

# Development Manager

**Drumchapel L.I.F.E (Charity Number SC033068)**

**Based at The Phoenix Neighbourhood Centre, Drumchapel**

**Part-Time 25.5 hours per week**

**Salary £31,600 pro rata**

**Closing 14th May 2025**



Drumchapel L.I.F.E. is an anchor organisation, which has supported its local community since 2002. A key objective of the organisation is to provide or support services that keep those most at risk of isolation connected with their communities. Working collaboratively across the North West of Glasgow, Drumchapel L.I.F.E. supports the development of healthy, sustainable communities where everyone is included regardless of personal circumstance.

The main purpose of the post is for the development of the Drumchapel L.I.F.E. charity ensuring its growth and sustainability.

Your role will include

- Focusing on the strategic growth and development of the organisation.
- Developing new initiatives to support local community development.
- Building relationships with relevant Third Sector organisations to develop opportunities for collaborative working.
- Supporting the operations manager in the effective running of the centre.
- Fundraising for the charity including both grant applications and organising fundraising events or activities.
- This role includes some digital marketing by keeping the website and social media platforms up to date.
- The role will also include responsibilities to support existing projects and initiatives.
- Includes administrative tasks within the role, maintaining organisational support that aligns with strategic priorities.

About you

- Be passionate about the Third Sector and advocate for the rights of organisations and communities.
- You should be embedded in the local community.

For more information visit [www.drumchapellife.co.uk/get-involved](http://www.drumchapellife.co.uk/get-involved)

You can send your CV and covering letter using the form below or email them to [Directors@drumchapellife.co.uk](mailto:Directors@drumchapellife.co.uk)

You can also send your CV and cover letter by post to Drumchapel L.I.F.E., The Phoenix Centre, 5 Monymusk Place, Drumchapel, G15 8JH, to arrive no later than 5pm on 14/05/25