

## Regular City Council Meeting Minutes

April 18, 2024

7:00 p.m.

1. **Call to order and announce quorum is present.**

Mayor Cardwell called the meeting to order at 7:00 pm and announced a quorum was present. Those present were Mayor Crystal Cardwell, Mayor Pro Tem Christopher Raines, Councilmember Richard Sidebottom, Councilmember Nathaniel Butler, Councilmember Jennifer Hill, City Secretary Jenni Moore, City Admin Staff Michelle Peterson, City Admin Staff Brittany Mayhue, Director of Public Works William Allen, and Code Enforcement Officer Devon Kennedy.

2. **Pledge of allegiance and invocation.**

Mayor Cardwell led the pledge and invocation.

3. **Mayor's update.**

Mayor Cardwell shared information about the library programs including the new sewing class, and encouraged everyone to follow the library's Facebook page and share their posts.

4. **Public Comments.**

There were no public comments.

5. **Consider and act on the following items:**

A. **Council Meeting Minutes for March 21, 2024.**

B. **Accounts Payables for March 2024.**

C. **Financial Statements for March 2024.**

D. **Staff Reports- Municipal Court, Building Permits, Code Enforcement, and Public Works for March 2024.**

Councilmember Hill motioned to approve A through D as a whole. Councilmember Butler second the motion. All approved. Motion was passed

6. **Discuss, consider and act on selecting an energy company as the City's electric service provider.**

Mayor Cardwell tabled this until closer to the end of the contract end date.

7. **Discuss, consider and act on Ordinance No. A-555, an Ordinance of the City of Newark, Texas, amending Appendix A – Fee Schedule of the Newark Code of Ordinances, Article A3.000.**

City Secretary Jenni Moore opened the discussion listing the new rates, explaining the increase covers inspection and administration costs. Councilmember Hill made the motion approving Ordinance No. A-555, an Ordinance of the City of Newark, Texas,

amending Appendix A – Fee Schedule of the Newark Code of Ordinances, Article A3.000. Mayor Pro Tem Raines second the motion. All approved, the motion passed.

- 8. **Discuss, consider and act on implementing building regulations within the city's ETJ.**

Mayor Cardwell moved this agenda item to Executive Session for legal consultation.

**EXECUTIVE SESSION – In accordance with the Texas Government Code, Section 551.001, et.seq., the City Council will recess into Executive Session (closed meeting) to discuss the following:**

- a. Pursuant to Section 551.071; Consultation with the attorney regarding pending or contemplated litigation, or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, re:

**i. Interlocal Agreement with PMB Rolling V Land LP.**

Mayor Cardwell adjourned into Executive Session at 7:14pm.

- 9. **RECONVENE INTO OPEN SESSION – In accordance with the Texas Government Code Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.**

Mayor Cardwell reconvened into Open Session at 7:59pm. Mayor Pro Tem Raines made a motion to approve the Interlocal Agreement with PMB Rolling V Land LP. Councilmember Hill second the motion. All approved, the motion passed. No action taken for agenda item number 8.

- 10. **Meeting Adjourn.**

Mayor Cardwell adjourned the meeting at 8:00 pm.

APPROVED:  
  
Crystal Cardwell, Mayor

5/16/24  
Date

  
Jenni Moore, City Secretary

