



BOROUGH OF OAKLYN
Bonnie L. Taft, RMC/CMR/CMFO
Municipal Clerk/Administrator/Deputy CFO

500 White Horse Pike • Oaklyn, NJ 08107
Fax: (856) 854-0180 • Tel: (856) 858-2457 ext. 6002
www.oaklyn-nj.com • b.taft@oaklyn-nj.net

REORGANIZATION MEETING
JANUARY 6, 2020

- 1- Call to Order
- 2- Flag salute
- 3- Announcement
- 4- Swearing in of Mayor Brandley
- 5- Swearing in of Councilman Angelucci
- 6- Swearing in of Councilwoman Cairns
- 7- Resignation of Councilman
- 8- RESOLUTION-Appointment of Council Person
- 9- Swearing in of Council Person
- 10- Nomination of Council President-RESOLUTION
- 11- Swearing in of Council President
- 12- Reorganization of Council-RESOLUTION
- 13- Special Presentation
- 14- Swearing in of Fire Chief

- 15- APPOINTMENTS
 - a. Professional Appointments
 - b. Various Row Officers
 - c. OMAYSO
 - d. Civic Association Members
 - e. Statutory Board Members
- 16- Swearing in of all appointees

- 17- ORDINANCES-
 - a. #1-20 SALARY ORDINANCE 2020-First Reading
 - b. #2-20 BOND ORDINANCE-First Reading

- 18- REORGANIZATIONAL RESOLUTIONS
 - a. Tax Office Hours
 - b. Local Improvements Certs.
 - c. Public Agency Compliance Officer
 - d. Tax Search Clerk
 - e. Establishment of legal publications
 - f. Delinquent tax penalty
 - g. Payment of salaries
 - h. Payment of Bonds
 - i. Establishment of bank accounts
 - j. Establishment of bank account (payroll)
 - k. Establishment of legal depositories
 - l. Investment of funds
 - m. Cash Management Plan

- 19- OTHER RESOLUTIONS
 - a. File appeals
 - b. 2020 Mercantile Licenses
 - c. 2020 Food handling Licenses



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- d. 2020 Coin Operated Devise Licenses
- e. Taxes Believed Uncollectible
- f. Temporary Budget
- g. Payment of Bills

- 20- **Open to Public**
- 21- **Adjournment**

REORGANIZATION MEETING
January 6, 2020

The Meeting was called to order by Council President Brandley.
The flag salute was led by Council President Brandley.
Council President Brandley announced that the meeting was in compliance with the Sunshine Law.
Council Persons present: Lehman, Walters, Brandley, Valianti and Cairns.

Oath of Office-Mayor Brandley was sworn in.
Oath of Office-Councilman Angelucci was sworn in.
Oath of Office-Councilwoman Cairns was sworn in.

Council excepted the resignation of Councilman Brandley as he was elected Mayor.

RESOLUTION #01-20-APPOINTMENT OF COUNCIL PERSON-to appoint Nancy MacGregor Councilwoman.

The foregoing resolution was approved by motion of Councilman Lehman, seconded by Councilman Angelucci. Unanimous roll call vote.

Oath of Office-Councilwoman MacGregor was sworn in.

RESOLUTION 02-20-APPOINTMENT OF COUNCIL PRESIDENT

Councilman Walters made a motion to nominate Councilwoman Cairns Council President; seconded by Councilman Angelucci. Unanimous Roll Call vote.

Oath of Office-Council President Cairns was sworn in

RESOLUTION #03-20-REORGANIZATION OF COUNCIL-That the following reorganization of Council be approved: Public Safety-Municipal Court-Director-Chris Walters , Public Works- Director-Vince Angelucci, Finance & Administration-Director Sarah Cairn, Buildings & Grounds- Director-Nancy MacGregor, Planning/Zoning/Redevelopment-Director Dot Valianti, Recreation & Senior/Veterans Affairs-Director Charles Lehman.

The foregoing resolution was approved by motion of Councilman Walters seconded by Council President Cairns. Unanimous roll call vote.

RESOLUTION #04-20-APPOINTMENT OF SOLICITOR- That Timothy Higgins be solicitor for the Borough for the year 2020

The foregoing resolution was approved by motion of Councilman Lehman, seconded by Councilman Walters. Unanimous roll call vote.

RESOLUTION #05-20-APPOINTMENT OF MUNICIPAL BOND COUNSEL -That Parker-McCay be appointed Municipal Bond Counsel for the Borough for the year 2020

The foregoing resolution was approved by motion of Councilman Lehman, seconded by Councilman Walters. Unanimous roll call vote.

RESOLUTION #06-20-APPOINTMENT OF ACCOUNTANT-That Kirk Applegate, acting for Bowman & Co. be appointed Accountant for the Borough for the year 2020

The foregoing resolution was approved by motion of Councilman Lehman, seconded by Councilman Walters. Unanimous roll call vote.

RESOLUTION #07-20-APPOINTMENT OF INSURANCE AGENT-that Conner Strong of Commerce National Insurance Services be appointed insurance agent for the Borough for the year 2020

The foregoing resolution was approved by motion of Councilman Walters, seconded by Councilwoman Valianti. Unanimous roll call vote.

RESOLUTION #08-20-APPOINTMENT OF RISK MANAGEMENT CONSULTANT-That Hardenbergh Insurance Group be appointed Risk Management Consultant for the year 2020

The foregoing resolution was approved by motion of Councilman Lehman, seconded by Councilman Angelucci. Unanimous roll call vote.

RESOLUTION #09-20-APPOINTMENT OF PLANNING BOARD SOLICITOR-That Michael McKenna be appointed Planning Board Solicitor for 2020.

The foregoing resolution was approved by motion of Councilman Lehman, seconded by Councilman Angelucci. Unanimous roll call vote.

RESOLUTION #10-20-APPOINTMENT OF MUNICIPAL PROSECUTOR-. to appoint Allison Weinroth Municipal Prosecutor for 2020

The foregoing resolution was approved by motion of Councilman Walters, seconded by Councilwoman Valianti. Unanimous roll call vote.

RESOLUTION #11-20-APPOINTMENT OF ENGINEER-That Maser Consulting be appointed Engineers for the Borough for the year 2020

The foregoing resolution was approved by motion of Councilman Lehman, seconded by Councilman Angelucci. Roll call vote: Walters-yes, Valianti-yes, MacGregor-yes, Angelucci-yes, Lehman-yes, Cairns-No. Motion passed.

RESOLUTION #11-19-VARIOUS ROW OFFICERS-That the following appointments be confirmed: Samantha Orlando Police Clerk and Crossing Guard, Judith Pierce-Dep. Bor Cler, Dep. Animal Lic Officer. Bonnie Taft-Dep. Tax Coll. & Treas., Animal License Officer, Reg. Vital Stats. Janet LaBar-Adm. Sect., Treas., Dep. Tax Coll., Dep. Boro Clerk, Dep. Animal Lic Officer & Deputy Reg. Vital Stats., Joseph Zuccarelli, Foreman, Public Works, Steve Beach-Zoning Adm., William Day-Fire Code Official & Housing Code Insp., Chris Walters-JIF Commissioner, Janet Larson Asst. Librarian, Monica Rottler, Asst. Librarian, Eileen McClearnan, Crossing Guard, Anne Mondile-Crossing Guard, Nancy MacGregor Liaison to OMAVSC, Vince Angelucci, Liaison to Library, Chuck Lehman-Liaison to the School, Brian Herman Public Defender, William Stopper-Public Defender, Dawn Abate-Court Administrator, Christina Booth, Deputy Court Administrator, Genevieve Steward, Deputy Court Administrator, Michelle Madden, Court Clerk, Chris Marcucci, Code Enforcement Officer, Kate Viola, Crossing Guard.

The foregoing resolution was approved by motion of Councilman Walters, seconded by Councilman Angelucci. Unanimous roll call vote.

RESOLUTION #13-20-OMAYSC APPOINTMENTS-That the attached list of OMAVSC members be approved.

RESOLUTION #14-20-APPOINTING 2020 CIVIC ASSOCIATION MEMBERS-that the members of the Civic Association be approved

RESOLUTION #15-20-APPOINTMENTS TO STATUTORY BOARD FOR 2020-that the members of the Planning Board be approved

The foregoing resolutions were approved by motion of Councilman Lehman, seconded by Council President Cairns. Unanimous roll call vote.

All appointees were sworn in by Mayor Brandley.

ORDINANCE 01-20-SALARY ORDINANCE 2020-First Reading

The foregoing ordinance was approved on first reading by motion of Councilman Walters, second by Council President Cairns. Unanimous roll Call vote

RESOLUTION #16-20-TAX OFFICE HOURS-That the tax office shall be open Monday thru Thursday 8:00 a.m. to 4:00 p.m., Friday 8:00 a.m. to 12:00 p.m.

RESOLUTION #17-20-LOCAL IMPROVEMENTS SEARCHES-That certificates as to Liability for Municipal Improvements Be issued by Bonnie Taft.

RESOLUTION #18-20-PUBLIC AGENCY COMPLIANCE OFFICER-That Bonnie Taft is appointed Public Agency Compliance Officer for 2020

RESOLUTION #19-20-TAX SEARCH CLERK-That Judith Pierce is designated to make and issue Tax Searches.

RESOLUTION # 20-20-NEWSPAPERS FOR LEGAL ADVERTISING-that the Retrospect, Courier Post Are designated as official newspapers for legal advertising.

RESOLUTION #21-20-DELINQUENT TAX PENALTY-That the rates of interest to be charged on delinquent taxes shall be as follows: 8% on delinquent amounts less than \$1500.00 and 18% on amounts in excess of \$1500.00

RESOLUTION #22-20-PAYMENT OF SALARIES-That the Mayor, Clerk & Treasurer are authorized to pay all salaried officers and employees and appropriate agencies.

RESOLUTION #23-20-PAYMENT OF BONDS FOR 2020-That the Mayor, Clerk & Treasurer are Authorized to pay all bonds as they mature.

RESOLUTION #24-20-ESTABLISHMENT OF BANK ACCOUNTS-That the Clerk & Treasurer are authorized to open and maintain the following accounts: Payroll, Treasurers, Unemployment, Trust Other, Redemption, Animal, Capital accounts.

RESOLUTION #25-20- ESTABLISHMENT OF BANK ACCOUNTS-That the Clerk is authorized to open and maintain the following accounts: Payroll.

RESOLUTION #26-20-DEPOSITORIES FOR DEPOSIT OF BOROUGH FUNDS-That the following are designated as depositories for borough funds: First Colonial National Bank, Commerce Bank, Wachovia Bank and Cash Management.

RESOLUTION #27-20-INVESTMENT OF FUNDS-That the Borough Treasurer is hereby authorized to invest monies on hand.

RESOLUTION #28-20-CASH MANAGEMENT PLAN-That the Borough has entered into a Cash Management Plan as required by law.

The foregoing Resolutions were adopted by motion of Councilman Lehman, seconded by Councilman Angelucci. Unanimous roll call vote.

RESOLUTION #29-20-AUTHORIZATION TO FILE APPEALS- That the Assessor and/or the Assessor's attorney are hereby authorized to sign tax appeals.

RESOLUTION #30-20- MERCANTILE LICENSES--That the 2020 Food Handling Licenses be approved

RESOLUTION #31-20-FOOD HANDLING LICENSES-That the 2020 Mercantile Licenses be approved

RESOLUTION #32-20-COIN OPERATING MACHINE LICENSES-That the 2020 Coin Operating Machine Licenses be approved

RESOLUTION #33-20-TAXES BELIEVED UNCOLLECTIBLE-There are no taxes believed uncollectible.

The foregoing Resolutions were adopted by motion of Councilman Lehman, seconded by Council President Cairns. Unanimous roll call vote.

RESOLUTION #34-20-TEMPORARY BUDGET-That the temporary budget in the amount of \$1,578,654.64 be approved.

The foregoing Resolutions were adopted by motion of Councilman Lehman, seconded by Council President Cairns. Unanimous roll call vote.

RESOLUTION #35-20-PAYMENT OF BILLS-That the bills in the amount of \$ for the month of January be paid.

The foregoing Resolutions were adopted by motion of Councilman Lehman, seconded by Council President Cairns. Unanimous roll call vote.

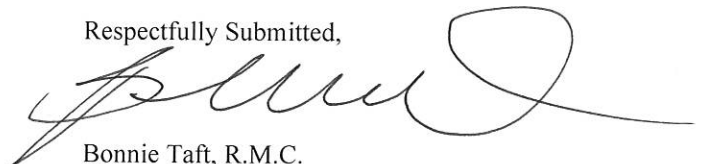
The meeting was then open to the public by motion of Council President Cairns, seconded by Councilman Lehman. All in favor-motion carried.

Lou Moniyous-103 Johnson Ave-Asked if there was any update for redevelopment. Mayor Brandley said that other than Sakura opening he did not have an update. He also asked why would the Borough change Engineers in the middle of the sewer project.? Mayor Brandley said that council looked at all the proposals and decided the Maser Consulting seemed to be the best fit.

Being no discussion, the meeting was closed to the public by motion of Council President Cairns, seconded by Councilman Angelucci. All in favor-motion carried.

The meeting was then adjourned by motion of Councilman Lehman, seconded by Councilwoman Valianti. All in favor-motion carried.

Respectfully Submitted,



Bonnie Taft, R.M.C.