

Regular Meeting Minutes
Spokane Regional Emergency Communications Governing Board
February 7, 2019

1. Call to Order and Roll Call

Chief Bryan Collins called the meeting to order at 7:30 a.m. The following Board members were in attendance:

Board Members

Chief Bryan Collins (Chair) – Spokane Valley Fire Department
Chief Brian Asmus (Vice Chair) – Liberty Lake Police Department
Chief Jay Atwood – Spokane Fire Department
Undersheriff John Nowles – Spokane County Sheriff's Office
Assistant Chief Justin Lundgren – Spokane Police Department
Chief Mark Werner – Spokane Valley Police Department
Chief Cody Rohrbach – Spokane County Fire District 3
Theresa Sanders – City of Spokane
Gerry Gemmill – Spokane County

Staff

Steve Reinke, SREC Executive Director
Jeff Tower, SREC Human Resources Manager

Auxiliary Partners/Guests

Ariane Schmidt, Regional Project Manager
Lt. Shawn Kendall, Spokane Police Dispatch
Dave Heglin, Spokane County Sheriff Dispatch
Lori Markham, Spokane Fire Dispatch
Bryce Leming, Spokane Fire Dispatch
Amy McCormick, Spokane County 911
Kirstin Davis, Spokane County 911
Cherell Yates, Spokane County 911
Tonya Wallace, Spokane County CFO
Tessa Anderson, Spokane County Budget Office
Shawna Ernst, Spokane County IT
Randy Langford, SRECS
John Cook, Tyler Technologies
Judy Sansing, Tyler Technologies
Lisa Clark, Tyler Technologies
Laura McAloon, McAloon Law (by phone)

2. Action Items

- A. Review and Approve Minutes from the December 20, 2018 Special Meeting.
Brian Asmus motioned to approve the minutes from the December 20, 2018 Special Meeting. Theresa Sanders seconded. All were in favor. Motion carried.

3. Executive Director Update

Steve Reinke announced that Lori Markham has been appointed to be SREC's Assistant Director.

- A. SB 5272 raise the local option communications sales tax cap to 2/10ths.
Steve Reinke asked for the Board's approval for him support of other Washington counties in asking the State Legislature to increase the cap to 2/10ths of one percent. Steve Reinke

explained that although our area does not need the additional taxing capacity, the need exists in other counties. The Board advised it supported the legislation.

B. Technical and facility project updates.

Bryce Leming stated a DORS (AKA "CopLogic") on-line reporting system demonstration was held last week. Steve Reinke said the next step would be to create a project charter for consideration by the Board at a future meeting. Steve Reinke explained some of the reporting options and that the system can be customized for each agency. Shawna Ernst clarified that up to three crime types can be reported at one time. Bryce Leming stated the system could also possibly be utilized by 311. Steve Reinke further explained staff plans to propose a sole source purchase based on the system's tie into the existing Tyler Technologies CAD and RMS infrastructure and analytics as well as that DORS is the only on-line reporting system for which Tyler has a standard interface, which substantially reduces the cost of acquisition.

Bryce Leming explained there a kick off meeting had been held for the fire suppression system. Work on the month long project is expected to start March 4, 2019.

Bryce Leming stated the Stantec contract for the engineering work for the UPS upgrade has been signed and the kick off meeting is scheduled for next week. Bryce Leming stated he was given a rough estimate for the hardware of \$320,000. The hardware includes capacity for the CCB to be utilized as a disaster recovery site for the City and County should they choose.

Bryce Leming stated that he has been working with Ednetics to conceptualize and build an autonomous IT environment for SREC, separate from the City and County. Bryce Leming explained he was given a rough estimate of \$687,000 for the hardware and annual service charges would be \$100,000, including 24hr support. Theresa Sanders asked if this was a cost due solely to integration. Bryce Leming stated that the decision between City and County IT was made to create an autonomous environment once SREC was created.

4. Finance Committee Update

Tonya Wallace and Steve Reinke presented a PowerPoint presentation outlining initial SREC organizational and staffing models. Included in the presentation were preliminary budget concepts, one with the City of Spokane joining the regional effort and the other without. Tonya Wallace reiterated there is still much work to be done and the figures presented were very preliminary and included many assumptions. Bryan Collins stated a decision needs to be made regarding the City and there are other decisions the Board needs to make prior to the next meeting.

5. Open/Public Comment

Steve Reinke asked the site council members to approve the meeting minutes from the meeting on December 20, 2018. Jay Atwood motioned to approve the Site Council minutes. Justin Lundgren seconded. All were in favor. Motion carried.

6. Closed Meeting to Discuss Matters Related to Collective Bargaining

A. As allowed by RCW 42.30.140(4)(a)

7. Reconvene/Adjourn

The Regular Meeting moved to closed session at 8:22 am.

The Regular Meeting reconvened at 9:37 am. Bryan Collins asked the Board to pass a motion to use the financial model which includes City of Spokane participation without impacting 911

reserve funds. Gerry Gemmill moved to approve the motion. Brian Asmus seconded. All were in favor. Motion carried.

Bryan Collins asked the Board to pass a second motion establishing that each participating entity would be responsible to address any current employees financially impacted by integration. John Nowles moved to approve the motion. Mark Werner seconded. All were in favor. Motion carried.

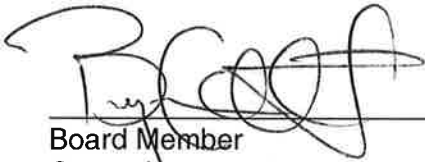
The Board will be sending a letter to each partner agency informing them of these approved motions. Steve Reinke stated that he will draft two letters from the Board to the BoCC regarding the two motions, which will be presented for the Board's review at the next regular meeting.

The Regular Meeting adjourned at 9:39 am.

8. Next Meeting

The next regular Governing Board meeting is scheduled for February 21, 2019 at 7:30 am.

Signatures:



Board Member
Governing Board



Board Member
Governing Board