

Privacy Policy

1. INTRODUCTION

1.1 Drumchapel LIFE has its own website (<u>Drumchapel LIFE</u>) and this policy is to provide information on how we collect, use and disclose personal information we receive from users of our site.

2. INFORMATION COLLECTION AND USE

- 2.1 Whilst using our site, we may ask you to provide us with certain personally identifiable information that can be used to contact or identify you. This information may include, but not limited to, your name, address, contact information.
- 2.2 This information is not retained on our website and only used for the purpose of contacting you.
- 2.3 Our website does not collect or analyse your personal information whenever you visit our site.

3. **COMMUNICATIONS**

3.1 Drumchapel LIFE may contact you to request using your information for our newsletters, marketing or promotional materials but would obtain your permission in advance.

4. COOKIES

- 4.1 Cookies are files with small amount of data, which may include an anonymous unique identifier and are sent to your browser from a website and stored on your computer's hard drive.
- 4.2 Drumchapel LIFE do not use Cookies to collect information therefore does not limit the use of our site.

5. **SECURITY**

5.1 The security of your personal information is important to us but remember that no method of transmission over the internet, or method of electronic storage is 100% secure. While we strive to use commercially acceptable means to protect your personal information, we cannot guarantee its absolute security.

6. CHANGES TO THIS PRIVACY POLICY

6.1 Drumchapel LIFE reserve the right to update or change our Privacy Policy at any time and you should check this Privacy Policy periodically.

7. **CONTACT US**

7.1 If you have any questions about this Privacy Policy, please contact us:

Drumchapel LIFE 5 Monymusk Place Glasgow G15 8JH

Tel: 0141 944 6004

E-Mail: wendy@drumchapellife.co.uk

8. **POLICY REVIEW**

8.1 This policy will be reviewed every five years, or earlier in line with legal, regulatory or best practice requirements. The latest date for review is May 2029.