

City Council Meeting Minutes

July 17, 2025

7:00 p.m.

1. Call to order and announce quorum is present.

Mayor Pro Tem Raines opened the meeting and announced a quorum was present. Those present were Mayor Pro Tem Chris Raines, Councilmember Richard Sidebottom, Councilmember Jen Hill, City Secretary Jenni Moore, Code Enforcement Office Devon Kennedy, City Admin Staff Brittany Mayhue and City Admin Staff Michelle Peterson.

2. Pledge of allegiance and invocation.

Mayor Pro Tem Raines led the pledge and Councilmember Hill led the invocation.

3. Mayor Update.

No Mayor Update.

4. Public Comments: *This portion of the agenda is the public's opportunity to address the Council about any item listed on the agenda, except public hearings. Comments related to public hearings will be heard when the specific hearing begins. Individuals wishing to make public comment shall sign up to speak before the start of the meeting. Public comments are limited to three (3) minutes per speaker, unless otherwise required by law. Per the Texas Open Meetings Act, the Council is not permitted to take action on or discuss any item not listed on the agenda. Items suggested for action may be placed on a future agenda, at the Council's sole discretion.*

No Public Comments

CONSENT AGENDA *(Items listed on the consent agenda allow the Council to approve all items together without discussion or individual motions. Items may be removed from the consent agenda on the request of any one member of the Council. Removed items will be discussed and action taken immediately after the consent agenda.)*

5. Consider and act on the following items:

- A. Council Meeting Minutes for June 18, 2025**
- B. Budget Meeting Minutes for June 18, 2025**
- C. Accounts Payables for June 2025**
- D. Financial Statements for June 2025**
- E. Staff Reports- Municipal Court, Building Permits, Code Enforcement, and Public Works for June 2025**

Councilmember Hill motioned to accept agenda item 5 as a whole. Councilmember Sidebottom second the motion. All approved. Motion was passed.

REGULAR AGENDA (NON-CONSENT)

6. Discuss, consider and act on Resolution No. 374, A resolution authorizing advance funding agreement for City of Newark maintenance of railroad pavement markings and signs.

Councilmember Hill motioned to accept Resolution No. 374, A resolution authorizing advance funding agreement for City of Newark maintenance of railroad pavement markings and signs. Mayor Pro Tem Raines second the motion. Councilmember Sidebottom abstained.

7. **Discuss, consider, and act upon Ordinance No. 568 amending Chapter 13, "Utilities," Article 13.07, "Drought Contingency Plan," of the City Code of Ordinances.**

Councilmember Hill motioned to accept Ordinance No. 568 amending Chapter 13, "Utilities," Article 13.07, "Drought Contingency Plan," of the City Code of Ordinances. Councilmember Sidebottom second the motion. All approved. Motion was passed.

8. **Discussion, consideration and action on Ordinance No. 569, an ordinance of the City of Newark, Texas, making findings of fact; the city budget for the fiscal year beginning October 1, 2023; and providing a savings clause, severance clause, and effective date.**

Councilmember Sidebottom motioned to accept Ordinance No. 569, an ordinance of the City of Newark, Texas, making findings of fact; the city budget for the fiscal year beginning October 1, 2023; and providing a savings clause, severance clause, and effective date.

9. **Discuss and act on setting budget meeting dates.**


Mayor Pro Tem Raines motioned to set budget meeting dates on the following dates; July 31st, 2025, August 11th, 2025, August 21st, 2025, August 28th, 2025, September 9, 2025 and September 11, 2025. Councilmember Hill second the motion. All approved. Motion was passed.

10. **Meeting adjourn.**

Mayor Pro Tem Raines adjourned the meeting at 7:18 pm.

APPROVED:


Crystal Cardwell, Mayor


Jenni Moore, City Secretary

8-25-25
Date

