AIRPORT GAS STATION

CASE STUDY - Email Management

EXECUTIVE SUMMARY

This case study explores how an airport gas station automated the filing and renaming of incoming emails from a specific vendor to meet their compliance requirements; this was completed by implementing an automated email management system.

BACKGROUND

The gas station faced challenges in ensuring that all of their files from a specific vendor were error-free, filed correctly, and named appropriately in accordance with their compliance guidelines. Instead of relying on an employee to ensure compliance, we created an automation to handle these tasks.

CHALLENGES

- Reliance on the employees to manually rename the incoming emails led to errors and, subesquently, compliance issues
- Emails were not correctly filed per the compliance guidelines
- Loss of daily productivity spent on critical tasks that could be automated

SOLUTION

We developed and implemented a system that automatically detected, filed, and renamed the emails from the specific vendor, ensuring that all documents were stored correctly for easy access and compliance. This saved the gas station operator 15 minutes per day and ensured that there were no errors.

CONCLUSION

The RPA ensured that all files from the specified vendor were error-free, correctly filed, and uniformly named for downstream processes. This consistency and time-saving RPA, significantly improved operational efficiency and reliability in compliance-related tasks.

If your organization can benefit from turning processing hours into clicks, set up a free consultation here!