



**BOROUGH OF OAKLYN**  
**Bonnie L. Taft, RMC/CMR**  
**Municipal Clerk/Administrator/ Chief Finance Officer**

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**COUNCIL MEETING AGENDA**  
February 12, 2019

- 1- Call to order
- 2- Flag Salute
- 3- Announcement
- 4- Minutes From Previous Meetings-December 27, 2018 Year End Close Out Meeting, January 3, 2019 Reorganization Meeting, January 9, 2019 Budget Meeting, January 16, 2019 Budget Meeting, January 23, 2019 Budget Meeting and February 4, 2019 Caucus Meeting
- 5- **RESOLUTION #37-19-APPOINTMENT OF POLICE OFFICER**  
**RESOLUTION #38-19-APPOINTMENT OF POLICE OFFICER**
- 6- OATH OF OFFICE
- 7- Treasurer's Report
- 8- Other Financial Reports
- 9- Committee Reports
- 10- **ORDINANCES**
  - a. **1-19-2019 SALARY ORDINANCE**-Second Reading, Public Hearing
  - b. **2-19-BOND ORDINANCE-SEWER PROJECT**-First Reading
  - c. **3-19-2019 COLA ORDINANCE**-First Reading
- 11- **RESOLUTIONS**
  - a. **#39-19-2019 Mercantile Licenses**
  - b. **#40-19-2019 Food Handling Licenses**
  - c. **#41-19-Fire Department Member**
  - d. **#42-19-2019 Safe and Secure Grant Application**
  - e. **#43-19-MOU Camden County, Public Safety Radio Communications System**
  - f. **#44-19-2019 Sustainable Jersey Grant Application**
  - g. **#45-19-Zoning Application, 1108 White Horse Pike**
  - h. **#46-19-Zoning Application, 916 White Horse Pike**
  - i. **#47-19-Zoning Application, 523 White Horse Pike**
  - j. **#48-19-Coin Operating Machine Licenses for 2019**
  - k. **#49-19-Recreation Facility Enhancement Grant Application**
  - l. **#50-19-RFP Redevelopment of the Former Oaklyn Swim Club Property**
  - m. **#51-19-Settlement Agreement**
  - n. **#52-19-2019 Deferred School Taxes**
  - o. **#53-19-2019 Emergency Temporary Budget**
  - p. **#54-19-Payment of Bills**
  - q. **#55-19-Raffle License, Oaklyn School PTA**
- 12- Open to the Public
- 13- Adjournment

## COUNCIL MEETING MINUTES

February 12, 2019

The Meeting was called to order by Mayor Forbes.

The flag salute was led by Mayor Forbes

Mayor Forbes announced that the meeting was in compliance with the Sunshine Law.

Council Persons present: Brandley, Lehman, Walters, Valianti, Egan and Cairns.

The minutes of the December 27, 2018 Year End Close Out Meeting, January 3, 2019 Reorganization Meeting, January 9, 2019 Budget Meeting, January 16, 2019 Budget Meeting, January 23, 2019 Budget Meeting and February 4, 2019 Caucus Meeting were approved by motion of Councilman Lehman, seconded by Councilwoman Egan. All in favor-motioned carried.

**RESOLUTION #37-19- APPOINTMENT OF POLICE OFFICER**-to appoint Carmen Rabottino Police Officer for the Borough of Oaklyn.

**RESOLUTION #38-19- APPOINTMENT OF POLICE OFFICER**-to appoint John Bryszewski Jr. Police Officer for the Borough of Oaklyn.

The foregoing resolutions were approved by motion of Councilman Lehman, seconded by Councilwoman Cairns. Unanimous roll call vote.

Councilwoman Cairns read the January 2019 Treasurer's report. Approved by motion of Council President Brandley, seconded by Councilman Lehman. Unanimous roll call vote.

Other financial reports were read and approved by motion of Councilman Lehman, seconded by Council President Brandley. Unanimous roll call vote.

### COMMITTEE REPORTS

**RECREATION & SENIOR AFFAIRS**- Civic Association has picked the dates for most upcoming events. A few new members came to the last meeting. The Green Team had a great turn out for their January meeting. School is considering a bond referendum for repairs and upgrades to the building.

**PLANNING BOARD**- Currently there are 18 properties on the vacant property list. At one time there were over 60. Looking at the Ordinance for the Borough parking lots to see if they all could be the same time limits.

**PUBLIC SAFETY**-Welcome to our new police officers.

**BUILDINGS AND GROUNDS**-Received two quotes for the replacement of the windows at the Fire Department. The roof repair at the Fire Department has been completed. Will be approving tonight a RFP for the former swim club property.

**PUBLIC WORKS**-January and February has been busy for the Public Works Department due to the numerous small snow storms we have had. Doing a great job.

Committee Reports were approved by motion of Councilman Lehman, seconded by Councilwoman Valianti. All in Favor-motion carried.

**ORDINANCE 1-19- 2019 SALARY ORDINANCE**--Second Reading, Public Hearing Councilman Lehman made a motion to open the meeting to the public, seconded by Councilwoman Valianti. All in favor-motion carried.

Being there was no discussion Council President Brandley made a motion to close the meeting to the public, seconded by Councilwoman Egan. All in favor-motion carried.

The foregoing ordinance was approved on second reading by motion of Councilman Lehman, seconded by Council President Brandley. Unanimous roll call vote.

**ORDINANCE 2-19- BOND ORDINANCE-SEWER PROJECT**—First Reading

**ORDINANCE 3-19- 2019 COLA ORDINANCE**—First Reading

The foregoing Ordinances were approved on first reading by motion of Council President Brandley, seconded by Councilwoman Cairns. All in favor-motion carried.

**RESOLUTION #39-19- 2019 MERCANTILE LICENSES**- to approve the attached list of Mercantile Licenses.

**RESOLUTION #40-19-2019 FOOD HANDLING LICENSES**- to approve the attached list of Food Handling licenses.

**RESOLUTION #41-19-FIRE DEPARTMENT MEMBER**- to approve Michael Meade as a member of the Oaklyn Fire Department.

**RESOLUTION #42-19-2019 SAFE AND SECURE GRANT APPLICATION**- to submit the 2019 Safe and Secure Grant application.

**RESOLUTION #43-19-MOU CAMDEN COUNTY, PUBLIC SAFETY RADIO COMMUNICATIONS SYSTEM**- to approve the MOU for the Camden County Public Safety Radio Communications System.

**RESOLUTION #44-19-2019 SUSTAINABLE JERSEY GRANT APPLICATION**- to submit the 2019 Sustainable Jersey Grant Application.

**RESOLUTION #45-19- ZONING APPLICATION-1108 WHITE HORSE PIKE**-- to approve a Zoning Application for 1108 White Horse Pike.

**RESOLUTION #46-19-ZONING APPLICATION-916 WHITE HORSE PIKE**- to approve a Zoning Application for 616 White Horse Pike.

**RESOLUTION #47-19-ZONING APPLICATION-523 WHITE HORSE PIKE**-to approve a zoning application for 523 White Horse Pike.

**RESOLUTION #48-19-COIN OPERATING MACHINE LICENSES FOR 2019**- to approve the attached list of 2019 Coin Operating Machine Licenses.

**RESOLUTION #49-19-RECREATION FACILITY ENHANCEMENT GRANT APPLICATION**- to submit the 2019 Recreation Facility Enhancement Grant Application.

The foregoing resolutions were approved by motion of Councilman Lehman, seconded by Councilwoman Valianti. Unanimous roll call vote.

**RESOLUTION #50-19-RFP REDEVELOPMENT OF THE FORMER OAKLYN SWIM CLUB PROPERTY**-authorize a RFP for the redevelopment of the former Oaklyn Swim Club property.

The foregoing resolution was approved by motion of Council President Brandley, seconded by Councilwoman Valianti. Unanimous roll call vote.

**RESOLUTION #51-19-SETTLEMENT AGREEMENT**- authorizing a settlement agreement proposed by the Camden County Joint Insurance Fund.

**RESOLUTION #52-19-2019 DEFERRED SCHOOL TAXES**-to approve the 2019 Deferred School Taxes.

**RESOLUTION #53-19-2019 EMERGENCY TEMPORARY BUDGET**- To approve the 2019 Emergency Temporary

The foregoing resolutions were approved by motion of Councilman Lehman, seconded by Councilwoman Valianti. Unanimous roll call vote.

**RESOLUTION #54-19-PAYMENT OF BILLS**- to approve the payment of bills in the amount of \$1,077,828.72

For February 2019.

The foregoing resolution was approved by motion of Councilwoman Cairns, seconded by Councilman Lehman. Unanimous roll call vote.

**RESOLUTION #55-19-RAFFLE LICENS, OAKLYN SCHOOL PTA**- to approve Raffle License 1-19 for the Oaklyn School PTA.

The foregoing resolution was approved by motion of Councilman Lehman, seconded by Council President Brandley. Unanimous roll call vote.

Motion to open the meeting to the public by Councilman Walters, seconded by Council President Brandley. All in Favor- motion carried.

Being there was no discussion, motion to close the meeting to the public by Council President Brandley, seconded by Councilwoman Egan All in favor- motion carried.

Councilman Lehman made a motion to go into closed session for a personnel matter, seconded by Councilwoman Egan. All in favor-motion carried.

Council discussed a personnel matter.

Councilman Lehman made a motion to come out of closed session, seconded by Councilwoman Cairns. All in favor-motion carried.

The meeting was then adjourned by motion of Councilman Lehman, seconded by Councilman Walters. All in favor-motion carried.

Respectfully Submitted,

Bonnie Taft, R.M.C.