

VPK POLICIES

Attendance

Attendance is mandatory for the VPK Program. GBA must be notified of the reason for any 3 or more consecutive absences. Five (5) consecutive unexcused absences will result in dismissal from the program. VPK program allows no more than 3 absences a month.

Sign In /Out

Parents are required to sign their child in and out each day. If someone other than the parent drops off or picks up the child, they will be required to sign in.

Arrival

VPK Program is Monday-Friday. Please arrive a few minutes early so that your child can be in his/her classroom at 9:00 a.m. More than 2 late arrivals in the same month may result in dismissal from the program.

Departure

VPK Program ends promptly at noon. If you wish for your child to have lunch here, he/she may be picked up before 12:30 pm. Unless your child is enrolled in our VPK Extended Day Program, please be here no later than 12:30 p.m. There will be a \$1.50 per minute charge for late pickups.

Calendar

Our VPK Program follows the Orange County Public Schools calendar. A copy of this calendar should be provided to you. Days marked as holidays or student holidays are the days that VPK will not be in session.

Fees

The VPK Program from 9:00 a.m.-12:00 p.m. Monday-Friday is FREE. If you choose to take advantage of our Extended Day program, there will be a charge of \$195 per week. On weeks that there is no VPK, the charge will be \$210 per week.

Classroom Placement

Your child will be placed in the appropriate VPK classroom by the Director. To comply with the state regulations, classroom placement will be final.

Conferences

Should the need for a conference arise, please feel free to schedule a conference in advance in the front office. The teacher and/or center Director are more than happy to meet with you.