

BOROUGH OF OAKLYN
Bonnie L. Taft, RMC/CMR/CMFO
Municipal Clerk/Administrator/CFO

500 White Horse Pike • Oaklyn, NJ 08107
Fax: (856) 854-0180 • Tel: (856) 858-2457 ext. 6002
www.oaklyn-nj.com • b.taft@oaklyn-nj.net

REORGANIZATION MEETING
JANUARY 2, 2024

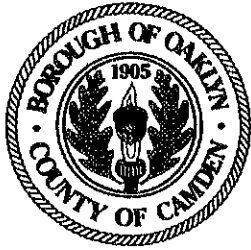
- 1- **Call to Order**
- 2- **Flag salute**
- 3- **Announcement**
- 4- **Swearing in of Mayor Brandley**
- 5- **Swearing in of Councilwoman Valianti**
- 6- **Nomination of Council President-RESOLUTION**
- 7- **Swearing in of Council President**
- 8- **Reorganization of Council-RESOLUTION**
- 9- **Appointment of Police Lieutenant**
- 10- **Swearing in of Police Lieutenant**
- 11- **Appointment of Police Sergeant**
- 12- **Swearing in of Police Sergeant**

- 13- **APPOINTMENTS**
 - a. Professional Appointments
 - b. Various Row Officers
 - c. OMAYSO
 - d. Civic Association Members
 - e. Statutory Board Members
- 14- **Swearing in of all appointees**

- 15- **ORDINANCES-**
 - a. #1-24 SALARY ORDINANCE 2024-First Reading

- 16- **REORGANIZATIONAL RESOLUTIONS**
 - a. Tax Office Hours
 - b. Local Improvements Certs.
 - c. Public Agency Compliance Officer
 - d. Tax Search Clerk
 - e. Establishment of legal publications
 - f. Delinquent tax penalty
 - g. Payment of salaries
 - h. Payment of Bonds
 - i. Establishment of bank accounts
 - j. Establishment of bank account (payroll)
 - k. Establishment of legal depositories
 - l. Investment of funds
 - m. Cash Management Plan

- 17- **OTHER RESOLUTIONS**
 - a. File appeals
 - b. 2024 Mercantile Licenses
 - c. 2024 Food Handling Licenses
 - d. 2024 Amusement Licenses



BOROUGH OF OAKLYN
Bonnie L. Taft, RMC/CMR/CMFO
Municipal Clerk/Administrator/CFO

500 White Horse Pike • Oaklyn, NJ 08107
Fax: (856) 854-0180 • Tel: (856) 858-2457 ext. 6002
www.oaklyn-nj.com • b.taft@oaklyn-nj.net

- e. Taxes Believed Uncollectible
- f. Electronic Tax Sale
- g. Temporary Budget
- h. Payment of Bills

18- Open to Public

19- Adjournment

REORGANIZATION MEETING

January 2, 2024

The Meeting was called to order by Mayor Brandley.

The flag salute was led by Mayor Brandley.

Mayor Brandley announced that the meeting was in compliance with the Sunshine Law.

Council Persons present: MacGregor, Walters, Angelucci Valianti and Jordan. Councilman Lehman was not present.

Oath of Office-Borough Administrator Bonnie Taft swore in Mayor Brandley.

Oath of Office-Mayor Brandley swore in Councilwoman Valianti.

Mayor Brandley welcomed Commissioner Director Louis Cappelli, Jr.

RESOLUTION 01-24-APPOINTMENT OF COUNCIL PRESIDENT

Councilman Angelucci made a motion to nominate Councilperson MacGregor Council President; seconded by Councilwoman Valianti. Unanimous Roll Call vote.

Oath of Office-Mayor Brandley swore in Council President MacGregor.

RESOLUTION #02-24-REORGANIZATION OF COUNCIL-That the following reorganization of Council be approved: Public Safety-Municipal Court-Director-Dot Valianti , Public Works and Buildings and Grounds- Director-Vince Angelucci, Finance & Administration-Director Nancy MacGregor, Public/Community Relations- Director-Chad Jordan, Planning/Zoning/Redevelopment-Director Chris Walters, Recreation & Senior/Veterans Affairs-Director Charles Lehman.

The foregoing resolution was approved by motion of Councilman Walters, seconded by Council President MacGregor. Unanimous roll call vote.

RESOLUTION #03-24-APPOINTMENT OF POLICE LIEUTENANT-Appointing Colby Bryszewski Lieutenant for the Oaklyn Police Department.

The forgoing resolution was approved by motion of Council President MacGregor, seconded by Councilwoman Valianti. Unanimous roll call vote.

Mayor Brandley swore in Lieutenant Bryszewski.

RESOLUTION #4-24-APPOINTMENT OF POLICE SERGEANT-Appointing Michael McGeehan Sergeant for the Oaklyn Police Department.

The forgoing resolution was approved by motion of Councilman Angelucci, seconded by Councilman Walters. Unanimous roll call vote.

Mayor Brandley swore in Sergeant McGeehan.

RESOLUTION #05-24-APPOINTMENT OF SOLICITOR- That Timothy Higgins be solicitor for the Borough for the year 2024.

RESOLUTION #06-24-APPOINTMENT OF SPECIAL COUNSEL-That Brown & Connery, LLP be appointed Special Counsel for the Borough for the year 2024.

RESOLUTION #07-24-APPOINTMENT OF MUNICIPAL BOND COUNSEL -That Parker-McCay be appointed Municipal Bond Counsel for the Borough for the year 2024.

RESOLUTION #08-24-APPOINTMENT OF ACCOUNTANT-That Bowman and Company be appoint Borough Accountant for 2024.

RESOLUTION #09-24-APPOINTMENT OF ENGINEER-That Key Engineers be appointed Engineers for the Borough for the year 2024.

RESOLUTION #10-24-APPOINTMENT OF INSURANCE AGENT-that Conner Strong of Commerce National Insurance Services be appointed insurance agent for the Borough for the year 2024.

RESOLUTION #11-24-APPOINTMENT OF RISK MANAGEMENT CONSULTANT-That Conner Strong be appointed Risk Management Consultant for the year 2024.

RESOLUTION #12-24-APPOINTMENT OF MUNICIPAL PROSECUTOR- to appoint Gabrielle DeSorte Municipal Prosecutor for 2024.

RESOLUTION #13-24-APPOINTMENT OF PLANNING BOARD SOLICITOR-That Salvatore Siciliano, Esq. be appointed Planning Board Solicitor for 2024.

The foregoing resolution was approved by motion of Council President MacGregor, seconded by Councilwoman Valianti. Unanimous roll call vote.

RESOLUTION #14-24-VARIOUS ROW OFFICERS-That the following appointments be confirmed: Samantha Taft, Acting Tax Collector, Dep. Animal License Officer, Bonnie Taft-Administrator, Dep. Tax Coll. & Treas., Animal License Officer, Reg. Vital Stats, JIF Commissioner, CDBG Rep.. Janet LaBar-Adm. Sect., Treas., Dep. Tax Coll., Dep. Boro Clerk, Dep. Animal Lic Officer & Deputy Reg. Vital Stats., Chris Marcucci, Foreman, Public Works, Robert Forbes-Zoning Adm., William Day-Fire Code Official & Housing Code Insp., Greg Brandley- Deputy JIF Commissioner, Eileen McClearnan, Crossing Guard, Chad Jordan, Liaison to OMAYS, Chuck Lehman-Liaison to the School, Zachary Hashmi, Public Defender, Dawn Hirst-Court Administrator, Jennifer Marcucci-Deputy Court Administrator, Marie Rudderow, Court Clerk, Crossing Guard, Chris Marcucci, Code Enforcement Officer, Kate Bataloni Police Clerk and Crossing Guard, Emily Brewster, Court Clerk, Tina Hawco, Violations Clerk.

RESOLUTION #15-24-OMAYSC APPOINTMENTS-That the attached list of OMAYS members be approved.

RESOLUTION #16-24-APPOINTING 2024 CIVIC ASSOCIATION MEMBERS-that the members of the Civic Association be approved

RESOLUTION #17-24-APPOINTMENTS TO STATUTORY BOARD FOR 2024-that the members of the Planning Board be approved

The foregoing resolutions were approved by motion of Council President MacGregor, seconded by Councilwoman Valianti. Unanimous roll call vote.

All appointees were sworn in by Mayor Brandley.

ORDINANCE 01-24-SALARY ORDINANCE 2024-First Reading

The foregoing ordinance was approved on first reading by motion of Councilman Angelucci, second by Council President MacGregor. Unanimous roll Call vote

RESOLUTION #18-24-TAX OFFICE HOURS-That the tax office shall be open Monday thru Thursday 8:00 a.m. to 4:00 p.m., Friday 8:00 a.m. to 12:00 p.m.

RESOLUTION #19-24-LOCAL IMPROVEMENTS SEARCHES-That certificates as to Liability for Municipal Improvements Be issued by Bonnie Taft.

RESOLUTION #20-24-PUBLIC AGENCY COMPLIANCE OFFICER-That Bonnie Taft is appointed Public Agency Compliance Officer for 2024.

RESOLUTION #21-24-TAX SEARCH CLERK-That Samantha Taft is designated to make and issue Tax Searches.

RESOLUTION # 22-24-NEWSPAPERS FOR LEGAL ADVERTISING-that the Retrospect, Courier Post Are designated as official newspapers for legal advertising.

RESOLUTION #23-24-DELINQUENT TAX PENALTY-That the rates of interest to be charged on delinquent taxes shall be as follows: 8% on delinquent amounts less than \$1500.00 and 18% on amounts in excess of \$1500.00

RESOLUTION #24-24-PAYMENT OF SALARIES-That the Mayor, Clerk & Treasurer are authorized to pay all salaried officers and employees and appropriate agencies.

RESOLUTION #25-24-PAYMENT OF BONDS FOR 2024-That the Mayor, Clerk & Treasurer are Authorized to pay all bonds as they mature.

RESOLUTION #26-24-ESTABLISHMENT OF BANK ACCOUNTS-That the Clerk & Treasurer are authorized to open and maintain the following accounts: Payroll, Treasurers, Unemployment, Trust Other, Redemption, Animal, Capital accounts.

RESOLUTION #27-24- ESTABLISHMENT OF BANK ACCOUNTS-That the Clerk is authorized to open and maintain the following accounts: Payroll.

RESOLUTION #28-24-DEPOSITORIES FOR DEPOSIT OF BOROUGH FUNDS-That the following are designated as depositories for borough funds: First Colonial National Bank, Commerce Bank, Wachovia Bank and Cash Management.

RESOLUTION #29-24-INVESTMENT OF FUNDS-That the Borough Treasurer is hereby authorized to invest monies on hand.

RESOLUTION #30-24-CASH MANAGEMENT PLAN-That the Borough has entered into a Cash Management Plan as required by law.

The foregoing Resolutions were adopted by motion of Councilman Jordan, seconded by Councilwoman Valianti. Unanimous roll call vote.

RESOLUTION #31-24-AUTHORIZATION TO FILE APPEALS- That the Assessor and/or the Assessor's attorney are hereby authorized to sign tax appeals.

RESOLUTION #32-24- MERCANTILE LICENSES--That the 2024 Mercantile Licenses be approved

RESOLUTION #33-24-FOOD HANDLING LICENSES-That the 2024 Food Handling Licenses be approved.

RESOLUTION #34-24-COIN OPERATING MACHINE LICENSES-That the 2024 Coin Operating Machine Licenses be approved.

RESOLUTION #35-24-TAXES BELIEVED UNCOLLECTIBLE-There are no taxes believed uncollectible.

RESOLUTION #36-24-ELECTRONIC TAX SALE-To hold an electronic tax sale in 2024.

RESOLUTION #37-24-TEMPORARY BUDGET-That the temporary budget in the amount of \$1,791,562.27 be approved.

RESOLUTION #38-24-PAYMENT OF BILLS-That the bills in the amount of \$1,513,881.14 for the month of January be paid.

The foregoing Resolutions were approved by motion of Council President MacGregor, seconded by Councilwoman Valianti. Unanimous roll call vote.

The meeting was then open to the public by motion of Councilman Angelucci, seconded by Council President MacGregor. All in favor-motion carried.

Being no discussion, the meeting was closed to the public by motion of Councilman Jordan, seconded by Councilman Walters. All in favor-motion carried.

The meeting was then adjourned by motion of Council President MacGregor, seconded by Councilman Angelucci. All in favor-motion carried. - 7:29 p.m.

Respectfully Submitted,



Bonnie Taft, R.M.C.