



**Application for
Commercial Water &
Sewer Services**

Date to be turned on: _____

Name/Responsible Party: _____

Service Address: _____

Mailing Address: _____

Phone Number: _____ Emergency Phone Number: _____

Valid Proof of ID Required

ID No. _____ Form of ID: _____ State of Issuance: _____ DOB: _____

SSN: _____ Email Address: _____

Owner of Property: _____ Phone Number: _____

How would you like to receive your bill? Mail only Email only Both

TERMS OF SERVICE

Water furnished hereunder is for the sole use of the customer and the selling, furnishing or permitting the use of water to third parties is expressly prohibited. Tampering with the meter is expressly prohibited and punishable by law. In order for water service to be turned on, you or your representative must be on the premises. Failure to pay your bill by the 15th of each month constitutes a late charge of \$25.00 beginning on the 16th and is subject to disconnection thereafter. If service is disconnected for non-payment, a \$50 reconnect fee will be required prior to reconnection. A \$30 fee will be added for all returned checks, regardless of the reason. A completed application for certificate of occupancy must be submitted before water is to be turned on. This application must be accompanied with a copy of the driver's license of the responsible party.

A deposit of \$400 is required for services to be turned on, and to be held as security for any and all bills which may be due or may become due, to the City of Newark Texas, for the water and sewer services on the premises before stated. At the end of services at this location, a final bill will be issued less deposit and remaining refund will be issued by check to the responsible party listed.

REQUEST FOR PERSONAL INFORMATION TO BE CONFIDENTIAL (please circle) YES NO

SIGNATURE: _____ DATE: _____

Office Use Only

Deposit Paid: Cash ___ Credit ___ Check No. _____ Money Order No. _____
Acc No. _____ Serial No. _____ Route _____ Sequence No. _____ C.O. _____
Meter Read: _____ Entered by: _____ Date: _____