



## **BOROUGH OF OAKLYN**

**Bonnie L. Taft, RMC/CMR**

**Municipal Clerk/Administrator/ Chief Finance Officer**

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### **COUNCIL MEETING AGENDA**

**November 12, 2019**

- 1- Call to order
- 2- Flag Salute
- 3- Announcement
- 4- Minutes from Previous Meetings-October 8, 2019 Council Meeting and the November 4, 2019 Caucus Meeting
- 5- Treasurer's Report
- 6- Other Financial Reports
- 7- Committee Reports
- 8- **ORDINANCES**
  - a. **15-19-AMENDING CHAPTER 75, FIRE PREVENTION**-First Reading
  - b. **16-19-AMENDING CHAPTER 73, FEES**-First Reading
- 9- **RESOLUTIONS**
  - a. #171-19 Refund Overpayment of Vacant Property Fee
  - b. #172-19 Appointment of DER and Alternate
  - c. #173-19 Additional Holiday for Borough Employees
  - d. #174-19 2020 Meeting Dates
  - e. #175-19 Shared Service, Borough of Audubon-Municipal Clerk
  - f. #176-19 Shared Service, Camden County-Project SAVE
  - g. #177-19 Award of Bid-Sodium Chloride
  - h. #178-19 Appointment of Public Works Laborer
  - i. #179-19 Amending Personnel Policies
  - j. #180-19 2020 Animal Shelter Services
  - k. #181-19 Veteran's Deduction
  - l. #182-19 Shared Service, Borough of Barrington-Fire Prevention Services
  - m. #183-19 Refund Overpayment of Taxes
  - n. #184-19 Transfer of Funds
  - o. #185-19 Payment of November Bills
- 10- Open to the Public
- 11- Adjournment

## COUNCIL MEETING MINUTES

November 12, 2019

The Meeting was called to order by Mayor Forbes.

The flag salute was led by Mayor Forbes.

Mayor Forbes announced that the meeting was in compliance with the Sunshine Law.

Council Persons present: Brandley, Egan, Lehman, Walters, Cairns and Valianti.

The minutes of the October 8, 2019 Council Meeting and the November 4, 2019 Caucus Meeting were approved by motion of Councilman Lehman, seconded by Councilwoman Egan. All in favor-motioned carried.

Councilwoman Cairns read the October 2019 Treasurers report which was approved by motion of Councilman Walters, seconded by Council President Brandley.

Other financial reports were read and approved by motion of Councilman Walters, seconded by Councilwoman Cairns. Unanimous roll call vote.

### COMMITTEE REPORTS

PUBLIC SAFETY-The Police Department is looking forward to Officer Brown returning from deployment in mid December. The Fire Department is exploring options for funding the new Air Packs.

PUBLIC WORKS-Leave pick up continues. Gearing the vehicles up for the potential for snow.

BUILDINGS AND GROUNDS- There was an issue with the Fire Department doors not operating correctly but the issue has been resolved.

PLANNING BOARD- Next meeting is November 21<sup>st</sup> at 7:00 p.m. There are two items on the agenda.

RECREATION & SENIOR AFFAIRS-Green Team met on Saturday for a "Clean up" along the White Horse Pike. The Senior Luncheon on Sunday went extremely well. Over 115 people were in attendance.

FINANCE-Tax Sale is December 5<sup>th</sup>. Preparing for the 2020 Budget.

Committee Reports were approved by motion of Councilman Lehman, seconded by Councilwoman Cairns. All in Favor-motion carried.

**ORDINANCE #15-19-AMENDING CHAPTER 75, FIRE PREVENTION**-First Reading

**ORDINANCE #16-19-AMENDING CHAPTER 73, FEES**-First Reading

The forgoing ordinances were approved on first reading by motion of Councilman Lehman, seconded by Councilwoman Cairns. Unanimous roll call vote.

**RESOLUTION #171-19-REFUND OVERPAYMENT OF VACANT PROPERTY FEE**-to refund a vacant property registration fee in the amount of \$100.

**RESOLUTION #172-19-APPOINTMENT OF DER AND ALTERNATE** – to appoint Rick Hawco, DER and Bonnie Taft the alternate.

**RESOLUTION #173-19-ADDITIONAL HOLIDAY FOR BOROUGH EMPLOYEES**-approving December 26, 2019 an additional holiday for Borough Employees.

**RESOLUTION #174-19-2020 MEETING DATES**-to approve the 2020 meeting dates.

**RESOLUTION #175-19-SHARED SERVICE, BOROUGH OF AUDUBON-MUNICIPAL CLERK** - to approve a Shared Service Agreement with the Borough of Audubon for Municipal Clerk services.

**RESOLUTION #176-19-SHARED SERVICE, CAMDEN COUNTY-PROJECT SAVE**-approving a Shared Service Agreement with the County of Camden for Project SAVE.

**RESOLUTION #177-19-AWARD OF BID-SODIUM CHLORIDE**- awarding bid to various vendors for the delivery of sodium chloride thru the Camden County Cooperative Pricing System.

**RESOLUTION #178-19-APPOINTMENT OF PUBLIC WORKS LABORER-**to appoint Nicholas Masciantonio DPW Laborer.

**RESOLUTION #179-19-AMENDING PERSONNEL POLICIES-** to approve an amendment to the Borough's Personnel Manual.

**RESOLUTION #180-19-2020 ANIMAL SHELTER SERVICES** -approving the 2020 animal shelter services contract with Homeward Bound Animal Shelter

**RESOLUTION #181-19-VETERAN'S DEDUCTION-** to approve a veteran deduction for Block 71 Lot 34.

**RESOLUTION #182-19-SHARED SERVICE, BOROUGH OF BARRINGTON-FIRE**

**PREVENTION SERVICES-** approving a Shared Service Agreement with the Borough of Barrington for Fire Prevention Services.

**RESOLUTION #183-19-REFUND OVERPAYMENT OF TAXES-** authorizing the refund of taxes in the amount of \$1,617.18 and \$1,902.97 for Block 72 Lot 33 and Block 70 Lot 16.

The foregoing resolutions were approved by motion of Councilman Lehman, seconded by Councilman Walters. Unanimous roll call vote

**RESOLUTION #184-19-TRANSFER OF FUNDS-** authorizing the transfer of funds in the 2019 Municipal Budget in the amount of \$63,805.00.

The foregoing resolution was approved by motion of Council President Brandley, seconded by Councilwoman Cairns. Unanimous roll call vote

**RESOLUTION #185-19-PAYMENT OF NOVEMBER BILLS-** Authorizing the payment of bills in the amount of \$1,449,246.34 for the month of November.

The foregoing resolution was approved by motion of Councilwoman Cairns, seconded by Councilwoman Valianti. Unanimous roll call vote

Councilman Lehman made a motion to open the meeting to the public, seconded by Councilwoman Valianti. All in favor-motion carried.

Being there was no discussion, motion to close the meeting to the public by Councilman Lehman, seconded by Councilwoman Cairns. All in favor- motion carried.

The meeting was then adjourned by motion of Councilman Walters, seconded by Councilwoman Valianti. All in favor-motion carried.

Respectfully Submitted,



Bonnie Taft, R.M.C.