

Special Called City Council Meeting Agenda
December 10, 2025
7:00 p.m.

1. Call to order and announce quorum is present.

Mayor Cardwell called the meeting to order at 7:00 p.m. and announced a quorum was present. Those in attendance were Mayor Crystal Cardwell, Mayor Pro Tem Chris Raines, Councilmember Jen Hill, Councilmember Nate Butler, City Secretary Jenni Moore, Public Works Director William Allen, Code Enforcement Officer Devon Kennedy, City Admin Staff Brittany Mayhue and City Admin Staff Michelle Peterson.

2. Pledge of allegiance and invocation.

Mayor Cardwell led the pledge of allegiance and the invocation.

3. Mayor Update.

Mayor Cardwell shared regarding the first PUA Westfork meeting that will take place on January 26th. She also thanked the Heart for Park Committee for all an amazing Christmas event in the park this past weekend. Mayor Cardwell also shared about a city employee who was injured and shared the opportunity for councilmembers to contribute to a fund for the employee while off work.

4. Public Comments:

There were no public comments.

CONSENT AGENDA

5. Consider and act on the following items:

- A. Council Meeting Minutes for October 16, 2025**
- B. Accounts Payables for October and November 2025**
- C. Financial Statements for October and November 2025**
- D. Staff Reports- Municipal Court, Building Permits, Code Enforcement, and Public Works for October and November 2025**

Councilmember Hill motioned to approve the Consent Agenda, items A through D, as presented. Mayor Pro Tem second the motion. All approved. Motion was passed.

REGULAR AGENDA (NON-CONSENT)

6. Consider and act on a resolution relating to approving a financing by the Newark Cultural Education Facilities Finance Corporation for the benefit of First Baptist Academy and related matters.

Councilmember Hill motioned to approve the resolution relating to the financing by the Newark Cultural Education Facilities Finance Corporation for the benefit of First Baptist Academy and related matters. Councilmember Butler second the motion. All approved. Motion was passed.

7. Consider and act on a resolution authorizing Newark Higher Education Finance Corporation Education Revenue Bonds (TLC Academy) Series 2025A And Newark Higher Education Finance Corporation Education Revenue Bonds (TLC

Academy) Taxable Series 2025B; loan agreement; trust indenture; a public hearing; and other matters in connection therewith.

This item was tabled for a future meeting. No action was taken.

8. **Public Hearing: Receive comments on the proposed replat submission request from Christopher Johnson, for property located in the City's Extraterritorial Jurisdiction, 2.0000 Acres and .0399 Acres, out of the Cain T. Brush Survey, Abstract No. 29.**

Mayor Cardwell opened the public hearing at 7:04pm. There were no public comments. Mayor Cardwell closed the public hearing at 7:05pm.

9. **Discuss, consider and act on the replat submission request from Christopher Johnson, for property located in the City's Extraterritorial Jurisdiction, 2.0000 Acres and .0399 Acres, out of the Cain T. Brush Survey, Abstract No. 29.**

Mayor Pro Tem Raines motioned to approve the replat submission request from Christopher Johnson for property located within the City's Extraterritorial Jurisdiction, being 2.0000 acres and 0.0399 acres out of the Cain T. Brush Survey, Abstract No. 29, as presented. Councilmember Butler second the motion. All approved. Motion was passed.

10. **Discuss, consider, and act on the purchase and financing of a new vehicle for the City of Newark Public Works Department, including approval of Resolution No.380, a resolution authorizing a contract for the purpose of financing the vehicle.**

Councilmember Hill motioned to approve the purchase and financing of a new vehicle for the City of Newark Public Works Department and to adopt Resolution No. 380, authorizing a contract for the purpose of financing the vehicle. Councilmember Butler second the motion. All approved. Motion was passed.

11. **Discuss, consider, and act on approving a contract with SC Tracking for backflow prevention tracking services for the City of Newark.**

Councilmember Hill motioned to approve a contract with SC Tracking for backflow prevention tracking services for the City of Newark. Mayor Pro Tem Raines second the motion. All approved. Motion was passed.

12. **Discuss, consider and act on Ordinance No. A-577, an ordinance amending the Newark Code of Ordinances, Appendix A-Fee Schedule, Article A 7.000 Utility Fees, by providing for the increase in the garbage collection fees. Effective November 20, 2025, Republic Services raised the rates for each residential curbside pickup by \$0.69 cents per month.**

Councilmember Hill motioned to approve Ordinance No. A-577, amending the Newark Code of Ordinances, Appendix A- Fee Schedule, Article A7.000 Utility Fees, to provide for an increase in garbage collection fees reflecting a \$0.69 per month rate adjustment effective November 20, 2025. Councilmember Butler second the motion. All approved. Motion was passed.

13. **Discuss, consider, and act on Ordinance No. 578, an ordinance of the City of Newark, Texas, amending the City budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025; making findings of fact; providing a savings clause, severability clause, and an effective date.**

Councilmember Hill motioned to approve Ordinance No. 578, amending the City of Newark Budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025, as presented. Mayor Pro Tem Raines second the motion. All approved. Motion was passed.

14. Discuss, consider, and take possible action on the approval of a new Utility Billing Clerk position and a budget amendment to fund the position.

Councilmember Hill motioned to approve the addition of a Utility Billing Clerk position and the associated budget amendment as presented with a base pay of \$18-\$20 per hour. Mayor Pro Tem Raines second the motion. All approved. Motion was passed.

15. Discuss, consider, and act on the selection of an architect for the Municipal Complex Project, and authorize the Mayor to negotiate and execute an agreement for architectural services.”

Councilmember Hill motioned to select William Peck and associates as the architect for the Municipal Complex Project and authorize the Mayor to negotiate and execute an agreement for architectural services. Councilmember Butler second the motion. All approved. Motion was passed.

16. Meeting adjourned.

Mayor Cardwell adjourned the meeting at 7:48 pm.

APPROVED:

Crystal Cardwell, Mayor

Jenni Moore, City Secretary

1/15/25

Date

