

Regular Meeting Minutes
January 19, 2023
7:00 p.m.

1. **Call to order and announce quorum is present.**
Mayor Cardwell called the meeting to order at 7:01 pm, and announced a quorum was present. Those in attendance were: Mayor Crystal Cardwell, Councilmember Jennifer Hill, Councilmember Richard Sidebottom, Councilmember Melanie Payne, Councilmember Nathaniel Butler, City Admin Staff Brittany Mayhue, City Admin Staff Michelle Peterson, Code Enforcement Officer Devon Kennedy, and City Secretary Jenni Moore.
2. **Pledge of allegiance and invocation.**
Mayor Cardwell led the pledge and Councilmember Hill led the invocation.
3. **Mayor Update**
Mayor Cardwell thanked the people who helped with the library's grand opening. Mayor Cardwell also shared that we would know by January 26 if we will be moving forward with the grant application for the park.
4. **Public Comments.**
There were no public comments.
5. **Consider and act on the following items:**
 - A. **Council Meeting Minutes for December 15,2022.**
 - B. **Accounts Payables for December2022.**
 - C. **Financial Statements for December2022.**
 - D. **Staff Reports- Municipal Court, Building Permits, and Public Works for December2022.**Councilmember Hill motioned to approve agenda item number 5 as a whole. Councilmember Payne second the motion. All approved. Motion was passed.
6. **Discuss, consider, and act on the purchase of a vehicle for Code Enforcement.**
Council discussed the best options and financial limits for a vehicle for code enforcement. Councilmember Sidebottom motioned to discuss, consider and act on the purchase of a vehicle for Code Enforcement, to allow the Mayor and others to negotiate the purchase of a vehicle to the maximum dollar amount of \$15,000 to be pulled out of reserves. Councilmember Butler second the motion. All approved. Motion was passed.
7. **Discuss, consider, and act on needed server and computer replacement.**
City Secretary Moore explained the dire need for a new server for the city as the current one is so out of date and could crash at any time and we could lose all of our data and ability to do water billing. Council discussed the quote and whether there were alternative options. Councilmember Payne motioned to approve and act on agenda number seven for the server upgrade, not to exceed \$16,000 and the money to be pulled from reserves. Councilmember Butler second the motion. All approved. Motion was passed.

8. **Discuss, consider, and act on adopting unlawful restraint of dog ordinance.**
Council discussed why an ordinance for unlawful restraint is needed in order for code enforcement to be able to enforce this violation. Councilmember Hill made a motion for item number eight to have City Secretary Moore contact the City's lawyers to start drafting an unlawful restraint of dog ordinance. Councilmember Payne second the motion. All approved. Motion passed.

9. **Discuss, consider and act on Ordinance No. A-539 calling for a joint general election with Wise County to be held on May 6, 2023, ordering the general election for Councilmember Places 4, 5, and Mayor, each for two-year terms ending in 2025.**
Councilmember Butler motioned to hold an election on May 6, 2023, ordering the general election for Councilmember Places 4, 5, and mayor, each for two-year terms ending in 2025 with Ordinance No. A-539. Councilmember Hill second the motion. All approved. Motion passed.

10. **Meeting adjourn.**
Mayor Cardwell adjourned the meeting at 7:40 pm.

APPROVED:



Crystal Cardwell, Mayor

2-16-23
Date



Jenni Moore, City Secretary

