

Studio of Paul Garza

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Policy Contract

Payment and Pricing

Students will receive one lesson per week at the rate of \$50 per hour or \$25 per half-hour. Lessons are paid for either on a weekly basis or in advance for the entire month, in which case payment is due at the first lesson of the month. Students may receive four or five lessons in a month, depending on what day their lesson is so please plan your payment accordingly.

I accept cash or check but prefer PayPal. You can send me your payment at www.paypal.me/paulgarza or directly to my PayPal email: paulvgarza@gmail.com.

Required and Recommended Materials

- A binder, notebook, and pencil
- An instrument and mouthpiece in working order
- A metronome and tuner (*Tonal Energy* is a great app for this)
- Etude books and Solo Music as assigned by instructor
- Cleaning and Maintenance supplies
- A Recording Device (your phone is fine)
- Spotify/Apple Music /YouTube account (A free account is fine)

All materials can be found on www.hickeys.com and most can be found at your local music store or on Amazon. Feel free to ask about any of these.

Scheduling

If I need to change our schedule or miss a lesson, I will let you know as soon as possible. I will make every effort to minimize changes to our schedule, but sometimes it is necessary. If a student must miss a lesson, please let me know as soon as possible. *If I do not receive at least 24-hours notice, the student will still be charged for the lesson.*

To minimize disputes on lesson attendance, students will sign-in at the beginning of each lesson.

Contact Details

Feel free to contact me for any reason. Because I maintain a busy schedule as a student, teacher, and performer, I prefer to be contacted by email or text message. If you need to call, please call after 10:00 AM and before 10:00 PM.

Listening Assignments

I will occasionally give listening assignments; these will be available on your preferred streaming service and usually available on YouTube. It is expected that students will come to their next lesson prepared to discuss the music they were assigned. Listening to great players make characteristic sounds is imperative for students to make progress.

Practice Policy

It is expected that students be prepared for their lessons. This means that any assigned materials are ready to play and pass off at their next lesson. Students will be required to keep practice logs, which should include when they practiced, how long their practice session was, and what they worked on. *If it is clear that a student has not practiced their assigned materials, they will be dismissed from their lesson.*

Binder and Google Docs

Every student will have a binder and/or google document to keep assignments, sheet music, and practice logs in. *Students are required to bring their binder to every lesson.* At the end of every lesson, I will write their assignment in their binder or google document. They will keep their practice logs in this binder or document.

Books

Students will be required to purchase one core study book and might be asked to purchase additional etude books. Below are some common books I assign.

Arban ed. Bowman/Alessi or Jacobs, Complete Method
Blazhevich, 70 studies for BBb Tuba
Blazhevich/Fink, Advanced Musical Etudes
Bordogni, Vocalises
Davis, 15 or 20 minute Warm-up
Edwards, The Intermediate Trombonist
Edwards, Simply Singing for Winds
Edwards, Trombone Craft or Bass Trombone Craft
Fink, Studies in Legato
Kopprasch, 60 Selected Studies
Voxman, Selected Studies

Accessories

For Trombones, I recommend Yamaha Slide Oil for lubricating your slide and Hetman's Rotary oil for your valve. For Tubas and Euphoniums, I recommend Al Cass "Fast" valve oil.

There are many *many* options available for instruments and mouthpieces. Please consult with me before buying your student a new mouthpiece and especially a new instrument.

Please sign this sheet and return to the instructor (either physically or electronically) as an agreement to the policies and instructions mentioned.

By signing, I acknowledge that I have read and understand the terms and conditions of these aforementioned studio guidelines for the current academic year.

Student name _____

Parent signature _____

Date _____