza that night with lemonade/water
- Shared folder has log in information for sites - [Website Access Info](#)
- Fundraising Calendar
 - Events / Calendar Dates laid out for year - Next Meeting solidify
 - [Fundraising Calendar Ideas](#)
 - [2025-2026 Fundraising Overview](#)
 - DQ Fundraiser - buy small for \$2.50 and sell for \$5.00
 - Carrie is looking into trivia nights
 - Parents Night Out - Christmas Time
- 8. Marching Band Camp
 - Water fight with soft balloons - Presumably on 7/31 @ 11:15?
 - Balloons have been ordered (re-usable)

- SUG for snacks and supplies - when will this go out?
 - Should be sent out prior to camp, so they can be brought at camp
 - Refreshments - Ice / Popsicles - separate that needs to go out ASAP
 - Dinner at preview show (8/7/26, 5:30 show- dinner after) - taco bar
 - Brooks will do meats / veggies for inside taco
 - Kona Ice - Contacted? Tickets made?
 - We pay for students/staff
 - Summer will call tomorrow
 - Have them for 6:00 - 7:30
 - Kona Ice provides the tickets - give them to the section leader
 - SUG ready and needs to be sent out
 - Donuts / coffee / lifesavers - Summer and Michelle and Cole and Amy M will greet new parents 7/27/26 7:30-8:00
 - Update this document [Parent Information Grid](#)
 - Supply Drop Off this day too
 - Photographer for season
 - Looking for a person at Parent Preview
 - Julia to reach out to Heather Thompson to see if she would be interested Julia to follow up with Lucy about Homecoming Football game on 09/17?
9. Other Business
- Who has access to update ColumbineMusic.com - it is out of date.
 - Julia to work with Heather on getting this updated and maintained
 - Need to get a Website/Social Media Chair
 - Leveling the ground for the new container??
 - Dan doesn't think this will take much to level
 - Might make sense to have the board each have a key to the trailers
10. Review the yearly calendar for that month - [2026-2027 Yearly Calendar Notes](#)
11. Next Steps (list who has what responsibilities before next meeting)
- Assignments listed above for each task
12. Draft preliminary Agenda for next Board meeting which will be on July 28, 2026
13. Adjournment at 7:59PM