



**BOROUGH OF OAKLYN**  
**Bonnie L. Taft, RMC/CMR/CMFO**  
**Municipal Clerk/Administrator/Deputy CFO**

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**Join Zoom Meeting**  
**<https://us02web.zoom.us/j/9486357615>**  
**Meeting ID: 948 635 7615**  
**Password-Oaklyn**

**REORGANIZATION MEETING**  
**JANUARY 6, 2021**

- 1- **Call to Order**
- 2- **Flag salute**
- 3- **Announcement**
- 4- **Swearing in of Councilman Lehman**
- 5- **Swearing in of Councilwoman Valianti**
- 6- **Swearing in of Councilwoman MacGregor**
- 7- **Nomination of Council President-RESOLUTION**
- 8- **Swearing in of Council President**
- 9- **Reorganization of Council-RESOLUTION**
- 10- **APPOINTMENTS**
  - a. Professional Appointments
  - b. Various Row Officers
  - c. OMAVSC
  - d. Civic Association Members
  - e. Statutory Board Members
- 11- **Swearing in of all appointees**
- 12- **ORDINANCES-**
  - a. #1-21 SALARY ORDINANCE 2021-First Reading
- 13- **REORGANIZATIONAL RESOLUTIONS**
  - a. Tax Office Hours
  - b. Local Improvements Certs.
  - c. Public Agency Compliance Officer
  - d. Tax Search Clerk
  - e. Establishment of legal publications
  - f. Delinquent tax penalty
  - g. Payment of salaries
  - h. Payment of Bonds
  - i. Establishment of bank accounts
  - j. Establishment of bank account (payroll)
  - k. Establishment of legal depositories
  - l. Investment of funds
  - m. Cash Management Plan
- 14- **OTHER RESOLUTIONS**
  - a. File appeals
  - b. 2021 Mercantile Licenses
  - c. 2021 Food handling Licenses
  - d. 2021 Coin Operated Device Licenses



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- e. Taxes Believed Uncollectible
- f. Electronic Tax Sale
- g. 2021 Court Dates
- h. 2020 Drunk Driving Enforcement Fund Grant
- i. Refund Overpayment of Property Registration
- j. 2021 Animal Control Officer
- k. Temporary Budget
- l. Payment of Bills

15- **Open to Public**

16- **Adjournment**

**REORGANIZATION MEETING**

**January 6, 2021**

Topic: Borough of Oaklyn Reorganization Meeting

Time: January 6, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/9486357615>

Meeting ID: 948 635 7615

The Meeting was called to order by Mayor Brandley.

The flag salute was led by Mayor Brandley.

Mayor Brandley announced that the meeting was in compliance with the Sunshine Law.

Council Persons present: Lehman, Walters, Brandley, MacGregor, Valianti and Cairns.

Mayor Brandley welcomed Commissioner Jeffery Nash Senator James Beach and Assemblyman Louis Greenwald.

Oath of Office-Councilman Lehman was sworn in.

Oath of Office-Councilwoman Valianti was sworn in.

Oath of Office-Councilwoman MacGregor was sworn in.

**RESOLUTION 01-21-APPOINTMENT OF COUNCIL PRESIDENT**

Councilman Walters made a motion to nominate Councilwoman Cairns Council President; seconded by Councilwoman MacGregor. Unanimous Roll Call vote.

Oath of Office-Council President Cairns was sworn in

**RESOLUTION #02-21-REORGANIZATION OF COUNCIL**-That the following reorganization of Council be approved: Public Safety-Municipal Court-Director-Chris Walters , Public Works- Director-Vince Angelucci, Finance & Administration-Director Sarah Cairn, Buildings & Grounds- Director-Nancy MacGregor, Planning/Zoning/Redevelopment-Director Dot Valianti, Recreation & Senior/Veterans Affairs-Director Charles Lehman.

The foregoing resolution was approved by motion of Councilman Lehman seconded by Council President Cairns. Unanimous roll call vote.

**RESOLUTION #03-21-APPOINTMENT OF SOLICITOR**- That Timothy Higgins be solicitor for the Borough for the year 2021.

**RESOLUTION #04-21-APPOINTMENT OF SPECIAL COUNSEL**-That Brown & Connery, LLP be appointed Special Counsel for the Borough for the year 2021

**RESOLUTION #05-21-APPOINTMENT OF MUNICIPAL BOND COUNSEL** -That Parker-McCay be appointed Municipal Bond Counsel for the Borough for the year 2021

**RESOLUTION #06-21-APPOINTMENT OF ACCOUNTANT**-That Kirk Applegate, acting for

**RESOLUTION #07-21-APPOINTMENT OF ENGINEER**-That Key Engineers be appointed Engineers for the Borough for the year 2021.

**RESOLUTION #08-21-APPOINTMENT OF INSURANCE AGENT**-that Conner Strong of Commerce National Insurance Services be appointed insurance agent for the Borough for the year 2021.

**RESOLUTION #09-21-APPOINTMENT OF RISK MANAGEMENT CONSULTANT**-That Conner Strong be appointed Risk Management Consultant for the year 2021.

**RESOLUTION #10-21-APPOINTMENT OF MUNICIPAL PROSECUTOR**-. to appoint Allison Weinroth Municipal Prosecutor for 2021.

**RESOLUTION #11-21-APPOINTMENT OF PLANNING BOARD SOLICITOR**-That Michael McKenna be appointed Planning Board Solicitor for 2021.

The foregoing resolution was approved by motion of Councilman Lehman, seconded by Councilman Angelucci. Unanimous roll call vote.

**RESOLUTION #12-21-VARIOUS ROW OFFICERS**-That the following appointments be confirmed: Samantha Orlando Police Clerk and Crossing Guard, Judith Pierce-Dep. Bor Cler, Dep. Animal Lic Officer. Bonnie Taft-Dep. Tax Coll. & Treas., Animal License Officer, Reg. Vital Stats. Janet LaBar-Adm. Sect., Treas., Dep. Tax Coll., Dep. Boro Clerk, Dep. Animal Lic Officer & Deputy Reg. Vital Stats., Joseph Zuccarelli, Foreman, Public Works, Robert Forbes-Zoning Adm., William Day-Fire Code Official & Housing Code Insp., Chris Walters-JIF Commissioner, Janet Larson Asst. Librarian, Monica Rottler, Asst. Librarian, Eileen McClearnan, Crossing Guard, Nancy MacGregor Liaison to OMAVSC, Vince Angelucci, Liaison to Library, Chuck Lehman-Liaison to the School, Brian Herman Public Defender, William Stopper-Public Defender, Dawn Abate-Court Administrator, Christina Booth, Deputy Court Administrator, Genevieve Steward, Donna Stewardt, Deputy Court Administrator, Jennifer Marcucci, Court Clerk, Chris Marcucci, Code Enforcement Officer, Kate Viola, Crossing Guard. The foregoing resolution was approved by motion of Councilman Walters, seconded by Councilman Angelucci. Unanimous roll call vote.

**RESOLUTION #13-21-OMAYSC APPOINTMENTS**-That the attached list of OMAVSC members be approved.

**RESOLUTION #14-21-APPOINTING 2021 CIVIC ASSOCIATION MEMBERS**-that the members of the Civic Association be approved

**RESOLUTION #15-21-APPOINTMENTS TO STATUTORY BOARD FOR 2021**-that the members of the Planning Board be approved

The foregoing resolutions were approved by motion of Councilman Lehman, seconded by Council President Cairns. Unanimous roll call vote.

All appointees were sworn in by Mayor Brandley.

**ORDINANCE 01-21-SALARY ORDINANCE 2021**-First Reading

The foregoing ordinance was approved on first reading by motion of Councilman Lehman, second by Council President Cairns. Unanimous roll Call vote

**RESOLUTION #16-21-TAX OFFICE HOURS**-That the tax office shall be open Monday thru Thursday 8:00 a.m. to 4:00 p.m., Friday 8:00 a.m. to 12:00 p.m.

**RESOLUTION #17-21-LOCAL IMPROVEMENTS SEARCHES**-That certificates as to Liability for Municipal Improvements Be issued by Bonnie Taft.

**RESOLUTION #18-21-PUBLIC AGENCY COMPLIANCE OFFICER**-That Bonnie Taft is appointed Public Agency Compliance Officer for 2020

**RESOLUTION #19-21-TAX SEARCH CLERK**-That Judith Pierce is designated to make and issue Tax Searches.

**RESOLUTION # 20-21-NEWSPAPERS FOR LEGAL ADVERTISING**-that the Retrospect, Courier Post Are designated as official newspapers for legal advertising.

**RESOLUTION #21-21-DELINQUENT TAX PENALTY**-That the rates of interest to be charged on delinquent taxes shall be as follows: 8% on delinquent amounts less than \$1500.00 and 18% on amounts in excess of \$1500.00

**RESOLUTION #22-20-PAYMENT OF SALARIES**-That the Mayor, Clerk & Treasurer are authorized to pay all salaried officers and employees and appropriate agencies.

**RESOLUTION #23-20-PAYMENT OF BONDS FOR 2020**-That the Mayor, Clerk & Treasurer are Authorized to pay all bonds as they mature.

**RESOLUTION #24-20-ESTABLISHMENT OF BANK ACCOUNTS**-That the Clerk & Treasurer are authorized to open and maintain the following accounts: Payroll, Treasurers, Unemployment, Trust Other, Redemption, Animal, Capital accounts.

**RESOLUTION #25-21- ESTABLISHMENT OF BANK ACCOUNTS**-That the Clerk is authorized to open and maintain the following accounts: Payroll.

**RESOLUTION #26-21-DEPOSITORY FOR DEPOSIT OF BOROUGH FUNDS**-That the following are designated as depositories for borough funds: First Colonial National Bank, Commerce Bank, Wachovia Bank and Cash Management.

**RESOLUTION #27-21-INVESTMENT OF FUNDS**-That the Borough Treasurer is hereby authorized to invest monies on hand.

**RESOLUTION #28-21-CASH MANAGEMENT PLAN**-That the Borough has entered into a Cash Management Plan as required by law.

The foregoing Resolutions were adopted by motion of Councilman Lehman, seconded by Councilman Angelucci. Unanimous roll call vote.

**RESOLUTION #29-21-AUTHORIZATION TO FILE APPEALS-** That the Assessor and/or the Assessor's attorney are hereby authorized to sign tax appeals.

**RESOLUTION #30-21- MERCANTILE LICENSES--**That the 2021 Food Handling Licenses be approved

**RESOLUTION #31-21-FOOD HANDLING LICENSES**-That the 2021 Mercantile Licenses be approved

**RESOLUTION #32-21-COIN OPERATING MACHINE LICENSES**-That the 2021 Coin Operating Machine Licenses be approved

**RESOLUTION #33-21-TAXES BELIEVED UNCOLLECTIBLE**-There are no taxes believed uncollectible.

**RESOLUTION #34-21-ELECTRONIC TAX SALE**-To hold an electronic tax sale in 2021.

**RESOLUTION #35-21-2021 MUNICIPAL COURT DATES**-Approving the 2021 Municipal Court Dates.

**RESOLUTION #36-21-2020 DRUNK DRIVING ENFORCEMENT FUND GRANT**-Approving submission of the 2020 Drunk Driving Enforcement Grant.

**RESOLUTION #37-21-REFUND OVERPAYMENT OF PROPERTY REGISTRATION FEE**-Refunding a property registration fee for block 69 lot 24

**RESOLUTION #38-21-2021 ANIMAL CONTROL OFFICER**-Appointing Nancy Welsh the 2021 Animal Control Officer.

The foregoing Resolutions were adopted by motion of Councilman Lehman, seconded by Councilwoman Valianti. Unanimous roll call vote.

**RESOLUTION #39-21-TEMPORARY BUDGET**-That the temporary budget in the amount of \$1,643,186.17 be approved.

The foregoing Resolutions were adopted by motion of Councilman Lehman, seconded by Council President Cairns. Unanimous roll call vote.

**RESOLUTION #40-21-PAYMENT OF BILLS**-That the bills in the amount of \$1,537,216.67 for the month of January be paid.

The foregoing Resolutions were adopted by motion of Councilman Walters, seconded by Council President Cairns. Unanimous roll call vote.

The meeting was then open to the public by motion of Councilman Lehman, seconded by Council President Cairns. All in favor-motion carried.

Being no discussion, the meeting was closed to the public by motion of Councilman Walters, seconded by Councilwoman MacGregor. All in favor-motion carried.

The meeting was then adjourned by motion of Councilman Lehman, seconded by Councilwoman MacGregor. All in favor-motion carried.

Respectfully Submitted,

Bonnie Taft, R.M.C.