

## **Summit Hills Architectural Planning & Street Maintenance Association**

### **HOA Board Minutes**

**1/25/2021**

**The Coronavirus has made physical board meetings impossible. All HOA business has been conducted with emails and video conferencing among the board members.** The following board members were involved in the video conferencing meeting: Carol Richardson, Brandi Armenta, Lisa Satterfield

- **Bills**  
Reviewed bills via email and signed checks by drop off and pickup arrangements.
- **ROADS**  
Quotes from Michael Fredrick were reviewed.
- **SIGN QUOTES**  
New quote from Well Seen Signs was obtained and seems reasonable. Carol will be sending emails and get donations to fill and repair and paint our current sign.
- **GATE ISSUES**  
Exit gate post is in working position and we decided to leave it be. Mike Hauber installed new arm and repositioned the magnet. This helped. The post position will be monitored. There seems to be a sensor issue but will be closely monitored.
- **DAMAGED GUARD RAIL**  
Quote obtained to repair. Carol will be sending it with an email to contractor responsible for the damage and hopefully move towards its repair.
- **PROCEDURES FOR HOA BUSINESS**  
Carol made several nice binders that contain procedures, mail keys, vendors etc..... They are highly organized. One will be done each year. Thank you, Carol!
- **LORCH COLOR UPDATE**  
Color change approved by board and done via email.

Brandi Armenta

