

Regular City Council Meeting Minutes
May 16, 2024
7:00 p.m.

1. Call to order and announce quorum is present.

Mayor Cardwell called the meeting to order at 7:00 pm and announced a quorum was present. Those present were Mayor Crystal Cardwell, Mayor Pro Tem Christopher Raines, Councilmember Nathaniel Butler, Councilmember Jennifer Hill, City Secretary Jenni Moore, City Admin Staff Michelle Peterson, City Admin Staff Brittany Mayhue, Director of Public Works William Allen, and Code Enforcement Officer Devon Kennedy.

2. Pledge of allegiance and invocation.

Mayor Cardwell led the invocation and Councilmember Hill led the invocation.

3. Mayor's update.

Mayor Cardwell shared that the bathrooms at the Delora Doughty Royal Park have been constructed.

4. Public Comments.

There were No Public Comments.

CONSENT AGENDA

5. Consider and act on the following items:

- A. Council Meeting Minutes for April 18 and April 29, 2024.**
- B. Accounts Payables for April, 2024.**
- C. Financial Statements for April, 2024.**
- D. Staff Reports- Municipal Court, Building Permits, Code Enforcement, and Public Works for April 2024.**

Councilmember Hill motioned to approve A through D as a whole. Mayor Pro Tem Raines second the motion. All approved. Motion was passed.

REGULAR AGENDA (NON-CONSENT)

6. Issue Oaths of Office and Statement of Officers for City Council Places 1, 2, and 3.

The City Secretary administered the Oath of Office and Statement of Officer to Councilmember Nathaniel Butler and Councilmember Jennifer Hill.

7. Consider and approve resolution relating to approving a financing by the Newark Higher Education Finance Corporation for the benefit of the Emery/Weiner Center for Jewish Education dba the Emery/Weiner School and related matters.

Mayor Pro Tem Raines made a motion approving the resolution relating to approving a financing by the Newark Higher Education Finance Corporation for the benefit of the Emery/Weiner Center for Jewish Education dba the Emery/Weiner School and related matters. Councilmember Hill second the motion. All approved, the motion passed.

8. **Consider and approve resolution approving the issuance of the Newark Higher Education Finance Corporation Education Revenue Bonds (The Hughen Center, Inc.) Series 2024A and Newark Higher Education Finance Corporation Taxable Education Revenue Bonds (The Hughen Center, Inc.) Series 2024B and other matters in connection therewith.**

Councilmember Hill made a motion approving the resolution approving the issuance of the Newark Higher Education Finance Corporation Education Revenue Bonds (The Hughen Center, Inc.) Series 2024A and Newark Higher Education Finance Corporation Taxable Education Revenue Bonds (The Hughen Center, Inc.) Series 2024B and other matters in connection therewith. Councilmember Butler second the motion. All approved, the motion passed.

9. **Discussion, consideration and action on the 2020-2021 Annual Audit.**

Matt Davis with MWH Group presenting the information regarding the completed 2020-2021 Annual Audit stating that it received an unmodified opinion which is one the best ratings it could have received. Councilmember Hill made a motion for item number 9 to accept the 2020-2021 Annual Audit. Mayor Pro Tem Raines second the motion. All approved, the motion passed.

10. ***Public Hearing:* Final Plat submission request from PMB Rolling V Land LP., for property located in the City's Extraterritorial Jurisdiction, 22.01 Acres out of the Alexander Black Survey, Abstract No. 72, and the Jacob Moffatt Survey, Abstract No. 554, Wise County Texas.**

Mayor Cardwell opened the public hearing at 7:16 pm. There were no public comments. Mayor Cardwell closed the public hearing at 7:17 pm.

11. **Consider and act on the Final Plat submission request from PMB Rolling V Land LP., for property located in the City's Extraterritorial Jurisdiction, 22.01 Acres out of the Alexander Black Survey, Abstract No. 72, and the Jacob Moffatt Survey, Abstract No. 554, Wise County Texas.**

Mayor Pro Tem motioned to accept and approve the final plat submission request from PMB Rolling V Land LP., for property located in the City's Extraterritorial Jurisdiction, 22.01 Acres out of the Alexander Black Survey, Abstract No. 72, and the Jacob Moffatt Survey, Abstract No. 554, Wise County Texas. Councilmember Hill second the motion. All approved, the motion passed.

12. ***Public Hearing:* Final Plat submission request from PMB Rolling V Land LP., for property located in the City's Extraterritorial Jurisdiction, 27.384 Alexander Black Survey, Abstract No. 72, and the Jacob Moffatt Survey, Abstract No. 554, Wise County Texas.**

Mayor Cardwell opened the public hearing at 7:18 pm. A member of the public asked where a copy of the final plats could be accessed, Mayor Cardwell informed her that they would be available through the County once they are filed with the County. Mayor Cardwell closed the public hearing at 7:19 pm.

13. **Consider and act on the Final Plat submission request from PMB Rolling V Land LP., for property located in the City's Extraterritorial Jurisdiction, 27.384 Alexander Black Survey, Abstract No. 72, and the Jacob Moffatt Survey, Abstract No. 554, Wise County Texas.**

Mayor Pro Tem motioned to act and approve the Final Plat submission request from PMB Rolling V Land LP., for property located in the City's Extraterritorial Jurisdiction, 27.384 Acres Alexander Black Survey, Abstract No. 72, and the Jacob Moffatt Survey, Abstract No. 554, Wise County Texas. Councilmember Hill second the motion. All approved, motion passed.

14. **Discuss, consider and act on awarding the bid contract for the Ground Storage Tank and Hydropneumatics Tank.**

Mayor Pro Tem Raines motioned to act on awarding the contract for the Ground Storage Tank and Hydropneumatics Tank to Bulldogs Steel Products Inc. Clyde, Texas for \$693,466.00 for the 300,000 gallon welded steel tank. Councilmember Butler second the motion. All approved, motion passed.

15. **Discuss, consider and act North Pressure Plane High Service Pump Station Expansion.**

Mayor Pro Tem Raines motioned to act on the expansion of the North Pressure Plan High Service Pump Station Expansion and continue this project through the Mayor approving the bids to do the scope of work to do this expansion but not to exceed \$206,534. Councilmember Butler second the motion. All approved, motion passed.

16. **Discuss, consider and act on beginning the process for a new City Hall building.**

Council held discussion regarding the steps needed to begin the process of the new City Hall building. Council discussed starting with discussing the property available for the project. City Secretary Moore shared with the council that the MDD board would be able to assist in the process. Council discussed gathering more information and continuing the discussion. No action taken.

17. **Set dates for Budget Meetings.**

Councilmember Hill motioned on item number 17 to make the first budget meeting for the 2025 fiscal year for June 5th at 7:00 pm. Councilmember Butler second the motion. All approved, motion passed.

18. **EXECUTIVE SESSION:** Pursuant to Chapter 551, Texas Government Code, the Council reserves the right to convene in Executive Session(s), from time to time as deemed necessary during this meeting to receive legal advice from its attorney on any posted agenda item as permitted by law or to discuss the following:

- a. Discuss the appointment, employment, evaluation, reassignment of duties, discipline, or dismissal of or to hear a complaint against a public officer or employee. Section 551.074.

Mayor Cardwell closed into executive session at 7:48 pm.

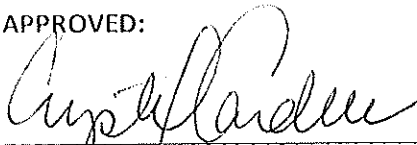
19. **RECONVENE INTO OPEN SESSION** – In accordance with the Texas Government Code Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

Mayor Cardwell reconvened into open session at 8:02 pm. Councilmember Hill motioned to approve the hiring of a new public works employee. Councilmember Butler second the motion. All approved, motion passed.

20. **Meeting Adjourn.**

Mayor Cardwell adjourned the meeting at 8:02 pm.

APPROVED:



Crystal Cardwell, Mayor

6-20-24

Date



Jenni Moore, City Secretary