

SET-UP, SHOW & MOVE-OUT HOURS

BEFORE SETTING UP your booth, YOU MUST **CHECK IN** at the *Show Office*:

- *Show Office* Location: **Chardonnay Hall (adjacent Booth#125)**
- *Show Office* Hours: **Apr 16, Thurs from 8am – Apr 19, Sun at 9pm**

All Exhibitors must check-in with Show Management no later than 6pm on Thursday, and all booth set-up must be completed by before the show opens at 11am on Friday.

SCHEDULE AT A GLANCE	BOOTH SET-UP		
<u>PRIOR APPROVAL ONLY!</u>	April 15th Wednesday 9am – 7pm		
All Exhibitors Enter through Blue Gate , (near Raley’s Supermarket)	April 16th Thursday 9am – 9pm	Do not block freight doors or entry doors while unloading.	
All Exhibitors Enter through Blue Gate , (near Raley’s Supermarket)	April 17th Friday 8:00am – 9:30am	No major set-up is allowed! Roll-up doors will not be opened! Hand-carry items only;	
		SHOW HOURS	
<p style="text-align: center;"><u>SHOW HOURS:</u> Exhibitors with proper ID (badges) may enter the buildings after 8:00am.</p> <p>Please note that Security will not let anyone into the buildings until Show Management has arrived.</p>		April 17th Friday 11am-5pm	
		April 18th Saturday 10am-5pm	
		April 19th Sunday 10am-4pm	
		BOOTH REMOVAL	
<u>BOOTH REMOVAL:</u> Security leaves on Sunday at Midnight. Any exhibits not completely dismantled by Monday are subject to additional Fairground fees!		INSIDE BOOTHS: April 19th Sunday 4pm-Midnight	OUTSIDE BOOTHS: April 20th Monday 7am-Noon