

# Stormwater Pollution Prevention Plan

Borough of Oaklyn

Camden County

NJDES # : NJG 0153958

01-14-2022

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**SPPP Form 1 – SPPP Team Members**

<b>Stormwater Program Coordinator (SPC)</b>	
Print/Type Name and Title	<b>Rick Hawco - Superintendent of Public Works</b>
Office Phone # and eMail	<b>856-833-6018 / r.hawco@oaklyn-nj.net</b>
Signature/Date	
<b>Individual(s) Responsible for Major Development Project Stormwater Management Review</b>	
Print/Type Name and Title	<b>Greg Fusco - Borough Engineer</b>
Print/Type Name and Title	
Print/Type Name and Title	
Print/Type Name and Title	
Print/Type Name and Title	
<b>Other SPPP Team Members</b>	
Print/Type Name and Title	<b>Timothy Higgins - Ordinance Coordinator</b>
Print/Type Name and Title	<b>Chris Marcucci - Code Enforcement Officer</b>
Print/Type Name and Title	<b>Rick Hawco - Public Notice Coordinator</b>
Print/Type Name and Title	<b>Rick Hawco - Local Public Education Coordinator</b>
Print/Type Name and Title	<b>Rick Hawco - Employee Training Coordinator</b>

## SPPP Form 2 – Revision History

Please record changes to the signature page and updates to the approach taken to comply with the permit, e.g., new street sweeping frequency, change to shared services, etc.

	Revision Date	SPC Initials	SPPP Form Changed	Reason for Revision
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
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12.				
13.				
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16.				
17.				
18.				
19.				
20.				

# SPPP Form 3 – Public Involvement and Participation Including Public Notice

All records must be available upon request by NJDEP.

1. Website URL where the Stormwater Pollution Prevention Plan (SPPP) is posted online:	www.oaklyn-nj.net under "Important Links" tab
2. Date of most current SPPP:	<b>Jan 14, 2022</b>
3. Website URL where the Municipal Stormwater Management Plan (MSWMP) is posted online:	www.oaklyn-nj.net under "Important Links" tab
4. Date of most current MSWMP:	<b>Jan 14, 2022</b>
5. Physical location and/or website URL where associated municipal records of public notices, meeting dates, minutes, etc. are kept:	
6. Describe how the permittee complies with applicable state and local public notice requirements when providing for public participation in the development and implementation of a MS4 stormwater program:	
<p>For meetings where public notice is required under the Open Public Meetings Act ("Sunshine Law," N.J.S.A. 10:4-6 et seq.), Oaklyn Borough provides public notice in a manner that complies with the requirements of the Act. Also, in regard to the passage of ordinances, Oaklyn Borough provides public notice in a manner that complies with the requirements of N.J.S.A. 40:55D-1 et seq. In addition, for municipal actions (e.g., adoption of the municipal stormwater management plan) subject to public notice requirements in the Municipal Land Use Law (N.J.S.A. 40:55D-1 et seq.), Oaklyn Borough complies with those requirements.</p> <p>The Borough will certify, annually, that all applicable State and local public notice requirements were followed.</p>	

## SPPP Form 4 – Public Education and Outreach

All records must be available upon request by NJDEP.

1. Describe how public education and outreach events are advertised. Include specific websites and/or physical locations where materials are available.

We distribute the N.J.D.E.P. brochure, or similar educational materials, which are prepared by the Borough, to our residents and businesses. The documents will also be distributed in the Borough newsletter and placed on the Borough website. Extra copies will be available at the Borough Municipal Building and Borough Library.

We will also make the brochures and other educational materials available at our annual Borough events. We may, also, distribute other items, such as, pens, magnets, key chains or other similar items, which contain the environmental messages related to the required BMP topics.

2. Describe how businesses and the general public within the municipality are educated about the hazards associated with illicit connections and improper disposal of waste.

We distribute N.J.D.E.P. material or other similar educational materials, which are prepared by the Borough, to our businesses and general public with in the Borough. These materials are also made available at the Borough Municipal Building and Borough Library.

3. Indicate where public education and outreach records are maintained.

# Public Works Department

**SPPP Form 5 – Post-Construction Stormwater Management in New Development and Redevelopment Program**

All records must be available upon request by NJDEP.

1. How does the municipality define 'major development'?
<p>Major Development - An individual "development," as well as multiple developments that individually or collectively result in: 1. The disturbance of one or more acres of land since February 2, 2004; 2. The creation of one-quarter acre or more of "regulated impervious surface" since February 2, 2004; 3. The creation of one-quarter acre or more of "regulated motor vehicle surface" since March 2, 2004 (or the effective date of this ordinance, whichever is earlier); or 4. A combination of 2 and 3 above that totals an area of one-quarter acre or more. The same surface shall not be counted twice when determining if the combination area equals one-quarter acre or more.</p> <p>Major development included all developments that are part of a common plan of development or sale (for example, phased residential development) that collectively or individually meet any one or more of paragraphs 1, 2, 3 or 4 above. Projects undertaken by any government agency that otherwise meet the definition of "major development" but which do not require approval under the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq., are also considered "major development."</p>
2. Does the municipality approach residential projects differently than it does for non-residential projects? If so, how?
No
3. What process is in place to ensure that municipal projects meet the Stormwater Control Ordinance?

**SPPP Form 5 – Post-Construction Stormwater Management in New Development and Redevelopment Program**

All records must be available upon request by NJDEP.

4. Describe the process for reviewing major development project applications for compliance with the Stormwater Control Ordinance (SCO) and Residential Site Improvement Standards (RSIS). Attach a flow chart if available.

5. Does the Municipal Stormwater Management Plan include a mitigation plan?

6. What is the physical location of approved applications for major development projects, Major Development Summary Sheets (permit att. D), and mitigation plans?



## SPPP Form 6 – Ordinances

All records must be available upon request by NJDEP.

Ordinance permit cite IV.B.1.b.iii	Date of Adoption	Website URL	Was the DEP model ordinance adopted without change?	Entity responsible for enforcement
1. Pet Waste permit cite IV.B.5.a.i	06/14/05		<b>Yes</b>	Code Enforcement & Police Dept.
2. Wildlife Feeding permit cite IV.B5.a.ii	06/14/05		<b>Yes</b>	Code Enforcement & Police Dept.
3. Litter Control permit cite IV.B5.a.iii	06/14/05		<b>Yes</b>	Code Enforcement & Police Dept.
4. Improper Disposal of Waste permit cite IV.B.5.a.iv	06/14/05	www.oaklyn-nj .net	Yes	Code Enforcement & Police Dept.
5. Containerized Yard Waste/ Yard Waste Collection Program permit cite IV.B.5.a.v	06/14/200 5	www.oaklyn-nj .net	Yes	Code Enforcement & Police Dept.
6. Private Storm Drain Inlet Retrofitting permit cite IV.B.5.a.vi	05/12/200 9	www.oaklyn-nj .net	Yes	Code Enforcement & Police Dept.
7. Stormwater Control Ordinance permit cite IV.B.4.g and IV.B.5.a.vii	06/13/200 6	www.oaklyn-nj .net	Yes	Code Enforcement & Police Dept.
8. Illicit Connection Ordinance permit cite IV.B.5.a.vii and IV.B.6.d	06/14/200 5	www.oaklyn-nj .net	Yes	Code Enforcement & Police Dept.
9. Optional: Refuse Container/ Dumpster Ordinance permit cite IV.E.2	05/12/200 9	www.oaklyn-nj .net	Yes	Code Enforcement & Police Dept.

Indicate the location of records associated with ordinances and related enforcement actions:

All records of Ordinances are kept at the Oaklyn Municipal Building. Copies of these Ordinances are all on file with the Stormwater Information and kept at the Oaklyn Public Works Garage.

## SPPP Form 7 – Street Sweeping

All records must be available upon request by NJDEP.

1. Provide a written description or attach a map indicating which streets are swept as required by the NJPDES permit. Describe the sweeping schedule and indicate if any of the streets are swept by another entity through a shared service arrangement.

None of our streets are required to be swept under the NJPDES permit requirements. We sweep our streets 4 to 5 times a year. We sweep every street in town including County owned streets.

2. Provide a written description or attach a map indicating which streets are swept that are NOT required to be swept by the NJPDES permit. Describe the sweeping schedule and indicate if any of the streets are swept by another entity through a shared service arrangement.

As per above, we sweep every street in Oaklyn with the exception of White Horse Pike(state owned) 4 to 5 times per year.

3. Does the municipality provide street sweeping services for other municipalities? If so, please describe the arrangements.

No

4. Indicate the location of records, including sweeping dates, areas swept, number of miles swept and total amount of wet tons collected each month. Note which records correspond to sweeping activities beyond what is required by the NJPDES permit, i.e., sweepings of streets within the municipality that are not required by permit to be swept or sweepings of streets outside of the municipality.

All records are located on file at the Oaklyn Public Works Garage.

## SPPP Form 8 – Catch Basins and Storm Drain Inlets

All records must be available upon request by NJDEP.

1. Describe the schedule for catch basin and storm drain inlet inspection, cleaning, and maintenance.
The Oaklyn Public Works Dept. inspect all storm drain inlets on a monthly basis. Oaklyn D.P.W. cleans every storm drain inlet(municipal and county) and by cleaning, we remove the grates and enter the inlet and shovel out the bottom of the basin during the winter months. During that time, all maintenance if any is needed will be completed as well.
2. List the locations of catch basins and storm drain inlets with recurring problems, i.e., flooding, accumulated debris, etc.
None
3. Describe what measures are taken to address issues for catch basins and storm drain inlets with recurring problems and how they are prioritized.
The Oaklyn D.P.W. clean the tops of the storm drain grates before and after every rainfall. This is something we have been doing for over 15 years.
4. Describe the inspection schedule and maintenance plan for storm drain inlet labels on storm drains that do not have permanent wording cast into the design.
The Oaklyn D.P.W. inspects and maintains storm drain inlet labels on a monthly basis.
5. Indicate the location of records of catch basin and storm drain inlet inspections and the wet tons of materials collected during catch basin and storm drain inlet cleanings.
All records and total tonnage of materials are located at the Oaklyn Public Works Garage.

## SPPP Form 9 – Storm Drain Inlet Retrofitting

All records must be available upon request by NJDEP.

<p>1. Describe the procedure for ensuring that municipally owned storm drain inlets are retrofitted.</p>
<p>The Borough of Oaklyn has retrofitted all storm drain inlets with grates that attach to the curb box. Also, any reconstruction of a street that has an outdated storm inlet the contractor is responsible to replace the old with an up to date model.</p>
<p>2. Describe the inspection process to verify that appropriate retrofits are completed on municipally owned storm drain inlets.</p>
<p>The Oaklyn D.P.W. inspects all inlets on a weekly to bi-weekly basis to ensure the appropriate retrofits are completed on municipally owned storm drain inlets.</p>
<p>3. Describe the procedure for ensuring that privately owned storm drain inlets are retrofitted.</p>
<p>The Borough of Oakly does not have any privately owned storm drain inlets at this time.</p>
<p>4. Describe the inspection process to verify that appropriate retrofits are completed on privately owned storm drain inlets.</p>
<p>N/A</p>

# SPPP Form 10 – Municipal Maintenance Yards and Other Ancillary Operations

All records must be available upon request by NJDEP.

*Complete separate forms for each municipal yard or ancillary operation location.*

Address of municipal yard or ancillary operation:  
Oaklyn Public Works Department - 350 W. Cedar Ave, Oaklyn, NJ 08107

List all materials and machinery located at this location that are exposed to stormwater which could be a source of pollutant in a stormwater discharge:

Raw materials – DGA(crushed concrete), 3/4" stone

Intermediate products – N/A

Final products – N/A

Waste materials – N/A

By-products – N/A

Machinery – N/A

Fuel – N/A

Lubricants – N/A

Solvents – N/A

Detergents related to municipal maintenance yard or ancillary operations –  
N/A

Other –

# SPPP Form 10 – Municipal Maintenance Yards and Other Ancillary Operations

All records must be available upon request by NJDEP.

For each category below, describe the best management practices in place to ensure compliance with all requirements in permit Attachment E. If the activity in the category is not applicable for this location, indicate where it occurs.

Indicate the location of inspection logs and tracking forms associated with this municipal yard or ancillary operation, including documentation of conditions requiring attention and remedial actions that have been taken or have been planned.

## 1. Fueling Operations

The Borough of Oaklyn Fuels all vehicles at Collingswood Public Works Dept.

## 2. Vehicle Maintenance

All vehicle maintenance is done off premises(except for minor repairs).

## 3. On-Site Equipment and Vehicle Washing

*See permit attachment E for certification and log forms for Underground Storage Tanks.*

The Oaklyn D.P.W. vehicles are all washed offsite at the Camden County Municipal Utilities Authority in Camden at their vehicle washing site.

## 4. Discharge of Stormwater from Secondary Containment

N/A

# SPPP Form 10 – Municipal Maintenance Yards and Other Ancillary Operations

All records must be available upon request by NJDEP.

## 5. Salt and De-Icing Material Storage and Handling

The Oaklyn Public Works Dept. has a Salt Material storage building on premises but is owned by Camden County.

## 6. Aggregate Material and Construction Debris Storage

The Oaklyn Public Works Dept. has DGA and 3/4" stone stored on site. Also, we have concrete and asphalt that gets recycled once we has enough to fill u a truck to be ran to recycling facility.

## 7. Street Sweepings, Catch Basin Clean Out and Other Material Storage

All Street Sweeping and Catch Basin Debris is loaded directly into dump trucks and taken to recycling facility.

## 8. Yard Trimmings and Wood Waste Management Sites

All grass, leaving and chipping debris all loaded on site and taken to a recycling facility.

## 9. Roadside Vegetation Management

N/A

## SPPP Form 11 – Employee Training

All records must be available upon request by NJDEP.

<p><b>A. Municipal Employee Training:</b> Stormwater Program Coordinator (SPC) must ensure appropriate staff receive training on topics in the chart below as required due to job duties assigned within three months of commencement of duties and again on the frequency below. Indicate the location of associated training sign in sheets, dates, and agendas or description for each topic.</p>		
Topic	Frequency	Title of trainer or office to conduct training
1. Maintenance Yard Operations (including Ancillary Operations)	Every year	<b>D.P.W. Foreman</b>
2. Stormwater Facility Maintenance	Every year	Stormwater Coordinator
3. SPPP Training & Recordkeeping	Every year	D.P.W. Foreman
4. Yard Waste Collection Program	Every 2 years	D.P.W. Superintendent and Foreman
5. Street Sweeping	Every 2 years	<b>D.P.W. Foreman</b>
6. Illicit Connection Elimination and Outfall Pipe Mapping	Every 2 years	Stormwater Coordinator
7. Outfall Pipe Stream Scouring Detection and Control	Every 2 years	Stormwater Coordinator
8. Waste Disposal Education	Every 2 years	D.P.W. Superintendent
9. Municipal Ordinances	Every 2 years	D.P.W. Superintendent and Foreman
10. Construction Activity/Post-Construction Stormwater Management in New Development and Redevelopment	Every 2 years	Stormwater Coordinator
<p><b>B. Municipal Board and Governing Body Members Training:</b> Required for individuals who review and approve applications for development and redevelopment projects in the municipality. This includes members of the planning and zoning boards, town council, and anyone else who votes on such projects. Training is in the form of online videos, posted at <a href="http://www.nj.gov/dep/stormwater/training.htm">www.nj.gov/dep/stormwater/training.htm</a>.</p> <p>Within 6 months of commencing duties, watch <i>Asking the Right Questions in Stormwater Review Training Tool</i>. Once per term thereafter, watch at least one of the online DEP videos in the series available under Post-Construction Stormwater Management. Indicate the location of records documenting the names, video titles, and dates completed for each board and governing body member.</p>		
<p><b>C. Stormwater Management Design Reviewer Training:</b> All design engineers, municipal engineers, and others who review the stormwater management design for development and redevelopment projects on behalf of the municipality must attend the first available class upon assignment as a reviewer and every five years thereafter. The course is a free, two-day training conducted by DEP staff. Training dates and locations are posted at <a href="http://www.nj.gov/dep/stormwater/training.htm">www.nj.gov/dep/stormwater/training.htm</a>. Indicate the location of the DEP certificate of completion for each reviewer.</p>		



## SPPP Form 12 – Outfall Pipes

All records must be available upon request by NJDEP.

1. **Mapping:** Attach an image or provide a link to the most current outfall pipe map. Maps shall be updated at the end of each calendar year.

*Note that ALL maps must be electronic by 21 Dec 2020 via the DEP's designated electronic submission service. For details, see [http://www.nj.gov/dep/dwq/msrp\\_map\\_aid.htm](http://www.nj.gov/dep/dwq/msrp_map_aid.htm).*

2. **Inspections:** Describe the outfall pipe inspection schedule and indicate the location of records of dates, locations, and findings.

The Borough of Oaklyn does not own any outfalls. All outfalls in Oaklyn belong to the county. The Oaklyn Public Works Dept. does all outfall pipe inspections even though they are not ours. All records are kept at the Oaklyn Public Works garage.

3. **Stream Scouring:** Describe the program in place to detect, investigate and control localized stream scouring from stormwater outfall pipes. Indicate the location of records related to cases of localized stream scouring. Such records must include the contributing source(s) of stormwater, recommended corrective action, and a prioritized list and schedule to remediate scouring cases.

The Borough of Oaklyn does not own any outfalls. All outfalls in Oaklyn belong to the county. The Oaklyn Public Works Dept. does all stream scouring from stormwater outfall pipes. All records are kept at the Oaklyn Public Works garage.

## SPPP Form 12 – Outfall Pipes

All records must be available upon request by NJDEP.

4. **Illicit Discharges:** Describe the program in place for conducting visual dry weather inspections of municipally owned or operated outfall pipes. Record cases of illicit discharges using the DEP's Illicit Connection Inspection Report Form ([www.nj.gov/dep/dwq/tier\\_a\\_forms.htm](http://www.nj.gov/dep/dwq/tier_a_forms.htm)) and indicate the location of these forms and related illicit discharge records.

*Note that Illicit Connection Inspection Report Forms shall be included in the SPPP and submitted to DEP with the annual report.*

The Oaklyn Public Works Department performs inspections of outfalls on a quarterly basis, each year. We use the DEP Illicit Connection Inspection Report Form and forms prepared by the Borough Stormwater Coordinator, to conduct these inspections and each of these forms will be kept with our SPPP records. If Illicit Connection is located, we will cite the responsible party for being in violation of our Illicit Connection Ordinance and we will have the connection eliminated immediately. If, after the appropriate amount of investigation, we are unable to locate the source of the illicit connection, we will submit the Closeout Investigation Form with our Annual Inspection and Recertification.

## SPPP Form 13 – Stormwater Facilities Maintenance

All records must be available upon request by NJDEP.

1. Detail the program in place for the long-term cleaning, operation and maintenance of each stormwater facility owned or operated by the municipality.

The Borough of Oaklyn has implemented an annual catch basin cleaning program to maintain catch basin function and efficiency. All catch basins are inspected, at least, once each year. If, at the time of inspection, no sediment, trash or debris is observed in the catch basin, then that catch basin will not be cleaned. All catch basins will be inspected, at least, yearly, even if they are found to be "clean" the previous year. At the time of cleaning, the catch basins will also be inspected for proper function. Maintenance will be scheduled for those catch basins that are in disrepair.

2. Detail the program in place for ensuring the long-term cleaning, operation and maintenance of each stormwater facility NOT owned or operated by the municipality.

The Borough of Oaklyn has implemented an annual catch basin cleaning program to maintain catch basin function and efficiency. All catch basins are inspected, at least, once each year. If, at the time of inspection, no sediment, trash or debris is observed in the catch basin, then that catch basin will not be cleaned. All catch basins will be inspected, at least, yearly, even if they are found to be "clean" the previous year. At the time of cleaning, the catch basins will also be inspected for the proper function. Maintenance will be scheduled for those catch basins that are in disrepair.

3. Indicate the location(s) of the Stormwater Facilities Inspection and Maintenance Logs listing the type of stormwater facilities inspected, location information, inspection dates, inspector name(s), findings, preventative and corrective maintenance performed.

The Borough of Oaklyn will maintain records, which will include the dates, locations, maintenance and description of the repairs, which are performed. The records will be kept at the Oaklyn Public Works garage.

Note that maintenance activities must be reported in the annual report and records must be available upon request. DEP maintenance log templates are available at [http://www.nj.gov/dep/stormwater/maintenance\\_guidance.htm](http://www.nj.gov/dep/stormwater/maintenance_guidance.htm) (select specific logs from choices listed in the Field Manuals section).

*Additional Resources: The NJ Hydrologic Modeling Database contains information and maps of stormwater management basins. To view the database map, see <https://hydro.rutgers.edu>. To download data in an Excel format, see [https://hydro.rutgers.edu/public\\_data/](https://hydro.rutgers.edu/public_data/).*

## SPPP Form 14 – Total Maximum Daily Load Information

All records must be available upon request by NJDEP.

1. Using the Total Maximum Daily Load (TMDL) reports provided on [www.nj.gov/dep/dwq/msrp-tmdl-rh.htm](http://www.nj.gov/dep/dwq/msrp-tmdl-rh.htm), list adopted TMDLs for the municipality, parameters addressed, and the affected water bodies that impact the municipality's MS4 program.

2. Describe how the permittee uses TMDL information to prioritize stormwater facilities maintenance projects and to address specific sources of stormwater pollutants.

**SPPP Form 15 – Optional Measures**

All records must be available upon request by NJDEP.

1. Describe any Best Management Practice(s) the permittee has developed that extend beyond the requirements of the Tier A MS4 NJPDES permit that prevents or reduces water pollution.

2. Has the permittee adopted a Refuse Container/Dumpster Ordinance?

Yes, it was adopted - 5/21/2009

### Attachment D – Major Development Stormwater Summary

#### General Information

1. Project Name:			
2. Municipality:	County:	Block(s):	Lot(s):
3. Site Location (State Plane Coordinates – NAD83):		E:	N:
4. Date of Final Approval for Construction by Municipality:			
Date of Certificate of Occupancy:			
5. Project Type (check all that apply):			
Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Other (please specify) _____			
6. Soil Conservation District Project Number:			
7. Did project require an NJDEP Land Use Permit? Yes <input type="radio"/> No <input type="radio"/> Land Use Permit #:			
8. Did project require the use of any mitigation measures? Yes <input type="radio"/> No <input type="radio"/>			
If yes, which standard was mitigated? _____			

#### Site Design Specifications

1. Area of Disturbance (acres):	Area of Proposed Impervious (acres):
2. List all Hydrologic Soil Groups:	
3. Please Identify the Amount of Each Best Management Practices (BMPs) Utilized in Design Below:	
Bioretention Systems _____	Constructed Wetlands _____
Dry Wells _____	Extended Detention Basins _____
Infiltration Basins _____	Combination Infiltration/Detention Basins _____
Manufactured Treatment Devices _____	
Pervious Paving Systems _____	Sand Filters _____
Vegetative Filter Strips _____	Wet Ponds _____
Grass Swales _____	Subsurface Gravel Wetlands _____
Other _____	

#### Storm Event Information

Storm Event - Rainfall (inches and duration):	2 yr.: _____	10 yr.: _____
	100 yr.: _____	WQDS: _____
Runoff Computation Method:		
NRCs: Dimensionless Unit Hydrograph <input type="checkbox"/> NRCs: Delmarva Unit Hydrograph <input type="checkbox"/> Rational <input type="checkbox"/> Modified Rational <input type="checkbox"/>		
Other: _____		

#### Basin Specifications (answer all that apply)

\*If more than one basin, attach multiple sheets\*

1. Type of Basin:	Surface/Subsurface (select one): Surface <input type="radio"/> Subsurface <input type="radio"/>	
2. Owner (select one):	Phone number:	
<input type="radio"/> Public	<input type="radio"/> Private: If so, Name: _____	
3. Basin Construction Completion Date:		
4. Drain Down Time (hr.):		
5. Design Soil Permeability (in./hr.):		
6. Seasonal High Water Table Depth from Bottom of Basin (ft.):		Date Obtained:
7. Groundwater Recharge Methodology (select one): 2 Year Difference <input type="radio"/> NJGRS <input type="radio"/> Other <input type="radio"/> NA <input type="radio"/>		
8. Groundwater Mounding Analysis (select one): Yes <input type="radio"/> No <input type="radio"/> If, Yes Methodology Used:		
9. Maintenance Plan Submitted: Yes <input type="radio"/> No <input type="radio"/> Is the Basin Deed Restricted: Yes <input type="radio"/> No <input type="radio"/>		

Comments:

Name of Person Filling Out This Form: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

2/2/2018

Basin Specifications (answer all that apply)	
*If more than one basin, attach multiple sheets*	
1. Type of Basin:	Surface/Subsurface (select one): Surface <input type="radio"/> Subsurface <input type="radio"/>
2. Owner (select one):	<input type="radio"/> Public <input type="radio"/> Private: If so, Name: _____ Phone number: _____
3. Basin Construction Completion Date:	
4. Drain Down Time (hr.):	
5. Design Soil Permeability (in./hr.):	
6. Seasonal High Water Table Depth from Bottom of Basin (ft.):	Date Obtained: _____
7. Groundwater Recharge Methodology (select one):	2 Year Difference <input type="radio"/> NJGRS <input type="radio"/> Other <input type="radio"/> NA <input type="radio"/>
8. Groundwater Mounding Analysis (select one):	Yes <input type="radio"/> No <input type="radio"/> If, Yes Methodology Used: _____
9. Maintenance Plan Submitted:	Yes <input type="radio"/> No <input type="radio"/> Is the Basin Deed Restricted: Yes <input type="radio"/> No <input type="radio"/>

Basin Specifications (answer all that apply)	
*If more than one basin, attach multiple sheets*	
1. Type of Basin:	Surface/Subsurface (select one): Surface <input type="radio"/> Subsurface <input type="radio"/>
2. Owner (select one):	<input type="radio"/> Public <input type="radio"/> Private: If so, Name: _____ Phone number: _____
3. Basin Construction Completion Date:	
4. Drain Down Time (hr.):	
5. Design Soil Permeability (in./hr.):	
6. Seasonal High Water Table Depth from Bottom of Basin (ft.):	Date Obtained: _____
7. Groundwater Recharge Methodology (select one):	2 Year Difference <input type="radio"/> NJGRS <input type="radio"/> Other <input type="radio"/> NA <input type="radio"/>
8. Groundwater Mounding Analysis (select one):	Yes <input type="radio"/> No <input type="radio"/> If, Yes Methodology Used: _____
9. Maintenance Plan Submitted:	Yes <input type="radio"/> No <input type="radio"/> Is the Basin Deed Restricted: Yes <input type="radio"/> No <input type="radio"/>

Basin Specifications (answer all that apply)	
*If more than one basin, attach multiple sheets*	
1. Type of Basin:	Surface/Subsurface (select one): Surface <input type="radio"/> Subsurface <input type="radio"/>
2. Owner (select one):	<input type="radio"/> Public <input type="radio"/> Private: If so, Name: _____ Phone number: _____
3. Basin Construction Completion Date:	
4. Drain Down Time (hr.):	
5. Design Soil Permeability (in./hr.):	
6. Seasonal High Water Table Depth from Bottom of Basin (ft.):	Date Obtained: _____
7. Groundwater Recharge Methodology (select one):	2 Year Difference <input type="radio"/> NJGRS <input type="radio"/> Other <input type="radio"/> NA <input type="radio"/>
8. Groundwater Mounding Analysis (select one):	Yes <input type="radio"/> No <input type="radio"/> If, Yes Methodology Used: _____
9. Maintenance Plan Submitted:	Yes <input type="radio"/> No <input type="radio"/> Is the Basin Deed Restricted: Yes <input type="radio"/> No <input type="radio"/>

Name of Person Filling Out This Form: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_