



**Application for Residential Water & Sewer Services**

Date to be turned on: \_\_\_\_\_

Name/Responsible Party: \_\_\_\_\_

Service Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Secondary Phone Number: \_\_\_\_\_

**Valid Proof of ID Required**

ID No. \_\_\_\_\_ Form of ID: \_\_\_\_\_ State of Issuance: \_\_\_\_\_ DOB: \_\_\_\_\_

Number living in household: \_\_\_\_\_ Email Address: \_\_\_\_\_

Employer: \_\_\_\_\_ Employer Number: \_\_\_\_\_

Spouses' Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Owner of Property: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**How would you like to receive your bill?**      Mail only      Email only      Both

**A deposit of \$200.00** is required for services to be turned on, and to be held as a security. Cancellation of services requires a signed cancellation form submitted to the city. The deposit will be applied to the final bill. A refund of the deposit balance or amount owed will be sent to the responsible party for the account.

**Other Terms and Conditions**

1. Water furnished hereunder is for the sole use of customer and the selling, furnishing, or permitting of water to third parties is expressly prohibited.
2. Tampering with the meter is expressly prohibited and punishable by law.
3. Failure to pay by the 15<sup>th</sup> of each month, constitutes a late fee of \$25.00 beginning on the 16<sup>th</sup> and subject to disconnection thereafter.
4. If service has been disconnected for non-payment, a \$50.00 reconnect fee will be required prior to reconnection. A 30% additional charge will be added if it becomes necessary to turn your account over to a collection agency.
5. A \$25.00 fee will be added for all returned checks, regardless of the reason.

REQUEST FOR PERSONAL INFORMATION TO BE CONFIDENTIAL (please circle) YES NO

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Office Use Only**

Deposit Paid: Cash _____ Credit _____ Check No. _____ Money Order No. _____
Acc No. _____ Serial No. _____ Route _____ Sequence No. _____ Usage <u>10</u>
Meter Read: _____ Entered by: _____ Date: _____

## Helpful Information:

The City of Newark is open Monday through Friday 10:00 am to 5:00 pm. We are located at 209 Hudson, Newark, Texas, 76071. Phone number: 817-489-2201, Fax number: 817-489-5202 Please remit payments to: The City of Newark, P.O. Box 156, Newark TX, 76071

Trash services are included in your utility bill. Trash is collected Thursday of each week. Please have trash out by 7:00 am on Thursday morning. You are responsible for your own trash can, however a recycle can be issued to you upon request. Please note, only one recycle can will be issued per address. We are not responsible for lost or stolen cans. The recycle can will not be dumped if it contains non-recyclable items. Below is a list of items that can and cannot be recycled.

 <b>YES,</b> it's recyclable:	<b>NO,</b> it's NOT recyclable:
<b>Paper - Dry &amp; Clean; Loose</b> (not in plastic bags)	<b>UNACCEPTABLE MATERIALS:</b>
<ul style="list-style-type: none"><li>• Newspaper &amp; inserts</li><li>• Magazines &amp; catalogs</li><li>• Junk mail, envelopes, file folders</li><li>• Office white, colored and computer paper (staples &amp; paper clips ok)</li><li>• Corrugated cardboard boxes</li><li>• Cereal &amp; gift boxes, etc. that tear brown or grey (remove liners)</li><li>• Paper bags &amp; phone books</li><li>• Wrapping paper (remove metallic paper, bows etc.)</li></ul>	<ul style="list-style-type: none"><li>• Ceramics, dishes, coffee cups, drinking glasses</li><li>• Glass cookware/bake ware (Pyrex, Vision Ware, etc.)</li><li>• Window glass, mirrors, light bulbs</li><li>• Plastic bags, Styrofoam containers, packaging peanuts</li><li>• Take out containers, plastic cups, and plastic table ware</li><li>• Containers of hazardous or toxic materials</li><li>• Tissue or paper towels, books</li><li>• Tyvek envelopes, carbon paper</li><li>• Paper cartons for milk or juice</li><li>• Wax coated boxes</li></ul>
<b>Containers – Empty &amp; Clean; Loose</b> (not in plastic bags)	
<ul style="list-style-type: none"><li>• Aluminum cans (beer &amp; soda)</li><li>• Aluminum foil &amp; foil plates, etc.</li><li>• Plastic bottles, jars, tubs and buckets (such as soda, water, milk, juice, liquor, shampoo, detergent, condiments, salad dressing, yogurt, margarine, pet food, etc.)</li><li>• Metal food cans (tin/steel); metal lids</li><li>• Metal pots and pans</li></ul>	

**Note: Bulk pickup must be scheduled with Republic Waste.**

## Important Numbers:

**Wise County Sheriff's Office: 940-627-5971 In case of an emergency, please call 911.**

**Newark Animal Control: 817-401-1861**

**Republic Waste: 817-332-7301**

**Atmos Energy: 888-286-6700**

**TXU Energy: 800-818-6132**

**Tri-County Electric: 800-367-8232**

**Oncor: 888-313-6862**