

Special Meeting Minutes
Spokane Regional Emergency Communications Governing Board
June 27, 2019

1. Call to Order and Roll Call 7:30 a.m.

Chief Bryan Collins called the meeting to order at 7:30 a.m. The following Board members were in attendance:

Board Members

Chief Bryan Collins (Chair) – Spokane Valley Fire Department
Chief Brian Asmus (Vice Chair) – Liberty Lake Police Department
Chief Brian Schaeffer – Spokane Fire Department
Randy Johnson – Spokane County Fire District 4
Chief Mark Werner – Spokane Valley Police Department
Theresa Sanders – City of Spokane
Gerry Gemmill – Spokane County

Staff

Steve Reinke, SREC Executive Director
Jeff Tower, SREC Human Resources Manager
Bob Schwent, SREC Technical Services Manager

Auxiliary Partners / Guests

Lt. Shawn Kendall, SPD Dispatch
Assistant Chief Howard Johnson, SCFD 4
Jay Atwood, SFD
Amy McCormick, Spokane County 911
Kirstin Davis, Spokane County 911
Cherell Yates, Spokane County 911
Dave Heglin, SCSO Dispatch
Brad Kane, Spokane Fire Dispatch
Chris Cavanaugh, City of Spokane
Meghann Steinolfson, City of Spokane
Laura McAloon, McAloon Law Offices
Donnie Quitugua, SCGI (via phone)
Dee Hicks, SCGI (via phone)

2. Closed Meeting to Discuss Matters Related to Collective Bargaining

A. As allowed by RCW 42.30.140(4)(a)

Chair Collins closed the meeting at 7:30 a.m. for 30 minutes.

At 8:00 a.m. Steve Reinke announced the session would be extended 15 minutes.

At 8:15 a.m. Steve Reinke announced the session would be extended 10 minutes.

At 8:25 a.m. Steve Reinke announced the session would be extended 5 minutes.

At 8:30 a.m. Steve Reinke announced the session would be extended 5 minutes.

The meeting returned to open session at 8:35 a.m.

3. Action Items

A. Actions related to closed meeting

No action related to the closed meeting was taken.

4. Discussion and Possible Action Items

- A. Inter-Local Agreement (ILA) Permitting City of Spokane Employees to Remain in SERS
Steve Reinke explained an ILA which allow current City of Spokane employees to remain in SERS as SREC employees. The ILA was reviewed by Laura McAloon. Steve asked the Board to authorize him to sign the ILA. Brian Asmus motioned to authorize Steve Reinke to sign the ILA. Randy Johnson seconded. All were in favor. Motion carried.
- B. ILA with Spokane County for Vacation and PTO Carry Over
Steve Reinke said the ILA is still being finalized and would be brought to the Board for consideration in July.
- C. ILA with Spokane County for Asset Use and Management
Steve Reinke explained the ILA is being reviewed by the County. Gerry Gemmill authorized SREC to use County vehicles in the interim. SREC has liability insurance. Steve Reinke asked WCIA for a collision coverage quote. Gerry Gemmill said the County will lease the radio system to SREC. Theresa Sanders recommended a complete inventory of assets be prepared for the Board to review. Laura McAloon explained the ILA will cover all the items and equipment currently used.
- Brian Schaeffer asked about the process for approving 1/10th expenditures. Randy Johnson suggested past practices by the 911 Policy Board be applied and written into SREC Governing Board Policies and Procedures. Steve Reinke explained a hospital asked to be allowed on the system. Brian Schaeffer explained that was part of the intent when the radio system was upgraded and it is a service for the community.
- D. Health Care Insurance Agreement with Alliant
Steve Reinke noted a quote was provided by Alliant was as good or better than the cost of current County coverage.
- E. Adopt Spokane County Administrative Policies
Steve Reinke said until additional SREC policies are developed and approved, he would like the Board to have SREC use current County policies. SREC policies will be completed, reviewed by staff and brought to the Board for consideration within 60 days. Mark Werner motioned to adopt Spokane County policies. Randy Johnson seconded. All were in favor. Motion carried.

5. Staff Reports

- A. Operations
Steve Reinke explained plans are in place for the management of fire dispatch on July 1st. Personnel are doing the same job as on June 30th.
- B. Technical
Bob Schwent explained work is continuing on the domain project and tower lease issues. Talks with the hospitals for them to use the radio system have begun and equipment needs are being assessed. The hospitals will be responsible for purchasing their own radios. Bryan Collins stressed the importance of initial and ongoing training for hospital personnel. Jay Atwood explained system load tests will also be performed.

Steve Reinke explained an ILA has been drafted for SREC employees to remain with City email addresses until the SREC domain is being completed. The ILA will also address using the CCB as a backup data center for the City.

C. Finance

Steve Reinke said Valerie Keegan will not be joining SREC but will continue as a County employee through the transition. Gerry Gemmill explained during the transition Valerie Keegan will be the primary purchasing card holder.

D. Human Resources

No updates.

E. Administration

Brian Schaeffer discussed a recent fire call which brought to light significant safety issues, only reinforcing the need to break down barriers and the need to be on a single regional system.

Theresa Sanders thanked everyone for their work and explained the Regional partnership is on track for success, not failure.

6. Adjourn

The meeting adjourned at 8:59a.m.

The next regular Governing Board meeting is scheduled for July 18, 2019 at 0730 hours.



Board Member
Governing Board



Board Member
Governing Board