

Summit Hills Architectural Planning & Street Maintenance Association

HOA Board Minutes

11/20/2020

The Coronavirus has made physical board meetings impossible. All HOA business has been conducted with emails and video conferencing among the board members and lot owners. The following board members were involved in the video conferencing meeting: Carol Richardson, Brandi Armenta, Lisa Satterfield

Reviewed bills via email and signed checks by drop off and pickup arrangements.

Minutes for the 11/9/2020 board meeting were approved.

The bank forms for the accounts have been submitted to the bank. Each board member is in the process of completing the signer information forms. After submission of the signer information forms the bank will notify Carol when the signature cards are ready.

The gate light has been installed. Light adjustments (intensity, direction, and motion sensor aim) can be done if needed.

The annual general meeting was set for Saturday Dec 12 at 9 AM. Carol will share with Lisa and Brandi the meeting announcement, agenda, update, etc for input from Lisa and Brandi before sending out the meeting notice.

Lisa has met with a road contractor about road maintenance. Lisa will report back to the board with results.

Construction road use fees were discussed. The board will explore how other HOA do these fees. If the HOA is successful in getting the county to allow guest houses on Tract 1549 lots, Lisa suggested that a construction road use fee could be implemented at the same time.

Lisa proposed that the rocks on Morton/Tirotta's driveway be moved to the Satterfield property near the damaged guard rail. Brandi will check with Mike who will move the rocks.

Second notices for unpaid assessments will be sent with the annual general meeting notice. The possibility of payment plans was discussed. Lisa will forward to Carol information she has from her previous HOA.

Lisa has arranged for an estimate for scraping the flaking paint off the gate and painting the gate.

The next board meeting will be Thursday Dec 3 at 10 AM. Final preparation for the general meeting will be discussed.

Brandi Armenta