

# KIDS R LOVE LEARNING CENTER

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## PARENT ORIENTATION

Welcome! Selecting child care is important to families. It is very important that parents are oriented to the child care program where their child is receiving services. Knowing and understanding the policies and procedures of the child care program can have a positive impact on families and their child care experience.

This is your orientation checklist. We will be sharing information with you about our center and we are also providing you with a copy of the center's policies and procedures. This orientation is intended to help you understand what you need to know as you leave your child in our care. We plan to cover all areas listed below with you. If an area is not covered or if you do not receive a copy of the policies and procedures, please be sure to let us know.

- ☐ A tour of the facility
- ☐ An introduction to the teaching staff
- ☐ A parent visit with the classroom teacher
- ☐ An overview of the parent handbook
- ☐ The policy for arrival and late arrival
- ☐ An opportunity for an extended visit in the classroom by both parent and child for a period of time to allow both to be comfortable
- ☐ An explanation of Texas Rising Star quality certification
- ☐ A statement encouraging parents to inform the facility of any elements related to their CCS enrollment that the program may be able to help with
- ☐ An overview of family support resources and activities in the community
- ☐ Information on the child development and developmental milestones
- ☐ A statement informing parents of the significance of consistent arrival times, including the points that children should arrive before the education portion of the program begins, to limit disruption, and that consistent routines prepare children for the transition to kindergarten
- ☐ A statement to parents regarding limiting technology use on-site (e.g. encouraging them to refrain from cell phone use). In order to facilitate better communication between the parents and the teacher and the parents and the child, it is best if parents are not distracted by use of electronic devices while at the center/home
- ☐ A statement to parents reflecting the role and influence of families

My signature below indicates that I have received a copy of the center's policies and procedures and an orientation was conducted with me which covered all areas outlined in this orientation plan.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_