

**City of Newark Municipal Development District
Board of Directors
Regular Meeting Minutes
November 2, 2023
6:30 p.m.**

1. **Call to order and announce quorum is present.**
MDD Board President Cardwell called the meeting to order at 6:30 pm, and announced a quorum was present. Those in attendance were MDD Board President Curtis Cardwell, MDD Board Vice President Kristine Marques, MDD Board of Directors members Nathaniel Butler, Thomas Cook, Amanda Steinbach, City Secretary Jenni Moore and City Admin Staff Michelle Peterson.
2. **Pledge of allegiance and invocation.**
MDD Board President Cardwell led the pledge and the invocation.
3. **Citizen Comment.** *The district invites persons with comments or observations related to the district issues, projects, or policies to briefly address the district. Anyone wishing to speak must sign in before the beginning of the meeting. There is a three (3) minute time limit. State law prohibits the district from discussing or taking action on any item not listed on the posted agenda.*
There were no public comments.
4. **Consider and act on the MDD Meeting Minutes for October 12, 2023.**
Board member Butler made a motion to accept the MDD Meeting Minutes for October 12, 2023. Board Vice President Marques second the motion. All approved. The motion passed.
5. **Discussion and action on the selection of Board Secretary.**
MDD Board Vice President Marques motioned to appoint Amanda Steinbach as the MDD Board of Directors Secretary. Board Member Nathaniel Butler second the motion. All approved. The motion passed.
6. **Budget Workshop discussion on all funds for the Fiscal Year 2023/2024 Annual Budget.**
The board discussed ideas and procedures for the future budgets and projects. MDD Board Vice President Marques motioned to approve the budget as is and to adopt the budget at the next meeting. Board member Nathaniel Butler second the motion. All approved. The motion passed.
7. **Discuss, consider and action on District Bylaws.**
MDD Board Vice President Marques motioned for the City Secretary to adjust the bylaws as discussed and to present them to the board at the next meeting for them to adopt them. Board member Butler second the motion. All approved. The motion passed.

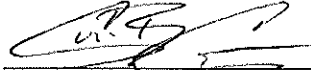
8. **Discuss required training for MDD Board of directors.**

City Admin Staff Peterson informed the board of who has their trainings completed and who needs to complete their courses still. The board agreed all members would have them completed by the next Board meeting.

9. **Adjourn meeting.**

Board President Cardwell adjourned the meeting at 7:11 pm.

APPROVED:



Curtis Cardwell, President

12/14/2024

Date



Jenni Moore, City Secretary