

**Special Meeting Minutes**  
**Tuesday, September 9, 2025 at 6:30 pm**

**1. Call to order and announce quorum is present.**

Mayor Cardwell called the meeting to order at 6:30 pm and announced a quorum was present. Those present were Mayor Crystal Cardwell, Mayor Pro Tem Chris Raines, Councilmember Richard Sidebottom, Councilmember Jen Hill, City Secretary Jenni Moore, Code Enforcement Officer Devon Kennedy, and City Admin staff Brittany Mayhue.

**2. Pledge of allegiance and invocation.**

Mayor Cardwell led the pledge and invocation.

**3. Conduct a public hearing on the annual budget of the City of Newark for the 2025-2026 fiscal year.**

Mayor Cardwell opened the public hearing at 6:31pm. There were no comments and Mayor Cardwell closed the hearing at 6:32pm.

**4. Discuss, consider and act on an Ordinance A-571, adopting the annual budget of the City of Newark for the 2025-2026 fiscal year.**

Mayor Pro Tem Raines made a motion approving Ordinance No. A-571 of the City of Newark, approving making appropriations for the support of the City; appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; approving and adopting the annual Budget of the City of Newark, Texas for the 2025-2026 Fiscal Year; providing for the filing of the budget in the Office of the City Secretary; and providing an effective date. Councilmember Hill second the motion. All approved. The motion passed.

Roll call vote:

Place 1 – Jennifer Hill – For

Place 2 – Nathaniel Butler– Not Present

Place 3 – Richard Sidebottom – For

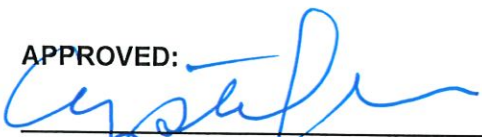
Place 4 – Melanie Payne – Not Present

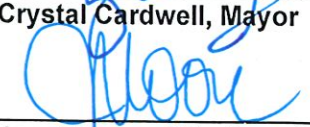
Place 5 – Mayor Pro Tem Christopher Raines – For

**5. Meeting adjourn.**

Mayor Cardwell adjourned the meeting at 6:33pm.

**APPROVED:**

  
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Crystal Cardwell, Mayor

  
\_\_\_\_\_  
Jenni Moore, City Secretary

  
\_\_\_\_\_  
Date

