



## **BOROUGH OF OAKLYN**

**Bonnie L. Taft, RMC/CMR**

**Municipal Clerk/Administrator/ Chief Finance Officer**

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### **COUNCIL MEETING AGENDA**

**August 14, 2018**

- 1- Call to order
- 2- Flag Salute
- 3- Announcement
  
- 4- Minutes From Previous Meetings- June 12, 2018 Council Meeting
  
- 5- Treasurer's Report
  
- 6- Other Financial Reports
  
- 7- Committee Reports
  
- 8- **ORDINANCES**
  
- 9- **RESOLUTIONS**
  - a. Authorizing Bids for LED Sign
  - b. NJ DOT Grant Application-Hillcrest Ave.
  - c. Refund Escrow Funds
  - d. Amending Personnel Policies
  - e. Property Maintenance Liens
  - f. Refund Homestead Benefit
  - g. Change Order #2-West Collingswood Ave.
  - h. Refund Overpayment of Taxes
  - i. Cancel Credit Balance
  - j. Sale of Certain Land
  - k. Coin Toss Application-Oaklyn Fire Department
  - l. Participation in the Acquisition and Implementation of Advanced Geospatial Software
  - m. Raffle License-Friends of Oaklyn Memorial Library
  - n. Raffle License-Oaklyn Cougars
  - o. Appointment of Housing Official
  - p. 2016 Safe and Secure Grant Funding
  - q. 2017 Safe and Secure Grant Funding
  - r. 2018 Safe and Secure Grant Agreement
  - s. Payment of Bills
  
- 10- Open to the Public
  
- 11- Adjournment

## COUNCIL MEETING MINUTES

August 14, 2018

The Meeting was called to order by Mayor Forbes.

The flag salute was led by Mayor Forbes

Mayor Forbes announced that the meeting was in compliance with the Sunshine Law.

Council Persons present: Brandley, Lehman, Valianti, Cairns, Enos. Councilwoman Egan was not present.

The minutes of the July 12, 2018 Council meeting were approved by motion of Enos seconded by Valianti. All in favor-motion carried.

Councilwoman Cairns read the August 2018 Treasurer's report. Approved by motion of Lehman, seconded by Valianti. Unanimous roll call vote.

Other financial reports were read and approved by motion of Enos and seconded by Brandley. Unanimous roll call vote.

### COMMITTEE REPORTS

PUBLIC WORKS- Mailed with the tax bills was the fall leaf pickup schedule and the holiday trash schedule. Fire Department parking lot is complete. The Department of Publics Works worked with the Bellmawr Department of Public Works to complete the project which saved a tremendous amount of money.

PUBLIC SAFETY- The Police Department is currently excepting applications for a crossing guard. The new police vehicle has come in but is in the process of getting the equipment installed. Council President Brandley read the August Police and Fire reports.

BUILDINGS AND GROUNDS-No Report

PLANNING BOARD- Next meeting is August 16 at 7 p.m. Last month the Board had two hearings which were approved.

RECREATION & SENIOR AFFAIRS- The Newton Creek Dredging Project meeting went very well last week. The county will be investing over 25 million dollars for the project. Town Picnic is October 14.

FINANCE- Tax bills have been mailed. Grace period extended to August 27th. Second half sewer bills are due October 1st. The Department of Public Works installed a new floor in the bathroom at the library. MAYOR-Final Friday is August 31st from 4:30 p.m. to 9:00 p.m.

**RESOLUTION #138-18 -AUTHOIRZING BIDS FOR LED SIGN-**to approve the advertisement for bid request.

**RESOLUTION #139-18- NJ DOT GRANT APPLICATION-HILLCREST AVE.-**to submit the application for the NJ Dot Grant for Hillcrest Ave.

**RESOLUTION #140-18-REFUND ESCROW FUNDS-** to approve the refund of escrow funds.

**RESOLUTION #141-18-AMENDING PERSONNEL POLICIES-**to approve amendments to the Personnel Policies Manual.

**RESOLUTION #142-18-PROPERTY MAINTENANCE LIENS-** to approve the attached list of property maintenance liens.

**RESOLUTION #143-18-REFUND HOMESTEAD BENEFIT-**to refund a homestead benefit.

**RESOLUTION #144-18-CHANGE ORDER #2-WEST COLLINGWOOD AVE. -**to approve change order #2 for the reconstruction of West Collingswood Ave.

**RESOLUTION #145-18-REFUND OVERPAYMENT OF PROPERTY TAXES-**to refund the overpayment of taxes.

**RESOLUTION #146-18- CANCEL CREDIT BALANCE -**to approve the cancelation of a tax credit.

**RESOLUTION-TO APPROVE THE SALE OF CERTAIN LAND-**The foregoing resolution was tabled by motion of Enos, seconded by Valianti. All in favor-motion carried.

**RESOLUTION #147-18-PARTICIPATION IN THE ACQUISITION AND IMPLEMENTATION OF ADVANCED GEOSPATIAL SOFTWARE-** to approve participation in the acquisition and implementation of advanced geospatial software with the Camden County Chief's Association

**RESOLUTION #148-18-COIN TOSS APPLICATION-OAKLYN FIRE DEPARTMENT-**to approve a Coin Toss application for the Oaklyn Fire Department.

**RESOLUTION #149-18-RAFFLE LICENSE-FRIENDS OF OAKLYN MEMORIAL LIBRARY-** to approve a raffle license for the Friends of Oaklyn Memorial Library.

**RESOLUTION #150-18-RAFFLE LICENSE-OAKLYN COUGARS-** to approve a raffle license for the Oaklyn Cougars.

**RESOLUTION #151-18-APPOINTMENT OF HOUSING OFFICIAL-** to appoint Janet LaBar Housing Enforcement Official.

**RESOLUTION #152-18-2016 SAFE AND SECURE GRANT FUNDING-** to approve the funding for the 2016 Safe and Secure Grant.

**RESOLUTION #153-18-2017 SAFE AND SECURE GRANT FUNDING-** to approve the funding for the 2017 Safe and Secure Grant.

**RESOLUTION #154-18-2018 SAFE AND SECURE GRANT AGREEMENT-** to approve the 2018 Safe and Secure Grant Agreement.

The foregoing resolutions were approved by motion of Enos, seconded by Valianti. Unanimous roll call vote.

**RESOLUTION #155-18- PAYMENT OF BILLS FOR THE MONTH OF AUGUST-** to approve payment of bills for the month of August in the amount of \$2,338,990.28

The foregoing Resolution was approved by motion of Enos, seconded by Valianti. Unanimous roll call vote.

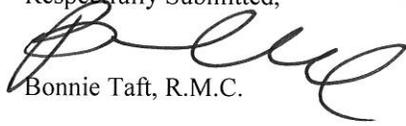
Motion to open the meeting to the public by Lehman and seconded by Enos. All in Favor- motion carried. Lori Mulligan-1208 White Horse Pike-Would like Mayor and Council to reconsider the reconstruction of the sidewalk in front of their restaurant. Mayor Forbes explained that the funds to do the streetscape project were acquired thru a settlement with Commerce Bank and there are no longer funds available. Mayor Forbes said they could discuss, at a later date, what could be done to help them with the streetscape. Being there was no further discussion, motion to close the meeting to the public by Enos, seconded by Lehman. All in favor; motion carried.

Councilman Lehman made a motion to go into close session for a personnel issue, seconded by Councilman Enos. All in favor-motion carried.

Councilman Lehman made a motion to come out of closed session, seconded by Council President Brandley. All in favor-motion carried.

The meeting was then adjourned by motion of Councilwoman Cairns, seconded by Councilman Lehman.

Respectfully Submitted,

  
Bonnie Taft, R.M.C.