

Residential Fence Permit Review Checklist

Applicant Name: _____

Project Address: _____

☐ Project Type: _____

☐ Application

☐ Site Plans (cannot be drawn)

- Legal Description (lot, block, subdivision)
- North arrow and scale
- Property lines and lot dimensions
- All easements
- Proposed structure and all existing buildings
- Driveways and sidewalk dimensions
- Existing and proposed location of utility poles, pad mounted transformers

☐ Site plans showing location of fence, height and fence material

***** REVIEWS CAN TAKE A MINIMUM OF 10 BUSINESS DAYS*****



Phone: 817-489-2201
Website: www.newarktexas.com

Address: 209 Hudson St.
PO Box 156
Newark, TX 76071

Fence Permit Application

Building Permit Number: _____

Applicants Name: _____	
Contact Number: _____	Email: _____
Home Owners Name (if different) _____	Total Valuation: _____
Project Address: _____	Zoning: _____
Height of Fence: _____	Replacing Existing Fence? _____
Construction Material: _____	
Detailed Description of Work: _____	

Contractor Information: (If NOT homeowner.)

Company: _____ Contact Person: _____

Address: _____

Phone Number: _____ Email: _____

*** Please note that you MUST be registered as a contractor to complete any project within the city limits. Contractor Registration form and required supporting information can be found on our website.

***A site plot plan shall be submitted for review showing location of fence, height and fence materials.

Application becomes null and void if all information is not provided within 30 days.

If no inspection is made within 90 days of issuance the permit will expire.

A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. All permits require final inspection.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant: _____ Date: _____

Property Owner's Signature: (If not applicant) _____ Date: _____

Office Use Only

Total Fees: _____	Payment Date: _____	Payment Type: _____	Receipt # _____	By: _____
Date Sent to PR: _____		Received from PR: _____	BV Project #: _____	
Approved By: _____		Permit Issued on: _____		