



Dear Guest,  
Home in Rome welcomes you to the Piazza Margana Private Apartment!

Piazza Margana, 24  
Rome, Italy  
+390686670246

Our team takes great pride in maintaining the apartment to ensure you feel at home while in Rome for the Holidays. Prior to your arrival, a member of the check-in team thoroughly verified that everything was in working order.

However, after you have received the keys and completed the apartment orientation with our team member, you may have additional questions. Here, we happily provide you with instructions for the apartment amenities, some recommendations for the area and the answers to the most frequently asked questions.

If you have any additional questions, feel free to contact us at: [info@homeinrome.it](mailto:info@homeinrome.it). In the event of an emergency please contact us at (+39) 388-355-9275.

We wish you a pleasant stay!

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Gentile Ospite,  
Home in Rome vi dà il benvenuto all'Appartamento Privato Piazza Margana!

Piazza Margana, 24  
Roma, Italia  
+390686670246

Il nostro staff è felice di accogliervi in una delle sue strutture.  
Prima del vostro arrivo, un membro dello staff d'accoglienza ha verificato che tutto fosse in ordine per fare in modo che vi sentiate a casa vostra.

Tuttavia, dopo aver ricevuto le chiavi e aver completato il check-in, potete rivolgerci tutte le domande che vorrete. Nel frattempo, mettiamo a vostra disposizione un piccolo opuscolo informativo in cui troverete tutte le istruzioni riguardanti i servizi presenti in casa, alcune raccomandazioni per la zona in cui siete e le risposte alle domande più frequenti.

Se avete ulteriori dubbi non esitate a contattarci al (+39) 388-355-9275 o a scriverci a [info@homeinrome.it](mailto:info@homeinrome.it).

Vi auguriamo un buon soggiorno!

## *Services*

### **INTERNET**

The apartment is equipped with an in-house modem to provide you a fast Internet connection. To connect to the wireless network, you will need to search for the network called **Wind3 HUB - FE21FB** and enter the password **5huhupztpdkseut**.

If for any reason you lose your Internet connection, please check to make sure the modem is correctly plugged into the electrical outlet and/or turn the modem off and wait for five minutes before turning it back on. Please never reset the modem.

### **ELECTRICAL BREAKER**

It is advised not to use multiple household appliances all at once. Italy has a very low allowance for household energy consumption. In the event of a power outage, please go to the electrical breaker located furthest to the right of the door in the shared entry area in the white cabinet. There is also the secondary breaker box to the right of the cabinet. You will need to turn back on any tripped breakers. Once you have completed this task, power should be restored.

In the event this attempt doesn't resolve the problem, or all breakers are already in the 'On' position, please notify Home in Rome at (+39) 388-355-9275 or by e-mail at [info@homeinrome.it](mailto:info@homeinrome.it).

### **HOT WATER HEATER**

The hot water heater for the apartment is in the bathroom. Please do not change the hot water settings on your own and never turn off the power to the unit.

### **AIR CONDITIONING AND HEATING**

The apartment is equipped with an A/C unit in the living room as well as in the kitchen. Each unit is designed to cool or heat the individual room as needed. The power button and temperature settings can be controlled by the remote control and must be pointed at the individual unit you want to control. The legally permitted setting is 24°C during the summer months and 22°C during the winter months. The units should only be left on for the purpose of cooling or heating a room when needed and should always be turned off before leaving the property.

### **TELEVISION**

In the living room there is a Smart TV with one remote. You can connect to your Netflix and Amazon Prime Video accounts. There are also a few channels with some English programs available, including: Channels 27, 35, and 39.

In the event that the remote batteries are low, please send an email to [info@homeinrome.it](mailto:info@homeinrome.it) and in the meantime, use the touch buttons located directly on the television to surf channels and to adjust the volume.

## **KITCHEN**

The kitchen offers an electric induction stove top, a full-size refrigerator and a few other electronic kitchen appliances including a microwave, American coffee machine, and electric kettle.

In the kitchen you will find a few initial supplies including hand dishwashing detergent, a dishwasher tablet, and other supplies past guests have left behind. These items are not replaced during your stay but are offered to assist you during the first 24-hours prior to your stop at the supermarket.

## **WASHING MACHINE**

In the kitchen, there is also a washing machine. A sample laundry detergent tablet has been provided for your use. Please do not overload the washing machine. Once you have placed the tablet and your dirty clothes inside the unit, close the door tightly and turn the unit on. The recommended cycle is N. 5. Once you have selected your desired cycle, press start.

Please do not force the door open during or immediately after the cycle as it automatically locks and unlocks.

After the door lock has released, you may hang your clothes on the drying rack located in the living room armoire.

## **RUBBISH DISPOSAL**

Guests are responsible for carefully discarding their rubbish during their stay. The various rubbish bins are in the building garden area on the ground floor. Please dispose of the rubbish in the correct bins. ***When in doubt, leave the rubbish in the apartment.***

## **EMERGENCY SITUATIONS**

The apartment is equipped with a telephone for emergency calls to the police or fire station, a first aid kit which is stored under the TV and a fire extinguisher located next to the apartment door. The emergency evacuation plan for this unit is to exit from the apartment door and to walk down the stairs to the building entrance/exit. An emergency exit plan is also located on the front door. In the event of an emergency please contact Home in Rome at (+39) 388-355-9275.

## **MISCELLANEOUS**

You have rented a private apartment. Although the owner and management company make every attempt to maintain the property appropriately, unexpected issues do arise. Every attempt will be made to repair necessary issues within a timely manner.

For any questions or concerns not covered in this manual, please contact Home in Rome at (+39) 388-355-9275 between the hours of 09:00 and 20:00 or by email anytime at [info@homeinrome.it](mailto:info@homeinrome.it).

## Where can I find...

### SUPERMARKET

There is a supermarket very close to your apartment called Pam Local which is located in Via delle Botteghe Oscure, 1-3. It is open Monday through Saturday from 08:00 to 21:00. It is closed on Sunday.

### BANK AND ATM

The nearest bank is BNL located in Largo Arenula, 28.

### TRANSPORTATION

The closest Metro stop is Line A – Spagna. For additional public transportation information, please visit [www.atac.roma.it](http://www.atac.roma.it). The number for a local taxi is (+39) 06-3570 or there is a taxi stand in Corso Vittorio Emanuele (next to UniCredit Bank).



## POLICE

The best police station for tourists is the location at Piazza Cavour, 3. The number to call the police is 112. The apartment is equipped with a telephone for emergency calls to the police or fire department.

## HOSPITAL

The best hospital for tourists is Ospedale Fatebenefratelli located at Via di Quattro Capi, 39. The number to call an ambulance is 118. The apartment is equipped with a telephone for emergency calls for an ambulance.

If you are needing non-urgent medical care, you can contact a local, English speaking doctor via [www.doctorsinitaly.com](http://www.doctorsinitaly.com).

## PHARMACY

All pharmacies in Rome can easily be recognized by a green cross. The nearest pharmacy to your apartment is located in Piazza Farnese, 42.



## ***Frequently Asked Questions***

### **IS THE WATER SAFE TO DRINK IN ROME?**

Tap water in Rome is safe to drink!

### **IS THE APARTMENT NON-SMOKING?**

All of our apartments are smoke-free and pet-free. Maximum penalties allowed by law will apply if evidence of smoking or pets is found at check-out.

### **I NEED MORE TOWELS/INTERIM CLEANING, WHAT CAN I DO?**

Additional towels or interim cleaning services can be provided at an additional fee and must be requested in advance. Please contact us at [info@homeinrome.it](mailto:info@homeinrome.it) and we will be more than happy to assist you.

### **WHY IS THERE NOT ENOUGH TOILET PAPER FOR MY STAY?**

Our self-catering apartments provide an initial supply of the basic household supplies including toilet paper. In the event that you consume the initial supplies provided, you can purchase additional items at the local supermarket.

### **WHERE CAN I BUY A LOCAL SIM CARD FOR MY CELL PHONE?**

SIM cards can be purchased from any of the cell phone shops. The main providers in Rome are TIM, VODAFONE, and WIND. Remember to bring your passport or identification card with you as it is required to purchase a SIM card.

### **OOPS, I BROKE A GLASS, HOW MUCH WILL I NEED TO PAY?**

We understand that accidents happen. Please advise us at [info@homeinrome.it](mailto:info@homeinrome.it) if you break something during your stay and we will assess the damage as necessary.

### **WHAT HAPPENS IF I GET LOCKED OUT OR LOOSE THE KEYS?**

It is important to always keep the keys with you and never leave the keys in the door. A guest is responsible for lost/stolen keys as well as lock-out service. In the event you are locked out or have lost the keys, please contact us at (+39) 388-355-9275.

Guests are responsible for any lock-out service and/or key replacement charges.

## *Moka Express*

### *To Use*

- Fill the lower chamber with cold water **just below the valve**.
- Insert the funnel and fill it with ground espresso (do not tamp). Remove any coffee grounds on the edge of the funnel.
- Tightly screw the upper part of the pot on to the base. Avoid using the handle for leverage.
- Select burner size to fit bottom of pot. For gas stovetop, make sure the flame is not larger than bottom of pot. The flame should not come around the sides of the pot. For an electric stovetop, use a medium heat.
- Place pot on the stovetop until the water boils and coffee begins to come out of the center post. There will be a gurgling sound during this process.
- When the top of the pot is full of coffee, remove from stove. Hazel brown foam appears just seconds before the coffee is completely done.
- Before pouring coffee, stir it in the upper chamber with a small spoon to equalize all the different coffee layers for optimum flavor.
- **Remember never to place the hot Moka directly on any surface, especially the countertop or table.**

### *To Clean*

- **Wash by hand with warm water.**
- **Dry thoroughly with towel.**
- **Do not reassemble the product until all parts are completely dry to avoid oxidation.**
- **Do not use soap or detergent.**
- **Do not use in dishwasher.**
- **Do not use steel wool or other abrasive products.**

### *Tips/Precautions*

- Use coffee ground specifically for a Moka coffee maker. Don't use too fine ground coffee.
- Periodically check the funnel, the filter plate and the washer for wear. Over time, they may need to be replaced.
- Never use the pot without water.
- Never use other contents besides coffee like teas, cacao powder or instant coffee as it will clog the filter plate.
- If the heat is too high, coffee may have a burnt taste. Getting the optimum temperature for brewing may take some trial and error.
- Use filtered water for best coffee flavor.



**You have rented a non-smoking apartment. In accordance with local law and out of respect for the property owner, the management team and future guests, smoking is strictly prohibited. Evidence of smoking in this apartment will result in a maximum fine of 275,00€.**

**Thank you for your cooperation!**



## **WHAT HAPPENS AT CHECK-OUT?**

Check-out is always at or before 10:00 on the day of departure. At check-in, our staff explained the check-out process. The day prior to your departure you will also receive a reminder about the check-out process.

The important things to remember are:

1. Turn off all electronics including the heating and cooling units.
2. Close all doors and windows securely.
3. Remember to pack all personal items.
4. Start the dishwasher with any dirty dishes.
5. Leave apartment keys on the kitchen table and close the apartment doors behind you.

## **HOW CAN I BOOK A RETURN TRANSFER?**

If you need assistance booking a return transfer to the airport or another destination, please visit the online household manual and directions at <https://homeinrome.it/margana-%7C-manual>. It is best to schedule this service at least 24-hours in advance.



## ***Where to eat?***

### **CAMPO DE' FIORI**

Ditirambo

Piazza della Cancelleria, 74/75

+39066871626

Intimate trattoria serving seasonal & creative Roman classics, with a vast & considered wine list.

Taverna Lucifero

Via del Monte della Farina, 43

+390668805536

Italian/Roman cuisine.

Ristorante Salumeria Roscioli

Via dei Giubbonari, 21/22

+39066875287

Unconventional restaurant, rich and varied wine bar. They also have a bakery located in Via dei Chiavari where you can find great pizza and bread.

Emma

Via Monte della Farina, 28

+390664760475

Pizza and Mediterranean cuisine, BIO products.

### **JEWISH GHETTO**

BellaCarne Kosher

Via del Portico d'Ottavia, 51

+39066833104

Excellent Roman food, don't miss out on the artichokes!

Trattoria Sora Lella

Via di Ponte Quattro Capi, 16 (Tiberina Island)

+39066861601

Casual eatery with exposed beams and a terracotta floor, serving a robust Roman menu and classic pasta.

## **MONTI, COLOSSEO**

Ai Tre Scalini  
Via Panisperna, 251  
+390648907495  
Italian, wine bar.

Avocado Bar  
Via della Madonna dei Monti, 103  
+39066797528  
For avocado lovers.

Temakinho  
Via dei Serpenti, 16  
+390642016656  
Japanese, sushi.

Li Rioni  
Via Dei Santissimi Quattro, 24  
+390670450605  
Casual Pizzeria.

## **PIAZZA NAVONA, PANTHEON, TREVI FOUNTAIN, SPANISH STEPS**

Matricianella  
Via del Leone, 2  
+39066832100  
Traditional Italian/Roman cuisine.

Maxela  
Via delle Coppelle, 10  
+390668210313  
Italian, Mediterranean.

Casa Coppelle  
Piazza delle Coppelle, 9  
+390668891707  
Italian/French cuisine.

Giulio Passami l'Olio  
Via di Monte Giordano, 28  
+390668803288  
Traditional Italian/Roman cuisine.

## **PRATI**

MiVà

Via Ezio, 23/23

+39063202682

Mediterranean food and great atmosphere.

Il Sorpasso

Via Properzio, 31

+390689024554

Mediterranean food/wine bar and very friendly staff.

La Zanzara

Via Crescenzo, 8

+390668392227

Wine bar/bistrot.

Da Nicolino

Via Tolemaide, 17

+390699574043

Traditional Italian/Roman cuisine.

## **TESTACCIO**

Felice a Testaccio

Via Mastro Giorgio, 29

+39065746800

Venerable and celebrated trattoria with a simple, bare-brick interior.

Best pasta cacio e pepe in the world!

Flavio al Velavevodetto

Via di Monte Testaccio, 97

+39065744194

Roman trattoria.

## **TRASTEVERE**

Tonnarello

Via della Paglia, 1

+39065806404

Roman cuisine. They don't accept reservations.

Taverna Trilussa

Via del Politeama, 23/25

+39065818918

Traditional Italian/Roman restaurant since 1910.

## **NIGHTLIFE AND DISCO CLUBS**

Art Café  
Via del Galoppatoio, 33

Shari Vari  
Via Dé Nari, 14

La Cabala  
Via dei Soldati, 25c

Lanificio  
Via di Pietralata 159/A

Circolo degli Illuminati  
Via Giuseppe Libetta, 1

Vinile  
Via Giuseppe Libetta, 19

Qube Roma  
Via di Portonaccio, 212