FAQs 2025 SEHIA Conference November 3-7, 2025

Reno, NV



2025 SEHIA CONFERENCE

How do I register for the conference? SEHIA uses the software Jotform for conference registration. The registration allows for immediate payment via credit card or the user can choose "check" option.

• Attendees: <u>2025 CONFERENCE ATTENDEE</u>

• Exhibitors: <u>2025 CONFERENCE EXHIBITOR</u>

What is the Early Bird Conference Registration rate? \$405.00 / attendee.

When does the Early Bird Conference Registration rate end? August 31, 2025.

Jotform registration allows for payment by credit card or check during registration. What if my agency prefers to pay by check for the Early Bird rate, what date is the registration check due?

Checks must be received by 8/31/2025.

Make check out to "Southeastern Homicide Investigators Association" and mail to:

SEHIA ATTN: Jen Spears PO Box 102 Sorrento, FL 32776

What is the Regular Conference Registration rate and when does it start? \$455.00 / attendee from September 1, 2025, through the conference dates.

If my agency chooses to pay by check for the Regular Registration rate, what date is the registration check due?

Checks must be received by 10/12/2025. Make check out to "Southeastern Homicide Investigators Association" or "SEHIA" and mail to:

SEHIA ATTN: Jen Spears PO Box 102 Sorrento, FL 32776

What is the address for the training?

Peppermill Resort, 2707 S Virginia St, Reno, NV

Is there a discount available for more than one person attending from the same agency? No discounts for registration are available for the 2025 SEHIA Conference.

How can my agency pay for registration?

Within the Jotform registration, there is an option to pay by credit card or check.

- If your agency is having trouble processing the credit card (PayPal is the credit card processor) please choose "CHECK" option.
- All registrations with "CHECK" option will generate a Square invoice, sent to the person designated on the Jotform registration as responsible for payment.
- Square invoices are generated by a Board Member within 24-48 hours of the Jotform registration.

Alternatively, email conference@sehia.org and request assistance.

The Board is aware that some governmental agencies choose to block credit card processing via PayPal via their IT rules.

My agency chose "check" as the option for payment, but now wants to use a credit card. What do I need to do?

Every registration form that chooses "check" as the payment option will also receive a Square invoice.

- The invoice goes to the individual identified in the registration form as responsible for payment.
- The Square invoice is usually emailed within 24-48 hours.
- Please ask the individual identified within the Jotform registration as responsible for payment to check their spam folders, as that is where the Square invoice usually ends up.
- If the invoice cannot be located, please contact conference@sehia.org with the Jotform number, the name(s) of person registered, and agency name, and we will be glad to research and resend the Square invoice.

I need a receipt for my registration and could not find one in my email. How can I get a registration receipt?

Email <u>conference@sehia.org</u> and request assistance. Please provide the following information, as available:

- Date of Registration
- Department Name and Address
- Name of Attendee
- Attendee Email
- Jotform number

What is the dress for the conference?

Casual attire but no shorts, T-shirts or tank tops. Be prepared for the rooms to be a little warm or cool, as temperatures may fluctuate.

Are meals covered during the conference?

No meals are covered.

Where do I find the Conference Agenda?

The Agenda, Flyer, and Presentations Summary URL will be here when posted to the web. At this time, if information is needed, check here: 2025 CONFERENCE ATTENDEE

How many hours of training are counted?

Forty (40) hours are counted. Each attendee will receive a training certificate.

Will there be ABMDI credits?

Once the Agenda is finalized, SEHIA will submit for credits. SEHIA has been successful in getting the credits for past conferences.

Does SEHIA use an app at the Conference?

Yes, once the app decision is made, it will be shared here. It is important during registration that each attendee register a mobile phone that can download the application.

I have a question not listed. Who do I contact?

Please email conference@sehia.org with your questions.

ATTENDEE REGISTRATION / EXHIBITOR SET-UP

When will registration onsite be open?

- Attendees: Registration opens Sunday, November 2, from 5:00-8:00 PM and November 3,
 7:00-7:45 AM.
 - Questions? Email conference@sehia.org
- **Exhibitors:** Exhibitor Set-Up is November 2, from 3:00-5:00 pm. Exhibitor Take-Down is no later than 5:00 pm on November 5.
 - Questions? Email briantully@sehia.org

SEHIA STORE

When does the SEHIA Store open?

The store opens Sunday, November 2, 5:00-8:00 PM. The store is open mornings prior to the start of the conference day, during breaks, and for a little time after the conference day ends, depending on scheduled activities.

When does the SEHIA Store close?

The store will begin closing down on November 7, after the beginning of the conference day.

SPEAKERS

I would like to submit a case for review and consideration for the 2025 SEHIA Homicide Investigators Conference. How do I do that?

Email Jen Spears, President, at jenspears@sehia.org. Please include the following information:

- Case or Victim name
- Department or Agency Contact (if known)
- Brief synopsis of the case including teaching points
- Subject line: 2025 SEHIA Conference Case for Review

GUESTS

My spouse/significant other is attending with me. Can they attend the Conference presentations?

Due to the sensitive nature of the presentations, presentations are limited to paid conference attendees.

Can my spouse/significant other participate in the extracurricular activities?

In order to participate in extracurricular activities, each spouse/significant other must purchase a Companion wristband in the SEHIA Store for \$xxx.xx. This allows the guest to attend the SEHIA nightly events. Price will be updated when information is available.

Can my spouse/significant use the Hospitality Room for attendees?

In order to participate in extracurricular activities, each spouse/significant other must purchase a Companion wristband in the SEHIA Store for \$xxx.xx. This allows the guest to attend the SEHIA nightly events. Price will be updated when information is available.

CANCELLATION / REPLACEMENT POLICIES

What is your cancellation policy?

All requests for refunds due to cancellation must be emailed to conference@sehia.org. Registrants who cancel their participation prior to or on September 13, 2025 may receive a partial refund of the registration fee, minus any credit card processing fees and a 20% administrative fee. No refunds will be granted for cancellations beyond that point.

What is your replacement policy?

Registered attendees may be replaced with another employee from the same agency. Send request to conference@sehia.org and include:

Already Registered Attendee:

- Name
- Work email
- Agency Name
- Agency Address

Replacement Attendee

- Name
- Work email
- Cell phone that can download the conference application

Once the replacement is complete, SEHIA will notify the Already Registered Attendee, Replacement Attendee and the person requesting the replacement.

CONFERENCE HOTEL

PEPPERMILL RESORT, 2707 S VIRGINIA STREET, RENO, NV

REMEMBER TO BOOK ROOMS EARLY - THERE ARE A LIMITED NUMBER OF ROOMS AT THE SEHIA RATE

What is the hotel cost?

Go to <u>Southeastern Homicide Investigators Association 2025 (SEHIA) - Start your reservation</u> to get the discounted SEHIA rate and accurate cost.

To get more information about Peppermill Resort, go to: <u>Peppermill Resort Hotel, Reno, NV | (866)</u> 821-9996

How long is the discounted hotel rate available?

Through October 14, 2025 by 5 PM PST.

SOCIAL MEDIA

Does SEHIA have social media?

Yes. See links below.

- Facebook: https://www.facebook.com/SEHIA
- **LinkedIn**: https://www.linkedin.com/in/southeastern-homicide-investigators-association-sehia-58962611b/
- Instagram: https://www.instagram.com/sehia2024conference/
- X: https://twitter.com/SEHIAconference

